



**Project Management Unit (PMU) - OHEPEE  
Higher Education Department  
Government of Odisha**

**Request for Proposal**

**for**

**Independent Verification of Achievements on Selected Disbursed-  
Linked Indicators (DLIs) under OHEPEE, Higher Education  
Department, Government of Odisha**

**Tender Document No: 05/2018/OHEPEE**

**Dated: 05/12/2018**

**Tender Issued By:  
PMU-OHEPEE  
Higher Education Department  
Pustak Bhawan (2nd Floor)  
A-11, Suka Vihar, Bhubaneswar-751022  
Phone: 0674-2545484,  
E-mail: [odishawb.hed@gmail.com](mailto:odishawb.hed@gmail.com)**

## **Request for Proposal**

### **Independent Verification of Achievements on Selected DLIs under OHEPEE, Higher Education Department, Government of Odisha**

PMU-OHEPEE, Higher Education Department, Government of Odisha invites sealed proposals from eligible bidders to carry out “**Independent Verification of Achievements on Selected DLIs under OHEPEE, Higher Education Department, Government of Odisha**”. Bidders fulfilling the prescribed eligibility criteria of the RFP can access and download the complete RFP Document and other details from [www.dheodisha.gov.in](http://www.dheodisha.gov.in).

The major events under the bid process are:

<b>Sl. No.</b>	<b>List of Key Events</b>	<b>Critical Dates</b>
1	Date of Issue of RFP	05/12/2018
2	Submission of Pre Bid Queries	10/12/2018 up to 11:00 AM
3	Pre Bid Meeting	13/12/2018 at 11.30 AM
4	Last Date and Time for Submission of Technical and Financial Proposal	27/12/2018 up to 03.00 PM
5	Date of Opening of Technical Proposal	27/12/2018 at 4.00 PM
6	Date of Opening of Financial Proposal	31/12/2018 at 11:00 AM

The proposal complete in all respects must reach the undersigned by Speed Post/ Registered Post / Courier only latest by 27/12/2018 up to 3.00 PM in a sealed envelope clearly mentioning on the top of it “Request for Proposal - under OHEPEE, Higher Education Department, Government of Odisha”. The proposals received beyond the last date and time will be rejected. The authority reserves the right to reject any/ all proposals without assigning any reason thereof.

#### **Address for Submission of Proposal:**

SPD, OHEPEE-cum-Joint Secretary to Government,  
PMU-OHEPEE,  
Pustak Bhawan (2nd Floor),  
A-11, Suka Vihar, Bhubaneswar-751022,  
Phone: 0674-2545484, E-mail: [odishawb.hed@gmail.com](mailto:odishawb.hed@gmail.com)

**SPD, OHEPEE-cum-Joint Secretary to Government,  
Higher Education Department**

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## **Disclaimer**

The information contained in this Request for Proposal (hereinafter referred to either as "TENDER") document provided to the Bidders, by the PMU-OHEPEE, Higher Education Department, Government of Odisha, is provided to the Bidder(s) on the terms and conditions set out in this TENDER document and all other terms and conditions subject to which such information is provided.

The purpose of this TENDER document is to provide the Bidder(s) with information for independent verification of achievements on selected DLIs under OHEPEE. This TENDER document does not purport to contain all the information each Bidder may require.

This TENDER document may not be appropriate for all persons, and it is not possible for the PMU-OHEPEE, Higher Education Department, Government of Odisha to consider the business/investment objectives, financial situation and particular needs of each Bidder who reads or uses this TENDER document.

Each Bidder should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this TENDER document and wherever necessary obtain independent advice from appropriate sources. PMU-OHEPEE, Higher Education Department, Government of Odisha make no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or Completeness of the TENDER document.

PMU-OHEPEE, Higher Education Department, Government of Odisha may, in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this TENDER document.

*Independent Verification of Achievements on Selected DLIs under OHEPEE, Higher Education Department, Government of Odisha*

**Bidder's Data Sheet**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Details</b>
1	Name of the Client	SPD, OHEPEE-cum-Joint Secretary to Government, Higher Education Department, Government of Odisha
2	Method of Selection	Combined Quality and Cost Based Selection (CQCBS) Method
3	Availability of RFP Document	<a href="http://www.dheodisha.gov.in">www.dheodisha.gov.in</a>
4	Date of Issue of RFP	05/12/2018
5	Date for Submission of Pre-Proposal Query	10/12/2018 up to 11:00 AM (E-mail for Pre-Proposal Query: <a href="mailto:odishawb.hed@gmail.com">odishawb.hed@gmail.com</a> )
6	Date of Pre Bid clarification meeting	13/12/2018 at 11.30 AM
7	Last Date and Time for submission of Technical and Financial Proposal (Sealed Envelope)	27/12/2018 up to 03.00 PM
8	Date of opening of Technical Proposal	27/12/2018 at 04:00 PM
9	Date of opening of Financial Proposals	31/12/2018 at 11:00 AM
10	Bid Processing Fees (Non-Refundable)	Rs. 10,000/- in shape of Demand Draft/ Banker's Cheque from any scheduled commercial bank in favour of " <b>OHEPEE, Higher Education Department</b> " payable at Bhubaneswar
11	Earnest Money Deposit (EMD) (Refundable)	Rs. 1,00,000/- in shape of Demand Draft/ Banker's Cheque from any scheduled commercial bank in favour of " <b>OHEPEE, Higher Education Department</b> " payable at Bhubaneswar
12	Performance Security value (Performance Bank Guarantee)	10% of contract value
13	Performance Bank Guarantee (PBG) validity period	PBG should be valid for a period of three months beyond the entire contract period
14	Address for Submission of Proposal	SPD, OHEPEE-cum-Joint Secretary to Government, PMU-OHEPEE, Pustak Bhawan (2nd Floor), A-11, Suka Vihar, Bhubaneswar-751022, Phone: 0674-2545484, E-mail: <a href="mailto:odishawb.hed@gmail.com">odishawb.hed@gmail.com</a>
15	Mode of Submission of Proposal	<b>Speed Post/ Registered Post/ Courier</b> only to the address as specified above during office hour only. Submission of bid through other mode and late bid will be rejected.
16	Place of Opening of Technical Proposal	<b>Pustak Bhawan (2<sup>nd</sup> Floor), A-11, Suka Vihar, Bhubaneswar-751022.</b>

**Section: 1**  
**Letter of Invitation**

**Tender Document No: 05/2018/OHEPEE**

**Dated: 05/12/2018**

Name of the Assignment: Independent Verification of Achievements on Selected DLIs under OHEPEE, Higher Education Department, Government of Odisha

1. SPD, OHEPEE-cum-Joint Secretary to Government, Higher Education Department, Government of Odisha (The Client) invites sealed Technical and Financial Proposals from eligible bidders of national repute for selection of Independent Verification Agency (hereafter IVA) for “Independent Verification of Achievements on Selected DLIs under OHEPEE, Higher Education Department, Government of Odisha”. More details on the proposed assignment are provided at Section-3: Terms of Reference of this RFP document.

2. An IVA will be selected under Combined Quality and Cost Based Selection (CQCBS) procedure as prescribed in this RFP document in accordance with the financial and procurement guidelines of OHEPEE, Higher Education Department, Government of Odisha.

3. The proposal complete in all respect as specified in the RFP document must be accompanied with a non-refundable amount of Rs. 10,000/- (Rupees Ten Thousand only) towards Bid Processing Fees and a Refundable amount of Rs. 1,00,000/- (Rupees One Lakh only) towards EMD in the form of Demand Draft / Banker’s Cheque from any scheduled commercial bank in favour of “OHEPEE, Higher Education Department” payable at Bhubaneswar failing which the bid will be rejected.

4. The proposal must be delivered at the specified address as per the Bidder Data Sheet by Speed Post/ Registered Post/ Courier only. The Client shall not be responsible for postal delay or any consequence. Submission of proposal through any other mode will be rejected.

5. The last date and time for submission of proposal complete in all respects is 27/12/2018 up to 3:00 PM and the date of opening of the Technical bid is 27/12/2018 at 4.00 PM in the presence of the bidder’s representative at the specified address as mentioned in the Bidder Data Sheet. Representatives of the bidders may attend the meeting with due authorization letter on behalf of the bidder.

6. This RFP includes following sections:

- a. Letter of Invitation [Section – 1]
- b. Information to the Bidder [Section – 2]
- c. Terms of Reference [Section – 3]
- d. Technical Proposal Submission Forms [Section – 4 (Part – A & B)]
- e. Financial Proposal Submission Forms (Section –5)
- f. Annexure (Section – 6)

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Department, Government of Odisha***

7. While all information/data given in the RFP document are accurate within the consideration of scope of the proposed assignment to the best of the Client's knowledge, the Client holds no responsibility for accuracy of information and it is the responsibility of the bidder to check the validity of information/data included in this document. The Client reserves the right to accept / reject any/all proposals/ terminate the entire selection process at any stage without assigning any reason thereof.

**SPD, OHEPEE-cum-Joint Secretary to Government,  
Higher Education Department**

**Section: 2**  
**Information to the Bidder**

**1. Pre-Qualification /Eligibility Criteria:**

The invitation to Proposal is open to all bidders who qualify the eligibility criteria given below and the bidders must produce the required supportive documents/information as indicated against each as part of their technical proposal:

<b>Sl. No</b>	<b>Basic Requirement</b>	<b>Specific Requirement</b>	<b>Supporting Documents Required</b>
1	Legal Entity	Single entity legally registered under appropriate authority in India. <b><i>Consortium or Joint Venture is not allowed.</i></b> The bidder must be registered under GST Act 2017.	a. Copy of certificate of Incorporation/Registration b. Copy of GST Registration c. Copy of valid PAN
2	Experience as IVA	The bidder should have more than <b>5 years</b> of experience in the field of Third Party Evaluation/Endline Study/End-Term Evaluation/Impact Assessment as on October 31, 2018. The bidder should have experience of carrying out minimum of five Third Party Evaluation/End line Study/End-Term Evaluation/Impact Assessment of projects under Central / State Government / EAPs / Autonomous Bodies / National & International organization* each with contract value of ≥ Rs. 15 Lakh and duration of ≥ 2 months.	Copies of engagement such as MoU/Work Order / Contract Document/ Completion Certificate
3	Turn Over	The bidder should have an average annual turnover of more than <b>Rs. 3 Crores</b> during the past three financial years ( <b>2015-16, 2016-17 and 2017-18</b> )**.	Copies of audited balance sheet and profit and loss account with all schedules and a turnover certificate certified by the Chartered Account and by the bidder along with the acknowledgement of Income Tax return as proof and duly sealed ( <b>TECH A-3</b> )



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4	Bid Processing Fee	The applicant should furnish a Bid Processing Fee of Rs. 10,000 in the form of Demand Draft or Banker's Cheque in favour of " <b>OHEPEE, Higher Education Department</b> " payable at Bhubaneswar	Original Demand Draft/ Banker's Cheque
5	Earnest Money Deposit (EMD)	The applicant should furnish an Earnest Money Deposit (EMD) of Rs. 1,00,000/- in the form of Demand Draft or Banker's Cheque in favour of " <b>OHEPEE, Higher Education Department</b> " payable at Bhubaneswar	Original Demand Draft/ Banker's Cheque
6	Affirmative statement	Bidder shall furnish an affirmative statement as to the existence of any potential conflict of interest on the part of the bidder due to prior, current or proposed agreements, engagements, or affiliations with the Client.	Self Declaration from the Bidder as per the format ( <b>TECH A-5</b> )
7	Blacklist	The bidder should not have been banned/blacklisted/debarred/suspended by the World Bank / Central Government / any State Government/ Government Organization/Financial Institution/Court /Public Sector Unit in India.	Self Declaration by the Authorised representative on the bidder's letter held ( <b>TECH A-6</b> ).

