

GOVERNMENT OF ODISHA
HIGHER EDUCATION DEPARTMENT

No. 671 /HE Bhubaneswar
117/HE/WB/OHEPEE/2018-19

Dated: 09.08.2019

Request for Quotations

The undersigned invites sealed quotations in plain paper/ letter pad from the intending firms located at Bhubaneswar having valid GST registration for supply and installation of;

- ✓ 1 number of laptop computers
- ✓ 5 numbers of desktop computers
- ✓ 5 numbers UPSs
- ✓ 2 numbers of multifunction printers
- ✓ 10 numbers of USB Flash Drive

to office of PMU-OHEPEE, Higher Education Department at Pustak Bhawan (2nd floor), A-11, Suka Vihar, Bhubaneswar-751022 for official use of PMU OHEPEE.

- 1) The sealed quotation should reach the undersigned on or before 28.08.2019 by 01:00 PM (as per the specifications prescribed at **Annex 'A'**) either through Speed Post/Registered Post/ Courier (no in hand submission); along with self attested copies of;
 - Valid GST registration certificate
 - PAN card
 - Dealership or retail selling authorization certificate from the manufacturer
 - Not blacklisted by any Central/State/PSU agencies (As per format prescribed at **Annex 'C'**).
- 2) The quotations will be opened on 28.08.2019 at 03:00 PM in the presence of the quotationers or their representatives at the above mentioned office address.
- 3) The rates should be quoted by as per price bid format prescribed at **Annex 'B'**
- 4) The rates shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- 5) Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.
- 6) The Purchaser reserves the right to accept or reject any quotations and to cancel the RfQ process and reject all quotations at any time prior to the award of contract.
- 7) Bidder quoting the lowest grand total in the Price Bid will be selected as L1 and notified by a "Letter of Intent (LoI)".
- 8) Upon acceptance of the "LoI", the supply order will be issued.

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- 9) 100 % payment shall be made within 30 working days after delivery of the goods and submission of invoice. No advance payment will be made.
- 10) For clarification(s) if any the interested bidder may contact at the following address;

Finance Office,
PMU – OHEPEE
Pustak Bhawan (2nd floor), A-11,
Suka Vihar, Bhubaneswar-751022
Phone No: 0674 – 2975057/254584

BBR
8/8/19
State Project Director, OHEPEE

Memo No. 672 /HE

Dt. 09.08.2019

Copy with copy of enclosure forwarded to PS to Commissioner-cum-Secretary, Higher Education Department for kind information of the Commissioner-cum-Secretary, Higher Education Department

BBR
State Project Director, OHEPEE

Memo No. 673 /HE

Dt. 09.08.2019

Copy with copy of enclosure forwarded to Officer In Charge, P.T.C, Higher Education Department with a request to display the same in the Higher Education Department's website for wide publicity.

BBR
State Project Director, OHEPEE

1. Specifications for Laptop Computer

Sl No.	COMPONENT	SPECIFICATIONS
1	Processor	7th Generation Intel® Core™ i3-7020U Processor (3MB Cache, 2.30 GHz)
2	Memory	4 GB DDR 3
3	Hard Disk Drive	1 TB SATA
4	Graphic Card	Intel HD Graphics
5	Display	15.6 inches HD LED Backlit Display With 1366 x 768 resolution
6	Battery	3 Cell (Integrated)
7	Key Board	English Non backlit
8	Operating System	Genuine Windows 10 (Home Single language)
9	Audio	Integrated speakers
10	Ports	1 HDMI, 2 USB
11	Communication	Wi-Fi and Bluetooth
12	Warranty	Minimum 3 Years onsite comprehensive warranty
13	Drivers	All drivers should be provided in form of DVD/CD

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2. Specifications for Desktop Computers

SI No.	COMPONENT	SPECIFICATIONS
1	Processor:	Intel Core i3 7th Gen Processor (3.9 GHz base frequency, 3 MB Cache)
2	Motherboard	Intel Chipset Motherboard
3	Memory:	4 GB DDR4
4	Hard Disk Drive:	1TB SATA HDD (7200rpm)
5	Graphic Card	Integrated HD Graphic
6	ODD	Standard 22X DVD RW or higher
7	Monitor	19.5" Wide TFT
8	Display	1 VGA, 1 DVI, 1 HDMI Ports (all the ports to be available on board, no converter)
9	Operating System	Genuine OEM Windows 10 Professional (64bit) Preloaded.
10	Key Board	USB 104 Keys or more Multimedia Keyboard Rupee Symbol ready isolated keyboard
11	Mouse	USB Two Button Optical Scroll Mouse
12	Network Card	Integrated on board Ethernet Controller 10/100/1000 with PXE support and Wake on Lan support
13	Interfaces	2 PS/2 Port, 1Serial, 1 parallel, Total 8 USB PORT (with 4 in front)
14	Warranty	Minimum 3 Years onsite comprehensive warranty
15	Drivers	All drivers should be provided in form of DVD/CD

3. Specifications For 600 VA online UPS

- Output power capacity: 600 VA
- Battery type: Leak proof battery
- Warranty: UPS 24 months
- Battery: 24 months

4. Specifications For USB Flash Drive

- Capacity: 16 GB
- USB: 3.0

Format for Submitting Price Bid**To**

The State Project Director,
PMU OHEPEE,
Higher Education Department,
Pustak Bhawan (2nd floor),
A-11, Suka Vihar,
Bhubaneswar-751022

Sub: Offering of price for "Supply and installation of; 5 numbers of all in one Desktop Computer, 1 numbers of Laptop Computers, 1 number of UPS, 10 numbers of USB Flash Drives to PMU-OHEPEE

Respected Sir,

We agree to supply the below mentioned goods in accordance with the technical specifications prescribed at Annex 'A'.

Sl. No.	Description Goods	Qty	Make/ Model No.	Price/ Unit (INR)	Total Price (INR)	GST %	Total Amount (INR)
1	All in One Desktop Computers	5					
2	Laptop Computer	1					
3	600 VA Online UPS	1					
4	16 GB Capacity USB Flash Drives	10					
Grand Total:							

Date:**Place:****Seal & Signature of Supplier**

Self Declaration for Not Black Listed

To,
The State Project Director,
PMU OHEPEE,
Higher Education Department,
Pustak Bhawan (2nd floor),
A-11, Suka Vihar,
Bhubaneswar-751022

Sir,
I _____ hereby confirm that our firm has not been banned or blacklisted by any Government organization/Financial institution /Court / Public Sector Unit /Central Government.

Date:
Place:

Seal & Signature of Supplier