

110

**GOVERNMENT OF ODISHA
HIGHER EDUCATION DEPARTMENT**

No. 668 /HE
116/HE/WB/OHEPEE/2018-19

Dated: 09.08.2019

Request for Quotations

The undersigned invites sealed quotations in plain paper/ letter pad from the intending firms located at Bhubaneswar having valid GST registration for "Hiring of cars & bus on need basis", at Pustak Bhawan (2nd floor), A-11, Suka Vihar, Bhubaneswar-751022 for official use of PMU OHEPEE.

- 1) The Quotation should reach the undersigned on or before 28.08.2019 by 01:00 PM (as per the specifications prescribed at **Annexure 'A'**) either through Speed Post/Registered Post/ Courier (no in hand submission); along with self attested copies of;
 - ✓ Valid GST registration certificate
 - ✓ PAN card
 - ✓ Not blacklisted by any Central/State/PSU agencies (As per format prescribed at **Annexure 'C'**).
- 2) The same will be opened on 28.08.2019 at 04:00 PM in the presence of the quotationers or their representatives at the above mentioned office address.
- 3) The rates should be quoted by as per the format prescribed at **Annexure 'B'**
- 4) The rates shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- 5) Rates submitted in quotation shall remain valid for a period of 2 (two) years from the date of awarding the work order.
- 6) The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- 7) The Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 8) The lowest bidder (L1) will be determined as per the prices quoted in all respects of the "Price schedule mentioned at 'Annexure B' w.r.to the following calculation;
Bid value = { A+B+ (0.5*C) + (0.25*D) } + [E+F+ (0.5*G) + (0.25*H)]
- 9) Upon acceptance of the "Lol", the supply order will be issued.
- 10) 100 % payment shall be made within 30 working days after submission of invoice. No advance payment will be made.
- 11) For clarification(s) if any the interested bidder may contact at the following address;

109
Finance Office, PMU – OHEPEE
Pustak Bhawan (2nd floor), A-11,
Suka Vihar, Bhubaneswar-751022
Phone No: 0674 – 2975057/254584

BB
8/8/19
State Project Director, OHEPEE

Memo No. 669 /HE

Dt. 09.08.2019

Copy with copy of enclosure forwarded to PS to Commissioner-cum-Secretary, Higher Education Department for kind information of the Commissioner-cum-Secretary, Higher Education Department

BB
State Project Director, OHEPEE

Memo No. 670 /HE

Dt. 09.08.2019

Copy with copy of enclosure forwarded to Officer In Charge, P.T.C, Higher Education Department with a request to display the same in the Higher Education Department's website for wide publicity.

BB
State Project Director, OHEPEE

ANNEXURE 'A'

Specifications for Hiring of Vehicle on Need Basis

| Sl No | Make/ Model of Vehicle | Variant of Vehicle | Local Travel | | | | Outstation travel | |
|-------|---|--------------------|--------------------------------------|-------------------|-----------------------------|------------------------------|--------------------------------|---------------------------|
| | | | Distance to be covered (In Km) | Minimum Duty Hour | Rate per Extra hour (in Rs) | Rent per Day allowed (in Rs) | Distance to be covered (In Km) | Night halt Charge (in Rs) |
| 1 | Tata Indica or equivalent hatchback model | Diesel | Less than or equal to 200 KMs | 12 Hours | 80/- | 950/- | More than 200 KMs | 250/- |
| 2 | Tata Indigo/ Swift D'Zire or equivalent sedan model | Diesel | | | 100/- | 1,400/- | | |
| 3 | Toyota Innova or equivalent SUV model | Diesel | | | | | | |
| 4 | Bus (45 Seated) | Diesel | Within Bhubaneswar Municipality area | 12 Hours | 500/- | 2,500/- | Within State of Odisha | |

Format for Submission of Price Bid

To,

The State Project Director,
Higher Education Department,
Pustak Bhawan (2nd floor), A-11, Suka Vihar,
Bhubaneswar-751022

Sub: Offering of price for "Hiring of hiring of cars & bus on need basis"

Respected Sir,

We agree to supply the vehicles in accordance with the specifications prescribed at Annex 'A'.

1. Price Schedule for vehicle on need basis (Local travel)

| Sl No | Type of Vehicle | Fuel Charge (per K.M) | GST Amount | Total Amount (In INR) |
|-------|---|-----------------------|------------|-----------------------|
| 1 | Tata Indica or equivalent hatchback model | | | (A) |
| 2 | Tata Indigo/ Swift D'Zire or equivalent sedan model | | | (B) |
| 3 | Toyota Innova or equivalent SUV model | | | (C) |
| 4 | Bus (45 Seated) | | | (D) |

2. Price Schedule for vehicle on need basis (Outstation travel)

| Sl No | Type of Vehicle | Rate Per Km | GST | Total Amount (In INR) |
|-------|---|-------------|-----|-----------------------|
| 1 | Tata Indica or equivalent hatchback model | | | (E) |
| 2 | Tata Indigo/ Swift D'Zire or equivalent sedan model | | | (F) |
| 3 | Toyota Innova or equivalent SUV model | | | (G) |
| 4 | Bus (45 Seated) | | | (H) |

$$\text{Bid value} = \{ A+B+ (0.5*C) + (0.25*D) \} + [E+F+ (0.5*G) + (0.25*H)]$$

Date:

Place:

Seal & Signature of Supplier

ANNEXURE 'C'

Self Declaration for Not Black Listed

To,

The State Project Director,
Higher Education Department,
Pustak Bhawan (2nd floor),
A-11, Suka Vihar,
Bhubaneswar-751022

Sir,

I _____ hereby confirm that our firm has not been banned or blacklisted by any Government organization/Financial institution /Court / Public Sector Unit /Central Government.

Date:

Place:

Seal & Signature of Supplier