**\*Externally Aided Projects (EAP) funded through Ministry of Economic Affairs, Govt. of India by World Bank, DFID, JICA, ADB, KfW and European Commission etc.**

**\*\* Financial Years (2015-16, 2016-17 and 2017-18). Academic institutions are exempted from the requisite turn over condition.**

## **2. Definitions**

Unless the context otherwise requires, the following terms whenever used in this RFP document have the following meaning:

- a. "Applicant" means Agency/Organization/Firm/Company/Educational Institutions which submits proposal in response to this RFP document
- b. "IVA" means Independent Verification Agency, selected through competitive process in pursuance of this RFP, for providing the services under the Contract
- c. "HED" means Higher Education Department, Government of Odisha
- d. "PMU-OHEPEE" means Project Management Unit, Odisha Higher Education Program for Excellence and Equity (a World Bank assisted project under Higher Education Department, Government of Odisha)

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- e. “SPD” means State Project Director, OHEPEE-cum-Joint Secretary to Government, Higher Education Department, Government of Odisha
- f. “DLIs” means Disbursed-Linked Indicators under OHEPEE
- g. “Contract” means the Contract entered into by the parties for independent verification of achievements of DLIs under OHEPEE, Higher Education Department, Government of Odisha
- h. “Personnel” means professional and support staff provided by the IVA to perform Services to execute the assignment and any part thereof
- i. “Proposal” means proposal submitted by Bidder in response to the RFP issued by PMU-OHEPEE, Higher Education Department, Government of Odisha for selection of IVA
- j. “Services” means the work to be performed by the third party agency pursuant to this RFP and to the Contract to be signed by the parties in pursuance of any specific assignment awarded by PMU-OHEPEE, Higher Education Department, Government of Odisha.

### **3. Period of Contract**

The assignment is for four years, i.e. FY 2018-19, 2019-20, 2020-21 & 2021-22. The IVA will be engaged for one year initially and its contract can be renewed in subsequent years subject to satisfactory performance. If the selected agency fails to perform the functions as agreed upon in the contract to be signed with HED or commit breach of any of the terms and conditions, provisions or stipulations of the contract, HED shall take appropriate action including termination of the contract with the agency.

### **4. Documents to be submitted along with Technical Proposal (Part-A):**

The bidders have to furnish the following documents duly signed in along with their Technical Proposal:

<b>Sl. No.</b>	<b>Name of the document</b>
1	Filled in Bid Submission Check List in Original ( <b>Annexure-I</b> )
2	Covering letter ( <b>TECH A-1</b> ) on bidder’s letterhead requesting to participate in the bid process.
3	Bid Processing Fee and Earnest Money Deposit (EMD) in sealed envelop
4	Copy of Certificate of Incorporation/ Registration
5	Copy of PAN
6	Copy of Goods and Services Tax Identification Number ( <b>GSTIN</b> )
7	Copies of IT Return for the last three financial years ( <b>2015-16, 2016-17 &amp; 2017-18</b> ).
8	General Details of the Bidder ( <b>TECH A-2</b> )
9	Financial Details of the bidder ( <b>TECH A-3</b> ) along with all the supportive documents as applicable duly signed as per the instruction.
10	List of completed or ongoing assignments of similar nature (Past Experience Details, <b>TECH A-4</b> ) along with copies of contracts / work orders / completion certificate from previous clients.
11	Self Declaration regarding Conflict of Interest ( <b>TECH A-5</b> ).
12	Undertaking for not having been banned/blacklisted/debarred/suspended by the World Bank/ Central Government / any State Government / Government Organization/Financial Institution/Court /Public Sector Unit in India ( <b>TECH A-6</b> ).

**NB:**

Bidders should submit the required supporting documents as *mentioned* above. Bids not conforming to the eligibility criteria and non-submission of required documents as listed above will lead to summary rejection of the bid. Submission of forged documents will also result in rejection of the bid. Bidders are advised to study all instructions, forms, terms & conditions and other information as mentioned in the RFP document. The proposal must be complete in all respect, indexed and hard bound. Each page should be numbered and certified by the authorised representative. Failure to comply with the RFP requirements will result in outright rejection of the proposal.

**5. Bid Processing Fee:**

The bidder must furnish, as part of technical proposal, the required bid processing fee amounting to Rs. 10,000/- (Rupees Ten Thousand Only) in shape of Demand draft / Banker's Cheque from any scheduled commercial bank in favour of "OHEPEE, Higher Education Department" payable at Bhubaneswar. The bids received without bid processing fee will be rejected.

**6. Earnest Money Deposit (EMD) :**

The bidder must submit, as part of the technical proposal, an Earnest Money Deposit (EMD) amounting to **Rs. 1,00,000/- (Rupees One Lakh Only)** in shape of Demand draft / Banker's Cheque from any scheduled commercial bank in favour of "OHEPEE, Higher Education Department" payable at Bhubaneswar. **The bid not accompanying EMD is liable to be rejected.** The EMD will not carry any interest. The EMD of unsuccessful bidders shall be refunded after finalization of selection process and award of contract. The EMD of the successful bidder will be released only after furnishing of the required Performance Bank Guarantee (PBG) and signing of the contract. The EMD will be forfeited on account of the following reasons:

- Bidder withdraws its proposal during the bid validity period as specified in RFP.
- Bidder has submitted false information in support of its qualification.
- Any other circumstance which holds the interest of the Client during the overall selection process.

**7. Validity of the Proposal:**

Proposals shall remain valid for a period of **180 (One Hundred Eighty Days)** from the date of opening of the technical proposal. The Client reserves the rights to reject a proposal valid for a shorter period as non-responsive and will make the best efforts to finalize the selection process and award of the contract within the bid validity period. The proposal validity period may be extended on mutual consent.

**8. Pre-Proposal Clarifications:**

Bidders can submit their queries in respect to the RFP and other details if any, to PMU-OHEPEE, Higher Education Department through e-mail at [odishawb.hed@gmail.com](mailto:odishawb.hed@gmail.com) till 10/12/2018 up to 11.00 AM. Clarifications to the above will be uploaded in the Higher Education Department website ([www.dheodisha.gov.in](http://www.dheodisha.gov.in)) for information of the bidders. Queries submitted beyond the above deadline will not be entertained.

## **9. Submission of Proposal :**

Bidder must submit their proposals by **Registered Post/ Speed Post/ Courier** only to the specified address on or before the last date and time for submission of proposals as mentioned in Bidder Data Sheet. The Client will not be responsible for postal delay/ any consequence in receiving of the proposal. The proposal must have to be submitted in two parts. Each part should be separately bound with no loose sheets. Each page of the two parts should be page numbered and in conformation to the eligibility qualifications and clearly indicated using an index page. The Client will not consider any proposal that arrives after the deadline as prescribed in the Bidder Data Sheet. Any Proposal received after the deadline will be rejected by the Client.

The procedure for submission of the proposal is described below:

- **Technical Proposal (Part – A) (Original) and (Part –B) (Original + 1 Copy + Soft Copy in Word format in CD) & Technical Presentation (1 Copy + Soft Copy in ppt in CD):**

The envelope containing technical proposal (Part-A) and (Part-B) shall be sealed and superscripted as “**Technical Proposal – Independent Verification of Achievements on Selected DLIs under OHEPEE, Higher Education Department, Government of Odisha**”. Two different parts i.e. **Part-A and Part-B** should be **bound together and furnished inside one envelope**. The duly filled-in technical proposal submission forms, soft copy in Word format in CD (Part-B) along with all the supportive documents and information have to be furnished as part of technical proposal as per the requirement. Further, the technical presentation focusing on the assignment and methodology for completion of the assignment in print copy and soft copy in ppt Format in CD should be a part of technical proposal (Part-B).

- **Financial Proposal (Original + 1 Copy + Soft Copy in pdf form in CD):**

The envelope containing financial proposal shall be sealed and superscripted as “**Financial Proposal – Independent Verification of Achievements on Selected DLIs under OHEPEE, Higher Education Department, Government of Odisha**”. The duly filled-in financial proposal submission forms should contain the detailed price offer for the proposed assignment and have to be furnished as per the prescribed format only along with soft copy in pdf form in CD as part of financial proposal.

The "**Technical Proposal**" and "**Financial Proposal**" must have to be submitted in two separate sealed envelopes (with respective marking in bold letters) along with the prescribed formats/information mentioned in the RFP Document. The first envelope must be marked as "**Technical Proposal (Name of the Assignment)**" and it should contain Technical Proposal (Part- A) and (Part - B).

The second envelope must be marked as "**Financial Proposal (Name of the Assignment)**" and it should contain Financial Proposal only. Both the above envelopes have to be sealed and placed inside a third main envelope with proper labelling of following information in bold:

**Name of the Assignment:**  
**Tender Number and Date:**  
**Name of the Bidder:**  
**Deadline for Submission of Bid:**  
**Name and Address of the Bidder:**

Any deviation from the prescribed procedures / information / formats / conditions shall result in out-right rejection of the proposal. All the pages of the proposal have to be sealed and signed by the authorized representative of the bidder. Bids with any conditional offer shall be out rightly rejected.

#### **10. Opening of the Proposal :**

The First Envelope containing **Technical Proposal** will be opened in the initial stage by the Client in presence of the bidder's representatives at the location, date and time specified in the Bidder Data Sheet. The Client will constitute a Tender Committee to evaluate the proposals submitted by bidders.

Only one representative with proper authorization letter from the participating bidder will be allowed to attend the technical bid opening meeting. The Second Envelope containing **Financial Proposal** only of the **technically qualified bidders** will be opened after completion of technical evaluation stage. The date and time for opening of the financial proposal will be intimated accordingly to the technically qualified bidders well in advance.

#### **11. Evaluation of Proposal:**

A three stage process will be adopted as explained below for evaluation of the proposals:

- **Preliminary Evaluation (1st Stage):** Preliminary evaluation of the proposals will be done to determine whether the proposal comply to the prescribed eligibility conditions and the requisite documents / information have been properly furnished by the bidder or not. Submission of following documents / information will be verified:
  - Filled in Bid Submission Check List in Original (**Annexure-I**)
  - Covering letter (**TECH A-1**) on bidder's letterhead requesting to participate in the selection process.
  - Bid Processing Fee and Earnest Money Deposit (EMD) as applicable
  - Copy of Certificate of Incorporation/ Registration
  - Copy of **PAN**
  - Copy of Goods and Services Tax Identification Number (**GSTIN**)
  - Copies of IT Return for the last three financial years (**2015 -16, 2016-17 & 2017-18**).
  - General Details of the Bidder (**TECH A-2**)
  - Financial Details of the bidder (**TECH A-3**) along with all the supportive documents as applicable duly signed and certified as per the instruction.
  - List of completed or ongoing assignments of similar nature (Past Experience Details, **TECH A-4**) along with copies of contracts / work orders / completion certificate from previous clients.
  - Self Declaration on Conflict of Interest (**TECH A-5**)

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- Undertaking for not having been banned/blacklisted/debarred/suspended by the World Bank/ Central Government / any State Government / Government Organization/Financial Institution/Court /Public Sector Unit in India (**TECH A-6**).
- All the pages of the proposal and enclosures/attachments are to be signed.

**Bid not complying to any of the above requirement, will be outrightly rejected.**

- **Technical Evaluation (2nd Stage): Total 100 Marks (70% is the qualifying mark):** Technical proposal will be opened and evaluated for those bidders who qualify the preliminary evaluation stage. Technical evaluation of the proposals of the qualified bidders shall be made as per the following technical parameters:

<b>Sl. No.</b>	<b>Bid Evaluation Parameter</b>	<b>Scoring Methodology</b>	<b>Maximum Mark</b>
<b>1</b>	<b>Experience of the bidder:</b> Experience in Third Party Evaluation/Endline Study/End-Term Evaluation/ Impact Assessment of any projects* under Central / State Government / EAPs / Autonomous Bodies / National & International organization with contract value of more than Rs 15 Lakh and duration of more than 2 months <i>(Assignments undertaken during 1<sup>st</sup> November 2013 to 31<sup>st</sup> October 2018).</i>	5 projects = 30 marks 6 projects = 36 marks 7 projects = 42 marks 8 projects = 48 marks 9 projects = 54 marks 10 & above = 60 marks	<b>60</b>
<b>2.</b>	<b>Team Members</b>		<b>30</b>
<b>2.1</b>	M&E Specialist-cum-Team Leader (1)	For every 1 year of additional experience 2 marks will be given subject to a maximum of 12 marks.	<b>12</b>
<b>2.2</b>	Report Writer (1)	For every 1 year of additional experience 1 marks will be given subject to a maximum of 4 marks.	<b>4</b>
<b>2.3</b>	Field Investigators (6) and Project Assistant (1)	For minimum 2 years of experience 1 mark will be given (for each individual).	<b>14</b>
<b>3</b>	<b>Technical Presentation</b>	The assignment and methodology for completion of the Assignment	<b>10</b>
<b>Grand Total</b>			<b>100</b>

Bidders have to prepare a presentation as a part of the technical proposal (2<sup>nd</sup> stage) and attach a print copy in the technical proposal along with a soft copy in ppt Format in CD. The objective of the presentation is to enable the Client to evaluate the bidders about their understanding and preparedness for the proposed assignment. The bidder whose technical proposal secures **a score above minimum qualifying mark of 70** in the technical evaluation stage will be qualified for opening of the financial proposal. The financial proposals of the technically qualified bidders will be opened on the date and time mentioned in the Bidder's Data Sheet.

- **Financial Evaluation (3rd Stage):** The financial proposals of the technically qualified bidders only shall be opened at this stage in the presence of the bidder's representative who wishes to attend the meeting with proper authorization letter. The name of the bidder along with the quoted financial price will be announced during the meeting.

**12. Evaluation Process:**

**Combined Quality and Cost Based Selection (CQCBS)** method will be followed during the overall selection process. Based on the evaluation of technical proposal, the technically qualified bidders shall be ranked highest to lowest Technical Score (ST) in accordance to the marks obtained during the technical evaluation stage. There shall be **60%** weight age to technical score and **40%** weight age to financial score.

The individual bidder's financial score (SF) will be evaluated as per the formula given below:

$$SF = [F_{min} / F_b] * 100 \text{ (rounded off to 2 decimal places)}$$

Where;

SF= Normalized financial score of the bidder under consideration  
 Fmin= Lowest financial quote among the technically qualified bidders  
 Fb= Financial quote of the bidder under consideration

$$\text{Combined Score (S)} = ST * 0.6 + SF * 0.4$$

Where ST = Technical score secured by the bidder  
 SF = Financial score secured by the bidder

The bidder securing the highest evaluated **Combined Score (S)** will be awarded the contract observing due procedure. For the purpose of evaluation, the total evaluated cost shall be inclusive of all taxes & duties for which the Client will make payment to the IVA including overhead expenses, such as travel, accommodation, logistics, training/ workshop, preparation of reports/ formats, printing & other secretarial expenses etc.

Combined Score of the bidders for the bid shall be worked out as under:

Bidder	Technical Score (ST)	Financial Score (SF)	Weighted Technical Score (60% of ST)	Weighted Financial Score (40% of SF)	Combined Score (F=D+E)
A	B	C	D	E	F

**13. Taxes:**

Income Tax (TDS) will be deducted from the contract value as per the prevailing tax rate.

**14. Performance Bank Guarantee: (PBG)**

Within 15 days of notifying the acceptance of proposal for the award of contract, the qualified bidder shall have to furnish a Performance Bank Guarantee amounting to **10% of the contract value** from a scheduled commercial bank situated in Bhubaneswar in favour of “**OHEPEE, Higher Education Department**”, as per the format at **Annexure-II**, for a period of three months beyond the entire contract period (i.e. PBG must be valid from the date of effectiveness of the contract to a **period of 3 months beyond the contract period**) as its commitment to perform services under the contract. Failure to comply with the requirements shall constitute sufficient grounds for the forfeiture of the PBG. The PBG shall be released immediately after three months of expiry of contract provided there is no breach of contract on the part of the qualified bidder. No interest shall be paid on the PBG.

**15. Contract Negotiation:**

Contract Negotiation will be held at a date, time and address as intimated to the successful bidder. The bidder will, as a pre-requisite for attendance at the negotiations, confirm availability of all the proposed staff for the assignment. Representative conducting negotiations on behalf of the bidder must have written authority to negotiate and conclude a contract. Negotiation will be performed covering technical and financial aspects, if any and availability of proposed professionals etc.

**16. Award of Contract:**

After completion of the contract negotiation stage, the Client will notify the successful bidder in writing by issuing an offer letter for signing the contract and promptly notify all other bidders about the result of the selection process. The successful bidders will be asked to sign the contract after fulfilling all formalities within 15 days of issuance of the offer letter. After signing of the contract, no variation or modification of the terms of the contract shall be made except by written amendment signed by both the parties. The IVA will be engaged for 1 year initially and its contract can be renewed in subsequent years subject to satisfactory performance. ***Sub-contracting / outsourcing of any form shall not be allowed for any activities under the scope of the work as mentioned in this RFP.***

**17. Conflict of Interest:**

Conflict of interest exists in the event of: (i) conflicting assignments, including implementing, providing consultation, monitoring and evaluation/environmental assessment of the same project by the eligible bidder; (ii) Consultants, agencies or institutions (individuals or organisations) who have a business or family relation with the Client directly or indirectly; and (iii) practices prohibited under the anti-corruption policy of the Government of India and Government of Odisha. The bidders are to be careful so as not to give rise to a situation where there will be any conflict of interest with the Client as this would amount to their disqualification and breach of contract.



**18. Disclosure:**

- a. Bidders have an obligation to disclose any actual or potential conflict of interest. Failure to do so may lead to disqualification of the bidder or termination of its contract.
- b. Bidders must disclose if they are or have been the subject of any proceedings (such as blacklisting) or other arrangements relating to bankruptcy, insolvency or the financial standing of the Bidder, including but not limited to appointment of any officer such as a receiver in relation to the Bidder's personal or business matters or an arrangement with creditors, or of any other similar proceedings.
- c. Bidders must disclose if they have been convicted of, or are the subject of any proceedings relating to:
  - a criminal offence or other serious offence punishable under the law of the land, or where they have been found by any regulator or professional body to have committed professional misconduct;
  - corruption including the offer or receipt of an inducement of any kind in relation to obtaining any contract;
  - Failure to fulfil any obligations in any jurisdiction relating to the payment of taxes or social security contributions.

**19. Anti-corruption Measure:**

- a. Any effort by Bidder(s) to influence the Client in the evaluation and ranking of financial proposals, and recommendation for award of contract, will result in the rejection of the proposal.
- b. A recommendation for award of Contract shall be rejected if it is determined that the recommended bidder has directly, or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract in question. In such cases, the Client shall blacklist the bidder either indefinitely or for a stated period of time, disqualifying it from participating in any related bidding process for the said period.

**20. Language of Proposals:**

The proposal and all related correspondence exchanged between the bidder and the Client shall be written in the **English** language. Supporting documents and printed literature that are part of the proposal may be in another language provided they are accompanied by an accurate translation of the relevant passages in English with self-certification for accuracy, in which case, for the purposes of interpretation of the Proposal, the translated version shall govern.

**21. Cost of Bidding:**

The Bidder shall bear all costs associated with the preparation and submission of its proposal. The Client shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process. Bidder/s are not allowed to submit more than one proposal under the selection process. Alternate bids are also not allowed.

**22. Legal Jurisdiction:**

All legal disputes are subject to the jurisdiction of the Orissa High Court, Cuttack.

**23. Governing Law and Penalty Clause:**

The schedule given for delivery is to be strictly adhered to in view of the strict time schedule. Any unjustified and unacceptable delay in delivery shall render the IVA liable for liquidated damages and thereafter the Client holds the option for cancellation of the contract for pending activities and completes the same from any other agency. The rights and obligations of the Client and the IVA under this contract will be governed by the prevailing laws of Government of India and Government of Odisha. Failure on IVA's part to furnish the deliverables as per the agreed timeline will enforce a penalty @ **1% per week subject to maximum of 10% of the total contract value**. In case delay in the delivery of services is found not attributed to the IVA, the penalty may be waived.

**24. Confidentiality :**

Information relating to evaluation of Proposals and recommendations concerning awards shall not be disclosed to the bidders who submitted the proposals or to other persons not officially concerned with the process, until the publication of the award of contract. The undue use by any bidder of confidential information related to the process may result in rejection of its proposal and may be subject to the provisions of the Client's antifraud and corruption policy. During the execution of the assignment except with prior written consent of the Client, the bidder or its personnel shall not at any time communicate to any person or entity any confidential information acquired in the course of the contract.

**25. Amendment of the RFP Document:**

At any time before submission of proposals, the Client may amend the RFP by issuing an addendum through Higher Education Department website. Any such addendum will be binding on all the bidders. To give bidders reasonable time in which to take an addendum into account in preparing their proposals, the Client may, at its discretion, extend the deadline for the submission of the proposals.

**26. Client's right to accept any proposal, and to reject any or all proposal/s**

The Client reserves the right to accept or reject any proposal, and to annul or amend the bidding / selection / evaluation process and reject all proposals at any time prior to award of contract award, without assigning any reason thereof and thereby incurring any liability to the bidders.

**27. Copyright, Patents and Other Proprietary Rights:**

Higher Education Department, Government of Odisha shall be entitled to all intellectual property and other proprietary rights including but not limited to patents, copyrights and trademarks, with regard to documents and other materials which bear a direct relation to or are prepared or collected in consequence or in the course of the execution of this contract. At the Client's request, the IVA shall take all necessary steps to submit them to the Client in compliance with the requirements of the contract.

### **28. Replacement of Personnel:**

The professionals to be deployed under this contract must be dedicated in nature. However, the Client reserves the right to request the IVA to replace the assigned personnel if they are not performing to a level of satisfaction. If, for any reason beyond the reasonable control of the IVA, such as retirement, death, medical incapacity, among others, it becomes necessary to replace any of the personnel, the IVA shall forthwith provide as a replacement a person of equivalent or better qualifications. After written notification, the IVA will provide CV of appropriate candidates within Seven **(7) days** for review and approval. The IVA must replace the personnel within seven (7) working days from the date of approval of replacement. If one or more key personnel become unavailable / leave the project for any reason midway under the contract, the IVA must notify the Client at least fourteen **(14) days** in advance, and obtain the approval prior to making any substitution. In notifying the Client, the IVA shall provide an explanation of circumstances necessitating the proposed replacement and submit justification and qualification of replacement personnel in sufficient detail to permit evaluation of the impact on the engagement. Acceptance of a replacement person by the Client shall not relieve the IVA from responsibility for failure to meet the requirements of the contract. Change in the professionals beyond the allowable limit of the contract leads to implication of liquidated damage of **10% of the contract value**.

### **29. Force Majeure:**

For purpose of this clause, "Force Majeure" means an event beyond the control of the IVA and not involving the IVA's fault or negligence and not foreseeable. Such events may include, but are not restricted, wars or revolutions, fires, floods, riots, civil commotion, earthquake, epidemics or other natural disasters and restriction imposed by the Government or other bodies, which are beyond the control of the IVA, which prevents or delays the execution of the order by the IVA. If a Force Majeure situation arises, the IVA shall promptly notify Client in writing of such condition, the cause thereof and the change that is necessitated due to the condition. Until and unless otherwise directed by the Client in writing, the IVA shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. The IVA shall advise Client in writing, the beginning and the end of the above causes of delay, within seven days of the occurrence and cessation of the Force Majeure condition. In the event of a delay lasting for more than one month, if arising out of causes of Force Majeure, Client reserves the right to cancel the contract without any obligation to compensate the IVA in any manner for what so ever reason.

### **30. Arbitration:**

The Client and the IVA shall make every effort to resolve amicably, by direct negotiation, any disagreement or dispute arising between them under or arising from or in connection with the contract. Disputes not so resolved amicably within 30 days of receipt of notice of such as a dispute shall be resolved by a sole arbitrator nominated by the Commissioner-cum-Secretary, Higher Education Department, Government of Odisha. The arbitration proceedings shall be governed in all respects by the provision of the Indian Arbitration and Conciliation Act, 1996 and the rules

there under and any statutory modification or re-enactment, thereof. The arbitration proceeding shall be held in Bhubaneswar.

**31. Disqualification of Proposal:**

The proposal is liable to be disqualified in the following cases as listed below:

- Proposal submitted without Bid Processing fee and EMD as applicable
- Proposal not submitted in accordance with the procedure and formats as prescribed in the RFP
- During validity of the proposal, or its extended period, if any, the bidder increases his quoted prices
- Proposal is received in incomplete form
- Proposal is received after due date and time for submission of bid
- Proposal is not accompanied by all the requisite documents/ information
- A commercial bid submitted with assumptions or conditions
- Bids with any conditional technical and financial offer
- If the bidder provides any assumptions in the financial proposal or qualifies the commercial proposal with its own conditions, such proposals will be rejected even if the commercial value of such proposals is the lowest/ best value
- Proposal is not properly sealed or signed
- Proposal is not conforming to the requirement of the scope of the work
- Bidder tries to influence the proposal evaluation process by unlawful/corrupt/fraudulent means at any point of time during the bid process
- If, any of the bid documents (including but not limited to the hard and soft/electronic copies of the same, presentations during evaluation, clarifications provided by the bidder), excluding the commercial bid, submitted by the bidder is found to contain any information on price, pricing policy, pricing mechanism or any information indicative of the commercial aspects of the bid;
- Bidders or any person acting on its behalf indulges in corrupt and fraudulent practices
- ***Any other condition / situation which holds the paramount interest of the client during the overall section process.***

## **Section: 3**

### **Terms of Reference (ToR)**

#### **1. Introduction**

The Higher Education Department (HED), Government of Odisha (GoO) with support from the World Bank is implementing the program “Odisha Higher Education Program for Excellence and Equity” (OHEPEE) during FY 2017-2022. The Project Development Objective (PDO) is to improve the quality of and equitable access to selected higher education institutions and enhance governance of the higher education system in Odisha. The program includes improving the curriculum, strengthening teaching and learning, promotion of e-learning, integration of skill development and strengthening of equity and inclusiveness.

The program is supporting 70 colleges and six universities of the state in the first phase (see Annexure-VI, Table-1) and envisages supporting additional 70 colleges and five universities in the second phase.

The project is financed by the Government of Odisha, in part by a loan of USD 119 million from the World Bank and USD 51 million from the Government of Odisha. To improve the service delivery as per the committed objectives, a Results Based Financing (RBF) modality will be used. The RBF approach utilises a system of Disbursement Linked Indicators (DLIs), which specifies targets that must be met, according to an agreed timeline, for funds to be released.

The loan agreement between the IBRD (The World Bank) and the Government of India specifies five DLIs, which will measure progress towards key project outcomes. The Higher Education Department (HED) is the main implementing agency for OHEPEE and the State Project Director (SPD)-cum-Joint Secretary to Government, Higher Education Department is responsible for carrying out project monitoring and evaluation activities including verifying and reporting on DLI achievements. Out of five DLIs, only DLI 2 and 3 shall be verified by an independent verification agency (IVA) and other three DLIs will be monitored by the World Bank itself.

This consultancy is for engaging an IVA to verify and report on the achievement of two DLIs according to agreed verification protocols, standards and sampling procedure, as approved by HED and the World Bank.

#### **2. OHEPEE Background**

Strategic Results Areas

The OHEPEE has two strategic results areas

- Results Area 1: Improving quality of and students' equitable access to selected institutions
- Results Area 2: Enhancing governance of the higher education system

Under Results Area 1, the Program includes the following activities that directly contribute to the results areas of the Program (a) Institutional Development Grants (IDGs) to universities and colleges that aim to incentivize institutes to undertake quality-focused initiatives and (b) state level initiatives for quality improvement. Under Results Area 2, the Program will cover initiatives aimed at the improvement of

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governance (a) improvement of governance in colleges and Universities and (b) improvement of financial and procurement management and accounting in colleges and Universities.

The Program has five DLIs as follows.

- DLI 1: Improved quality of selected institutions (Percentage of selected colleges that have improved their NAAC grade from the previous cycle of accreditation)
- DLI 2: Increased on-time graduation rate of students in undergraduate degree programs in selected institutions (disaggregated by women, ST, SC, and total students)
- DLI 3: Annual performance milestones met by the HED and selected institutions
- DLI 4: Revised regulations on the creation/composition of GBs and their functioning issued by the HED and percentage of affiliated government-aided colleges that implement the regulations
- DLI 5: Improved fiduciary management in selected institutions (i) Percentage of selected aided institutions that completed data entry using online FM system, and (ii) Enhanced procurement management

Of these, DLI 2 and 3 are to be verified by the IVA.

Seven intermediate indicators for Results Area 1 are as follows:

1. Number of project beneficiaries (students) disaggregated by gender (core)
2. Annual performance milestones met by the HED and selected institutions
3. Percentage of sanctioned posts filled with regular faculty in selected institutions (core)
4. Number (cumulative) of faculty and administrators in degree colleges and state universities who completed a short-term training program (by gender) (core)
5. Number of affiliating universities that establish an online evaluation system for examinations
6. Evaluation of the curriculum implementation
7. Improved satisfaction levels of beneficiaries (students and faculty) in selected institutions (core)

Three intermediate indicators for Results Area 2 are as follows:

8. The HED's MIS strengthened up to the specified standards
9. Percentage of selected government-aided colleges that completed data entry using online FM system
10. Governance benchmarking score card exercise

### **3. Objectives**

The IVA shall be responsible for the conduct of independent and transparent verification of achievement on selected DLIs 2 & 3 (see Annexure-III, IV & V) and producing independent verification reports for submission to HED and the World Bank. The responsibilities of the IVA shall be to:

- a. Verify achievement of the DLRs for DLI 2 and 3 reported by HED under the Program, based on the DLI verification protocol, as approved by HED and the World Bank (see Annexure-IV).
- b. Prepare individual and comprehensive verification reports for DLIs 2 & 3 (HEI wise) on the sampled colleges/universities and submit it to HED and the World Bank, in the form acceptable to HED and the World Bank.
- c. Carry out all other relevant actions necessary for the successful conduct of the independent verification of achievement of the DLIs.

### **4. Key Steps and Methodology**

IVA will be commissioned by HED for four years of the Program i.e., year 2 (FY 2018-19), 3 (FY 2019-20), 4 (FY 2020-21) and 5 (FY 2021-22). The IVA will verify achievement of DLI-2 for FY 2020-21 and FY 2021-22, and DLI-3 for FY 2018-19, FY 2019-20, FY 2020-21 and FY 2021-22.

For verification of DLI-2, the IVA will visit 10 universities and the autonomous colleges among the 21 sample colleges and verify, a sample of 2% students from the records about on-time graduation (OTG).

Similarly, for verification of DLI-3, the IVA will visit 15 sample colleges and 6 universities in FY 2018-19 and 21 sample colleges and 10 universities for FY 2019-20, FY 2021-21 and FY 2021-22 (see Annexure-VI).

All costs necessary for completing the assignment will be borne by the IVA as per the budget approved by HED.

The IVA will be engaged for 1 year initially and its contract can be renewed in subsequent years subject to satisfactory performance.

The IVA will be engaged for 60 days each year from 16<sup>th</sup> March to 15<sup>th</sup> May. Table 1 summarises the task to be carried out by IVA to accomplish the assignment each year.

**Table 1: Tasks and Timeline for IVA**

<b>Sl. No.</b>	<b>Tasks</b>	<b>Timeline</b>
1	Mobilise team and submit list of team members to HED	3 <sup>rd</sup> week of February
2	Approval of team members by HED	4 <sup>th</sup> week of February
3	Data collection from colleges and universities	1 <sup>st</sup> to 15 <sup>th</sup> April
4	Submit draft verification report to HED and World Bank	20 <sup>th</sup> April
5	Suggestions of HED and the World Bank	30 <sup>th</sup> April
6	Submit final verification report to HED and the World Bank	10 <sup>th</sup> May

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Table 2 below outlines the key steps the IVA will follow to complete the verification process. It must be noted that verification arrangements are DLI specific and the methodology used must take into account the nature of the indicator, the type of data available, and the institutional arrangements required to provide the needed verification. The IVA will develop and execute a specific verification methodology for each DLI in accordance with the verification protocol described in the Annexure-IV.

**Table 2: Key Steps and Methodology for IVA**

<b>Verification Step</b>	<b>Specific Tasks</b>
1. Develop work plan and methodology	<ul style="list-style-type: none"> <li>• Understand the verification protocol of DLI 2 &amp; 3</li> <li>• Identify the primary and secondary data to be collected</li> <li>• Design a verification methodology, as per the procedure mentioned in Annexure-IV and clarification provided by HED and WB</li> <li>• Carry out sample verification as per HED's requirement</li> <li>• Provide copies of the verification methodology and tools used to SPD for review and approval</li> <li>• Follow the timeline for verification strictly and assign personnel as specified under section 6 of the ToR</li> </ul>
2. Develop sampling strategies and data collection instruments (if required)	<ul style="list-style-type: none"> <li>• Identify and train personnel to carry out the data collection</li> <li>• Carry out the field data collection between 1<sup>st</sup> April to 15<sup>th</sup> April every year</li> </ul>
3. Carry out assessment and verification activities	<ul style="list-style-type: none"> <li>• Collect data in strict adherence to the approved verification methodology</li> <li>• Employ data quality checks as required</li> <li>• Assess the value of each DLI as per the verification protocol</li> <li>• Document any deviations from the approved methodology and identify any assumptions made to assess the value of the indicator</li> </ul>
4. Maintain documentary evidence, records and datasets	<ul style="list-style-type: none"> <li>• Maintain records of all verification activities</li> <li>• Provide records and data to SPD</li> </ul>
5. Analyse discrepancies	<ul style="list-style-type: none"> <li>• Identify any discrepancies between the verified value of each indicator and the value reported by HED</li> <li>• Identify differences in data sources, collection methodology, sampling strategy or computation procedure that may have led to the discrepancy and provide a brief explanation</li> </ul>
6. Prepare verification reports	<ul style="list-style-type: none"> <li>• Prepare the verification report (DLI-wise and HEI wise ) which contains among others:               <ul style="list-style-type: none"> <li>○ A summary of verification activities.</li> <li>○ The verified value of each indicator.</li> <li>○ Details of any deviation from the approved verification methodology and assumptions made to assess the value of each indicator.</li> <li>○ A list of all available datasets and records of verification activities</li> </ul> </li> </ul>



7. Other Responsibilities	In addition to above, the IVA will: <ul style="list-style-type: none"><li>• Maintain regular communication with SPD regarding verification activities.</li><li>• Provide timely responses and feedback to queries and instructions issued by SPD.</li><li>• Obtain prior approval before amending agreed upon work plans, verification methodologies, data collection instruments and sampling strategies.</li><li>• Obtain prior approval for any changes in personnel assigned to this consultancy.</li><li>• Maintain the highest standards of independence, confidentiality and professional ethics.</li></ul>
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### **5. Scope of Work**

The IVA will be responsible for the following activities related to the conduct and management of the independent verification of the achievements of the DLIs:

- ***Inception Stage Work-Plan and Sampling Plan:*** The IVA shall submit a detailed work-plan from 1<sup>st</sup> April to 10<sup>th</sup> May for each year and confirm the deployment of management structures. In addition, the IVA shall prepare the sampling plan for approval by HED.
- ***Deployment of Team:*** The IVA shall specify the following teams: Dedicated personnel to be available during the entire period of the verification process and analysis/reporting. This team should comprise one Monitoring and Evaluation Specialist-cum-Team Leader, one Report Writer, 6 Field Investigators and one Data Entry Operator. The IVA will deploy Field Investigators who will carry out field data collection including institutions' surveys, and observation-based data. The proposal shall indicate the system of deployment of investigators for field data collection, back-checks, and quality assurance.
- ***Finalize Data Collection Instruments:*** The IVA shall be responsible for the design of data collection instruments, pre-testing, and finalization for each DLI in consultation with HED.
- ***Training:*** The IVA shall be responsible for conducting training on the verification protocol, data collection instruments, data capture, quality assurance, and protocols to ensure data processing and analysis. The IVA shall produce and administer training manuals, duly as required. The IVA shall implement a training delivery schedule for their survey teams on intimation to HED.
- ***Field visit Plan:*** The IVA shall produce a field visit schedule for the entire data collection period. This will include sampling procedures, and protocol of supervision and quality checks.
- ***Data Collection and Reporting:*** The IVA shall update on the progress on independent verification of the sample Institutions during every week of April and validation checks undertaken by it. Dates of fieldwork, listing of sample (students, colleges, universities, and documents) and record of any

substitution of samples that may have been required along with reasons for the same, will be presented in the draft final report.

- **Data Processing and Analysis Systems:** The IVA shall design and set up the back-end data processing systems (simple and robust) to host field data and share with HED.
- **Quality Assurance:** The IVA shall develop and adhere to quality assurance protocols which ensure appropriate quality checks at the college / university / HED levels as well as internally.
- **Independent Verification Reports:** The IVA shall be responsible for final data processing including running internal parity checks. The IVA shall produce detailed independent verification reports on achievement on selected DLIs.

### **6. IVA's Inputs and Resources Required**

HED will assess the demonstrated experience and capacity of the interested agencies applying for this consultancy assignment for ensuring credible verification. The assignment requires a firm or agency with skills and experience in independent third party assessment / verification, relevant M&E systems, and in conducting evaluations of Education or any social sector.

The IVA team must comprise the following managerial, field investigators and data entry operator positions, with qualifications and experience as mentioned.

CVs of the proposed personnel will be evaluated.

**Table 2: Suggested Team Composition and Time to be Engaged**

<b>Position</b>	<b>Suggested Number</b>	<b>Qualifications and Experience</b>	<b>Engagement Time per year</b>
<b>Monitoring and Evaluation Specialist-cum-Team Leader</b> - Represent IVA in meetings at state level. Plan, supervise, coordinate and manage the entire independent verification process.	One	<ul style="list-style-type: none"> <li>• Post Graduate in Education, Economics, Statistics, Mathematics, Social Sciences or equivalent.</li> <li>• At least 5 years of experience in managing large-scale surveys/studies (end-line, end-term evaluation/impact assessment) as Team Leader.</li> <li>• Experience in managing surveys/studies in education or related sectors, is an advantage.</li> </ul>	50 days
<b>Report Writer</b> –Prepare inception report, carry out data analysis and write report.	One	<ul style="list-style-type: none"> <li>• Postgraduate in Economics, Statistics, social sciences or similar.</li> <li>• At least 2 years' experience in social research/report writing.</li> </ul>	30 days

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<b>Field Investigators</b> – Carry out field data collection, institutions surveys and collect observation-based data from colleges and universities as per work plan.	Six	<ul style="list-style-type: none"> <li>Undergraduate in any field with 65 % or more marks</li> </ul>	45 days
<b>Data Entry Operator</b> – Support the team in secretarial assistance as well as data entry.	One	<ul style="list-style-type: none"> <li>Undergraduate in any field with 65 % or more marks</li> </ul>	50 days

The IVA will make its own arrangements for all the activities it has to perform in meeting the scope of services under this consultancy. This will include all travel and logistic arrangements required for its team for field verification and desk review for each DLIs.

### **7. Outputs and Delivery Schedule**

<b>Timeline</b>	<b>Outputs</b>
7 <sup>th</sup> March each year	Inception report comprising deployment of team, understanding of the ToR and preparation of detailed implementation plan (work plan).
15 <sup>th</sup> March each year	Preparation of independent verification methodology, sampling strategy and data collection instruments for approval by HED. Training of Field Investigators and field deployment for data collection.
20 <sup>th</sup> April each year	Completion of data collection, data analysis, draft verification report preparation and submission to HED and World Bank for suggestion and report finalisation.
10 <sup>th</sup> May each year	Verification report finalisation with the inputs of HED and the World Bank, and submission of final report to HED and WB.

### **8. Implementation Arrangement**

The IVA will report to SPD and also work closely with Consultants of PMU, OPEHEE for completion of the assignment. SPD will provide the required project documents and access to any available data sets. SPD will also arrange, as required, introductions to institutions and other stakeholders. The IVA will be responsible for administering all data collection instruments.

### **9. Payment Schedule**

<b>Activities</b>	<b>Payment Schedule for each year</b>
Upon delivery of draft verification reports on selected DLIs and feedback by HED and the World Bank	40% of the contact value
Upon delivery of final verification reports on selected DLIs and its approval by HED and the World Bank	60% of the contact value

## **10. Reporting**

The IVA shall carry out the assignment under the overall supervision of the State Project Director, OHEPEE-cum-Joint Secretary to Government, Higher Education Department, Government of Odisha for the independent verification process. The IVA shall submit the verification reports to the SPD, HED and the World Bank. The IVA shall ensure that verification reports are timely, accurate, objective and are backed-up by evidence and a clear rationale. The IVA will be required to make presentations as needed in Bhubaneswar and clarify, in a timely manner, any issues and questions raised by HED and the World Bank.

The PMU, OHEPEE shall provide the IVA with relevant data and documents necessary to verify DLR achievements. The PMU shall make arrangements to ensure that the IVA's staff and consultants have access to all Institutions under the Project.

**Section: 4**

**Technical Proposal Submission Forms**

**Technical Proposal**

**(Part – A)**

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Department, Government of Odisha*

**TECH A-1**

**Covering Letter**

**(On Bidders Letter Head)**

[Location, Date]

To

**SPD, OHEPEE-cum-Joint Secretary to Government  
PMU-OHEPEE, Pustak Bhawan (2nd Floor), A-11, Suka Vihar, Bhubaneswar-  
751022**

**Subject: Independent Verification of Achievements on Selected DLIs under OHEPEE,  
Higher  
Education Department, Government of Odisha [Technical Proposal: Part – A]**

Dear Sir,

I, the undersigned, offer to participate in the selection process to provide consultancy services for \_\_\_\_\_ in accordance with your Tender No.: \_\_\_\_\_, Dated \_\_\_\_\_. We are hereby submitting our proposal, which includes Technical Proposal and Financial Proposal sealed in separate envelopes.

I hereby declare that all the information and statements made in this Technical Proposal are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our proposal. Our proposal will be valid for acceptance up to **180 Days** and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before the validity of the bid.

I hereby unconditionally undertake to accept all the terms and conditions as stipulated in the RFP document. In case any provision of this RFP are found violated, then your department shall without prejudice to any other right or remedy be at liberty to reject our proposal including forfeiture of the full said earnest money deposit absolutely.

I remain,

Yours faithfully,

**Authorized Signatory with Date and Seal:**

**Name and Designation:** \_\_\_\_\_

**Address of the Bidder:** \_\_\_\_\_

**Independent Verification of Achievements on Selected DLIs under OHEPEE, Higher Education  
Department, Government of Odisha**

**TECH A -2**

**Bidder's Organisation (General Details)**

<b>Sl No.</b>	<b>Description</b>	<b>Full Details</b>
1	<b>Name of the Organisation/Firm/Company:</b>	
2	<b>Date of Establishment:</b>	
3	<b>Experience in years</b> (Third Party Evaluation/Endline Study/End-Term Evaluation/Impact Assessment):	
4	<b>Registered Office Address:</b> Tel: Fax: Email id:	
5	<b>Address for Communication:</b> Tel : Fax: Email id :	
6	<b>Details of Individual who will serve as the point of contact/communication:</b> Name: Designation: Mobile No.: Email id:	
7	<b>Details of the authorized person signing &amp; submitting the bid on behalf of the Bidder:</b> Name: Designation: Mobile No.: Email id:	
8	<b>Registration / Incorporation Details</b> Registration No: Date & Year:	
9	<b>Bid Processing Fee Details:</b> Amount : BC/DD No.: Date: Name of the Bank:	
10	<b>EMD Details:</b> Amount : BC/DD No.: Date: Name of the Bank:	
11	PAN Number	
12	Goods and Services Tax Identification Number (GSTIN)	
13	Willing to carry out assignments as per the scope of work of the RFP	<b>Yes</b>
14	Willing to accept all the terms and conditions as specified in the RFP	<b>Yes</b>

**Authorized Signatory [In full and initials]:** \_\_\_\_\_  
**Name and Designation with Date and Seal:** \_\_\_\_\_

**TECH A -3**

**Bidder Organisation (Financial Details)**

Financial Information in Rs.				
Details	FY 2015 -16	FY 2016 -17	FY 2017 -18	Average
Annual Turnover (in Lakh)				
<b>Supporting Documents:</b>  Audited financial statements for the last three FYs (2015-16, 2016-17 and 2017-18) (Submission of copies of Profit & Loss Account and Balance Sheet along with all the schedules and IT return for the respective financial years is mandatory along with this form)  <i>Filled in information in this format must have to be jointly certified and sealed by the CA and the authorized representative of the bidder and to be furnished in original along with the technical proposal failing which the proposal will be outrightly rejected. No scanned copy will be entertained.</i>				

\_\_\_\_\_

**Signature and Seal of the Bidder's Auditor with Firm Name, Membership Number & Date in original**

**Authorized Signatory [In full initials with Date and Seal]:** \_\_\_\_\_

**Communication Address of the Bidder:** \_\_\_\_\_

**[NB: No Scanned Signature will be entertained]**



*Independent Verification of Achievements on Selected DLIs under OHEPEE, Higher Education  
Department, Government of Odisha*

**TECH A- 4**

**(Bidder's Past Experience Details)**

**Table-1 (List of completed or ongoing assignments on Third Party Evaluation/Endline Study/End-Term Evaluation/Impact Assessment\*\* in any sector during last 5 years)**

Sl. No	Period	Name of the Assignment with Details thereof	Name of the Client	* Contract Value (in Rs.) and Duration in Month	Date of Award / Commencement of assignment	Date of Completion of Assignment	Remarks if any	Page No
A	B	C	D	E	F	G	H	I
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

**Authorized Signatory [In full and initials]:** \_\_\_\_\_

**Name and Designation with Date and Seal:** \_\_\_\_\_

**Note: Bidders are requested to furnish the list of the assignments undertaken/completed during the last 5 Years (1<sup>st</sup> November 2013 to 31<sup>st</sup> October 2018) as per the above prescribed format only. Information not conforming to the above format will be treated as non-responsive. Copies of the Work order/ Contract Document/ Completion Certificate from the previous Clients need to be furnished along with the above information.**

**\*Assignments having Contract Value of  $\geq$  Rs. 15 Lakh & Duration of  $\geq$  2 Months only will be taken into consideration.**

**\*\* Bidders are requested to refer to the eligibility criteria available at Section: 2 - Information to the Bidder.**

**TECH A- 5**

**Information Regarding any Conflicting Activities and Declaration Thereof**

***Are there any activities carried out by your agency which are of conflicting nature as mentioned in Section 2: [Information to the Bidder] under Eligibility Criteria: Para (6). If yes, please furnish details of any such activities.***

If no, please certify,

**In Bidders Letter Head**

I, hereby declare that our agency is not indulged in any such activities which can be termed as the conflicting activities as mentioned in **Section 2: [Information to the Bidder] under Eligibility Criteria: Para (6)**.

I, also acknowledge that in case of misrepresentation of any of the information, our proposal / contract shall be rejected / terminated by the Client which shall be binding on us.

**Authorized Signatory [In full initials with Date and Seal]:** \_\_\_\_\_

**Communication Address of the Bidder:** \_\_\_\_\_

**TECH A-6**

**Self Declaration for Not Banned/Black Listed/Debarred/Suspended**

To

The SPD, OHEPEE-cum-Joint Secretary to Government of Odisha  
PMU-OHEPEE, Pustak Bhawan (2nd Floor), A-11, Suka Vihar, Bhubaneswar-  
751022

Ref.: Tender No. \_\_\_\_\_, Dated: \_\_\_\_\_

Sir,

I hereby declare that our agency has not been banned/ blacklisted/debarred/suspended by the World Bank/ Central Government/ any State Government/ Government Organization/Financial Institution/Court /Public Sector Unit in India as mentioned in **Section-2: [Information to the Bidder] under Eligibility Criteria: Para (7)**.

I, also acknowledge that in case of misrepresentation of any of the information, our proposal / contract shall be rejected / terminated by the Client which shall be binding on us.

**Authorized Signatory [In full initials with Date and Seal]:** \_\_\_\_\_

**Communication Address of the Bidder:** \_\_\_\_\_

**Technical Proposal**

**(Part – B)**

**TECH B -1**

**Covering Letter**

**(On Bidders Letter Head)**

*[Location, Date]*

**To**

**The SPD, OHEPEE-cum-Joint Secretary to Government of Odisha  
PMU-OHEPEE, Pustak Bhawan (2nd Floor), A-11, Suka Vihar, Bhubaneswar-  
751022**

**Subject: Independent Verification of Achievements on Selected DLIs under OHEPEE,  
Higher  
Education Department, Government of Odisha [Technical Proposal: Part - B]**

Dear Sir,

I, the undersigned, offer to provide the services for the proposed assignment in respect to your Tender No. \_\_\_\_\_, Dated: \_\_\_\_\_. I hereby submitting the proposal which includes this technical proposal sealed under a separate envelope. Our proposal will be valid for acceptance up to **180 Days** and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before this expiry date.

All the information and statements made in this technical proposal are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our proposal. If negotiations are held during the period of validity of the proposal, I undertake to negotiate on the basis of the proposal submitted by us. Our proposal is binding upon us and subject to the modifications resulting from contract negotiations.

I have examined all the information as provided in your Request for Proposal (RFP) and offer to undertake the service described in accordance with the conditions and requirements of the selection process. I agree to bear all costs incurred by us in connection with the preparation and submission of this proposal and to bear any further pre-contract costs. In case, any provisions of this RFP/ ToR including of our technical & financial proposal is found to be deviated, then your department shall have rights to reject our proposal including forfeiture of the Earnest Money Deposit absolutely. I confirm that, I have the authority to submit the proposal and to clarify any details on its behalf. I understand you are not bound to accept any proposal you receive.

I remain,

Yours faithfully,

**Authorized Signatory with Date and Seal:**

**Name and Designation:** \_\_\_\_\_

**Address of Bidder:** \_\_\_\_\_

*Independent Verification of Achievements on Selected DLIs under OHEPEE, Higher Education  
Department, Government of Odisha*

**TECH B -2**

**Bidder Organisation**  
**(Brief Profile)**

*[Provide here a brief description regarding professional background of the organisation]*

**Authorized Signatory [In full and initials]:** \_\_\_\_\_  
**Name and Designation with Date and Seal:** \_\_\_\_\_

***[NB: Bidder needs to restrict the above information within 3-5 pages only]***

**Independent Verification of Achievements on Selected DLIs under OHEPEE, Higher Education  
Department, Government of Odisha**

**TECH B - 3 (I)**

**Bidder's Experience**

Table -1 (List of 10 or more completed or ongoing assignments on Third Party Evaluation/Endline Study/End-Term Evaluation/Impact Assessment\*\* in any sector during last 5 years)

Sl. No.	Period	Name of the Assignment with details thereof	Name of the Client	Contract Value in Rs.	Date of Award / Commencement of assignment	Date of Completion of assignment	Remarks if any	Page No
A	B	C	D	E	F	G	H	I
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

Authorized Signatory [*In full and initials*]: \_\_\_\_\_

Name and Title of Signatory with date and seal

***NB:*** Bidders are requested to furnish the information for 10 projects or more. Completed or ongoing Projects having average contract value  $\geq$  Rs. 15 Lakh and duration  $\geq$  2 Months during the last 5 Financial Years (1<sup>st</sup> November 2013 to 31<sup>st</sup> October 2018) will be taken into consideration for evaluation. Copies of Work Order / Contract Document / Completion Certificate for the respective assignments need to be furnished along with the technical proposal.

*Independent Verification of Achievements on Selected DLIs under OHEPEE, Higher Education  
Department, Government of Odisha*

**TECH B -3 (II)**

**Bidder Experience**

[Using the format below, provide information on each assignment for which your organisation was legally contracted as **single entity** for carrying out consulting services similar to the ones requested under this assignment during last **five financial years**]

**FORM-I:  
(Assignment of Third Party Evaluation/ End line Study/ End-Term Evaluation/ Impact  
Assessment in any sector)**

Assignment Name:	Value of the Contract (in Rs.):
Location:	Duration of Assignment (months):
Name of Client:	Total No. of staff-months of the Assignment:
Address:	
Start Date (Month/Year): Completion Date (Month/Year):	No of professional staff-months provided by associated Consultants:
Narrative Description of Project:	
Description of actual services provided by your staff within the Assignment:	

Authorized                      Signatory                      [*In full and initials*]:

Name and Designation with Date and Seal: \_\_\_\_\_

**[NB: 10 Best Assignments in any sector, write up restricted to 1 page only]**



**TECH B -4**

**Comments and Suggestions of the Consultant on the Terms of Reference / Scope of  
Work and Counterpart Staff and Facilities to be provided by the Client**

**A: On the Terms of Reference / Scope of Work:**

*[The consultant needs to present and justify in this section, if any modifications to the Terms of Reference he/she is proposing to improve performance in carrying out the assignment (such as deleting some activity considering unnecessary, or adding another, or proposing a different phasing of the activities / study process modifications). Such suggestions should be concise and to the point, and incorporated in the technical proposal. Modification / suggestion will not be taken into consideration without adequate justification. Any change in manpower resources will not be taken into consideration]*

**B: On Input and Facilities to be provide by the Client:**

*[Comment here on inputs and facilities to be provided by the Client with respect to the Scope of Work and Study Implementation]*

**Authorized Signatory [In full and initials]:** \_\_\_\_\_

**Name and Designation with Date and Seal:** \_\_\_\_\_

**TECH B -5**

**Description of Approach, Methodology and Work Plan to Undertake the Assignment**

*[Technical approach, methodology and work plan are key components of the Technical Proposal. In this Section, bidder should explain his/her understanding of the objectives and scope of the assignment, approach to the services, methodology and work plan for carrying out the activities and obtaining the expected outputs. It is suggested to present the required information divided into following four sections.]*

**A. Understanding of the Objectives, Scope and Completeness of response**

Please explain your understanding of the objectives and scope of the assignment based on the scope of work, the technical approach, and the proposed methodology adopted for implementation of the tasks and activities to deliver the expected output(s). ***Please do not repeat/copy the ToR here.***

**B. Description of Approach and Methodology:**

- a. Key guiding principles for the study
- b. Proposed Framework
- c. Information matrix
- d. Any other issues

**C. Methodology to be adopted:**

Explaining of the proposed methodologies to be adopted highlighting of the compatibility of the same with the proposed approach. This includes:

- a. Detail research design including sample design and estimation procedure
- b. Field Process Protocol control
- c. Suggestive tools for data collection
- d. Analysis of field data and preparation of reports
- e. Any other issues

**D. Staffing and Study Management Plan:**

The bidder should propose and justify the structure and composition of the team and should enlist the main activities under the assignment in respect of the Key Professionals responsible for it. Further, it is necessary to enlist of the activities under the proposed assignment with sub-activities (week wise). (Graphical representation)

**Authorized                      Signatory                      [In                      full                      and                      initials]:**

\_\_\_\_\_

**Name and Designation with Date and Seal:** \_\_\_\_\_

**TECH B -6**

**Format of Curriculum Vitae (CV) for Proposed Professional/ Staff**

**1. Proposed Position:**

*[For each position of professional staff separate form Tech B-6 will be prepared]*

**2. Name of Firm [Insert name of Firm proposing the position]:**

**3. Name of Staff [Insert Name of Staff in Full]:**

**4. Date of Birth:**

**5. Years with Firm:**

**6. Nationality:**

**7. Education [Include other specialised education of staff]:**

Education	Name of Institution	Name of Board/University	Year of Completion	Percentage of Marks

**8. Membership in Professional Associations:**

**9. Other Trainings:**

**10. Countries of Work Experience:**

**11. Languages:**

Language	Speaking	Reading	Writing
English			
Odia			
Hindi			

*NB: For each language indicate proficiency: excellent, good, fair, or poor; in speaking, reading, and writing.*

**12. Employment Record:**

*[Starting with present position, list in reverse order every employment held by staff member since graduation, giving for each employment (see format here below): dates of employment, name of employing organization, positions held. For experience in **last five years**, also give types of activities performed and Client references, where appropriate as per the prescribed format given below]*

From [Year]	To [Year]
<b>Employer Name:</b>	
<b>Position Held:</b>	
<b>Details of the Task Assigned:</b> <i>[List all tasks to be performed under this Assignment/job]</i>	

**13. Work Undertaken that Best Illustrates Capability to Handle the Tasks Assigned**

*[Among the Assignment/jobs in which the staff has been involved, indicate the following information for those Assignment/jobs that best illustrate staff capability to handle the tasks listed under point 12.]*

<b>Name of the Assignment/Job/Project</b>	
<b>Year:</b>	
<b>Location:</b>	
<b>Name of the Client:</b>	
<b>Project Features:</b>	
<b>Position Held:</b>	
<b>Activities Performed:</b>	

**Certification:**

*I, the undersigned, certify that to the best of my knowledge and belief that this CV correctly describes my qualifications and past experiences. I will undertake this assignment for the full assignment duration in terms of roles and responsibilities assigned in the technical proposal or any agreed extension of activities thereof. I understand that any wilful misstatement herein leads to disqualification of CV.*

**Date:**

**Place:**

**Signature of the Staff Member with Date** \_\_\_\_\_

**Authorized Signatory [In full and initials]:**

\_\_\_\_\_

**Name and Designation with Date and Seal:** \_\_\_\_\_

**NB: CV write-up restricted to 3 pages only with quality information relevant to the professional requirements.**

*Independent Verification of Achievements on Selected DLIs under OHEPEE, Higher Education  
Department, Government of Odisha*

**TECH B -7**

**Team Composition and Task Assignment for Each Year for 4 Years**

Sl. No.	Name of the Professional/ Staff	Position Assigned	No. of Input Days			Task assigned
			Field	Office	Total	
1		Monitoring & Evaluation Specialist-cum-Team Leader (1)				
2		Report Writer (1)				
3		Field Investigators (6)				
4		Data Entry Operator (1)				

**(Please provide the details of all the Professionals and Support Staff to be deployed for the proposed assignment as per the format..)**

**TECH B – 8**

**Work Schedule for the Proposed Assignment**

**Proposed Work Plan for Each Year for 4 Years**

<i>Month</i> →	April				May			
<i>Week</i> →	1	2	3	4	1	2	----	----
<i>Sequence of Study Activities / Sub Activities</i> ↓								

*Indicate all main activities / sub activities of the proposed assignment including delivery of reports (Inception, Draft and Final Verification Reports) and other associated sub-activities*

**Authorized Signatory [In full and initials]:** \_\_\_\_\_

**Name and Designation with Date and Seal:** \_\_\_\_\_

**Section: 5**

**Financial Proposal Submission Forms**

*Independent Verification of Achievements on Selected DLIs under OHEPEE, Higher Education  
Department, Government of Odisha*

**FIN-1**

**Covering Letter**

**(In Bidders Letter Head)**

*[Location, Date]*

To

The SPD, OHEPEE-cum-Joint Secretary to Government of Odisha  
PMU-OHEPEE, Pustak Bhawan (2nd Floor), A-11, Suka Vihar, Bhubaneswar-  
751022

**Subject: Independent Verification of Achievements on Selected DLIs under OHEPEE,  
Higher  
Education Department, Government of Odisha [Financial Proposal]**

Sir

I, the undersigned, offer to provide the consulting services for *[Insert title of assignment]* in accordance with your Tender No. \_\_\_\_\_, Dated: \_\_\_\_\_. Our attached Financial Proposal is for the sum of ***[Insert amount(s) in words and figures\*]***. This amount is inclusive of the taxes applicable as per GST Act. I do hereby undertake that, in the event of acceptance of our bid, the services shall be provided in respect to the terms and conditions as stipulated in the RFP document.

Our financial proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the proposal of **180 days**. I have carefully read and understood the terms and conditions of the RFP and do hereby undertake to provide the service accordingly.

I understand that you are not bound to accept any proposal you receive.

I remain,

Yours faithfully,

**Authorized Signatory *[In full and initials]:***

**Name and Designation of Signatory with Date and Seal:**

**Address of the Bidder:**

—

*\*Amount must match with the one indicated in Fin-2 (Table-1).*



**Independent Verification of Achievements on Selected DLIs under OHEPEE, Higher Education  
Department, Government of Odisha**

**FIN-2**

**Table- 1: Financial Proposal for First Year (2018-19)\***

<b>Sl. No.</b>	<b>Fee Particulars</b>	<b>Amount in Rs.</b>
A	Consulting Fee**	
B	Taxes applicable as per GST Act @ _____% of Consulting Fee	
<b>Grand Total Cost of Assignment (Rs.) (A+B)</b>		
<b>In Words</b>		

*\*5% annual increment is allowed on Grand Total Cost of the assignment in subsequent years.*

*\*\* Consulting Fee includes (1) Remuneration for the Professional/Staff, (2) Overhead expenses comprising travel expenses, subsistence allowances, office accommodation and orientation of Field Investigators, and (3) Miscellaneous Expenses comprising office contingency expenses and preparation of formats, documents and reports.*

***N.B. Taxes will be paid by the client as per the applicable rate under GST Act from time to time. Income Tax (TDS) will be deducted as per applicable law.***

**Authorized Signatory [In full and initials]:** \_\_\_\_\_

**Name and Designation with Date & Seal:** \_\_\_\_\_

**Section - 6**

**Annexure**

**Independent Verification of Achievements on Selected DLIs under OHEPEE, Higher Education  
Department, Government of Odisha**

**Annexure – I**

**Bid Submission Check List**

Sl. No	Description	Submitted Yes/No	Page No.
<b>Technical Proposal</b>			
<b>(Part – A) (Original)</b>			
1	Filled in Bid Submission Check List ( <b>Annexure-I</b> )		
2	Covering Letter ( <b>TECH A-1</b> )		
3	Bid Processing Fee of Rs. 10,000/- in form of Demand Draft/Banker's Cheque		
4	EMD of <b>Rs. 1,00,000/-</b> in form of Demand Draft/Banker's Cheque		
5	Copy of Certificate of Incorporation / Registration of the Bidder		
6	Copy of PAN		
7	Copy of Goods and Services Tax Identification Number (GSTIN)		
8	Copies of IT Returns for the last three financial years ( <b>2015-16, 2016-17 &amp; 2017-18</b> )		
9	General Details of the Bidder ( <b>TECH A-2</b> )		
10	Financial details of the bidder ( <b>TECH A-3</b> ) along with all the supportive documents such as copies of Profit & Loss Account and Balance Sheet along with all schedules and IT return for the concerned period		
11	List of completed or ongoing assignments of third party Evaluation/Endline Study/ End-Term Evaluation/ Impact Assessment (Past Experience Details) ( <b>TECH A-4</b> ) along with the copies of work orders for the respective assignments		
12	Self Declaration on Potential Conflict of Interest ( <b>TECH A-5</b> )		
13	Undertaking for not having been banned/blacklisted/debarred/suspended by the World Bank/ Central Government / any State Government / Government Organization/Financial Institution/Court /Public Sector Unit in India ( <b>TECH A-6</b> ).		
<b>(Part– B) (Original +1 Copy+ Soft Copy in CD in Word Format) &amp; (1 Copy + Soft Copy in ppt Format in CD)</b>			
1	Covering Letter ( <b>TECH B-1</b> )		
2	Bidder Organisation ( <b>TECH B-2</b> )		
3	Bidder Experience ( <b>TECH B-3</b> ) <b>Form – (I, II &amp; III)</b>		
4	Comments and Suggestions ( <b>TECH B-4</b> )		
5	Description of Approach, Methodology & Work Plan ( <b>TECH B-5</b> )		
6	CV of Key Professionals ( <b>TECH B-6</b> )		
7	Team Composition and Task Assignment ( <b>TECH B-7</b> )		
8	Work Plan ( <b>TECH B-8</b> )		
9	Technical Presentation (1 Copy + Sofy Copy in ppt Format in CD)		
<b>Financial Proposal (Original + 1 Copy + Soft Copy in CD in PDF Format)</b>			
1	Covering Letter ( <b>FIN-1</b> )		
2	Financial Proposal ( <b>FIN-2</b> )		

**Undertaking:**

- All the information have been submitted as per the prescribed format and procedure.
- Each part has been separately bound with no loose sheets and each page of all the two parts are page numbered along with Index Page.
- All pages of the proposal have been sealed and signed by the authorized representative.

**Authorized Signatory [In full and initials]:** \_\_\_\_\_

**Name and Designation with Date and Seal:**  
\_\_\_\_\_

**Performance Bank Guarantee Format**

To

**SPD, OHEPEE-cum-Joint Secretary to Government  
PMU-OHEPEE, Pustak Bhawan (2nd Floor), A-11, Suka Vihar, Bhubaneswar-  
751022**

WHEREAS..... (Name and address of the Consultant) (hereinafter called "the Consultant") has undertaken, in pursuance of Tender No..... dated ..... to undertake the service ..... (description of services) (herein after called "the contract").

AND WHEREAS it has been stipulated by \_\_\_\_\_ (Name of the Client) in the said contract that the Consultant shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the Consultant, up to a total of ..... (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the consultant to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the consultant before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the consultant shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This performance bank guarantee shall be valid until the ..... day of ....., 2022.

Our branch at Bhubaneswar (Name & Address of the Bank) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our Bhubaneswar branch a written claim or demand and received by us at our Bhubaneswar branch on or before Dt.....otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

.....  
**(Signature of the Authorized Officer of the Bank)**

.....  
**Name and designation of the officer**

.....  
**Seal, name & address of the Bank & Branch**

**Results Framework Matrix**

**Table 1: Results Framework**

<b>Program Development Objective:</b> To improve the quality of and students' equitable access to selected institutions and enhance governance of the higher education system in Odisha.								
<b>These results are at</b>		Program Level						
<b>Program Development Objective Indicators</b>								
Indicator Name	DLI#	Unit of Measurement	Baseline	Cumulative Target Values				
				YR1	YR2	YR3	YR4	YR5
1. Improved student outcomes. Percentage of on-time graduation rate of students in undergraduate degree programs in selected institutions (disaggregated by women, ST, SC, and total students)	2	%	Total: 60 SC: 51 ST: 42 Women: 67	—	—	—	Total: 65 SC: 56 ST: 47 Women: 72	Total: 70 SC: 61 ST: 52 Women: 77
2. Annual performance milestones met by the HED and selected institutions	3	%	IDG-recipient institutions selected	—	75% of institutions achieved 60% institution-based annual milestones	75% of institutions achieved 70% institution-based annual milestones	75% of institutions achieved 75% institution-based annual milestones	75% of institutions achieved 75% institution-based annual milestones

**Table 2: Indicator Description**

Indicator Name (#)	Description	Frequency	Data Source	Methodology for Data Collection	Responsibility for Data Collection	Responsibility for Data Verification	Scalability of Disbursement (Yes/No)
<b>DLI 2:</b> Improved student outcomes. Percentage of on-time graduation rate of students in undergraduate degree programs in selected institutions (disaggregated by women, ST, SC, and total students)	On-time graduation is defined as the proportion of students awarded undergraduate degree in its stipulated time of 3 years in the selected institutions.	Annually	Affiliating universities and IDG-recipient institutions	—	HED	IVA	Yes
<b>DLI 3:</b> Annual performance milestones met by the HED and selected institutions	A set of annual performance milestones will be jointly decided between the HED and World	Annually	HED MIS	—	HED	n.a.	n.a.

*Independent Verification of Achievements on Selected DLIs under OHEPEE, Higher Education Department, Government of Odisha*

	Bank during supervision missions.					
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**Annexure – IV**

**Disbursement-linked Indicators, Disbursement Arrangements, and Verification Protocols**

**Table 1: Disbursement-linked Indicator Matrix**

<i>Disbursement-linked Indicators (DLIs)</i>	<i>Disbursement-linked Results (DLRs)</i>					
	<i>Baseline</i>	<i>Targets to Be Achieved in Year 1 April 2017–March 2018</i>	<i>Targets to Be Achieved in Year 2 April 2018–March 2019</i>	<i>Targets to Be Achieved in Year 3 April 2019–March 2020</i>	<i>Targets to Be Achieved in Year 4 April 2020–March 2021</i>	<i>Targets to Be Achieved in Year 5 April 2021–March 2022</i>
<b>DLI 2: Improved student performance.</b> Increased on-time graduation rate of students in undergraduate degree programs in selected institutions (disaggregated by women, ST, SC, and total students)	Total: 60 SC: 51 ST: 42 Women: 67	—	—	—	<b>DLR 2.1(a)</b> Total: 5% points over baseline <b>DLR 2.1(b)</b> SC: 5% points over baseline <b>DLR 2.1(c)</b> ST: 5 % point over baseline <b>DLR 2.1(d)</b> Women: 5% points over baseline	<b>DLR 2.2(a)</b> Total: 5% points over Year 4 Target <b>DLR 2.2(b)</b> SC: 5% points over Year 4 target <b>DLR 2.2(c)</b> ST: 5% points over Year 4 target <b>DLR 2.2(d)</b> Women: 5% points over Year4 target
<b>DLI values (US\$20 million)</b>	—	—	—	—	<b>DLR 2.1(a): US\$2.5 million</b> <b>DLR 2.1(b): US\$2.5 million</b> <b>DLR 2.1(c): US\$2.5 million</b> <b>DLR 2.1(d): US\$2.5 million</b>	<b>DLR 2.2(a): US\$2.5 million</b> <b>DLR 2.2(b): US\$2.5 million</b> <b>DLR 2.2(c): US\$2.5 million</b> <b>DLR 2.2(d): US\$2.5 million</b>
<b>Disbursement deadline and formula</b>	—	—	—	—	Rollover: Yes Each DLR scalable on pro-rata basis. For each percentage point achieved over baseline, US\$ 0.5 million will be disbursed	Rollover: Yes Each DLR scalable on pro-rata basis. For each percentage point achieved over Year 4 target, US\$ 0.5 million will be disbursed

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<b>DLI 3: Annual performance milestones met by the HED and selected institutions</b>	0% of institutions achieving annual performance milestones	<b>DLR 3.1:</b> HED has selected IDG Colleges and IDG Universities for Round 1  Deadline: September 30, 2017	<b>DLR 3.2(a):</b> HED has selected IDG Colleges and IDG Universities for Round 2 <b>DLR 3.2(b):</b> HED-PMU achieve annual milestones <b>DLR 3.2(c):</b> 75% of the selected institutions achieve at least 40% of institution-based annual milestones	<b>DLR 3.3(a):</b> HED-PMU achieve annual milestones <b>DLR 3.3(b):</b> 75% of the selected Institutions achieve at least 60% of institution-based annual milestones	<b>DLR 3.4(a):</b> HED-PMU achieve annual milestones <b>DLR 3.4(b):</b> 75% of the selected Institutions achieve at least 80% of institution-based annual milestones	<b>DLR 3.5(a):</b> HED-PMU achieve annual milestones <b>DLR 3.5(b):</b> 75% of the selected institutions achieve at least 80% of institution-based annual milestones
<b>DLI values (US\$38 million)</b>	—	<b>US\$4 million</b>	<b>DLR 3.2(a):</b> <b>US\$5 million</b> <b>DLR 3.2(b):</b> <b>US\$8 million</b> <b>DLR 3.2(c):</b> <b>US\$3million</b>	<b>DLR 3.3(a):</b> <b>US\$3 million</b> <b>DLR 3.3(b):</b> <b>US\$3 million</b>	<b>DLR 3.4(a):</b> <b>US\$3 million</b> <b>DLR 3.4(b):</b> <b>US\$3 million</b>	<b>DLR 3.5(a):</b> <b>US\$3 million</b> <b>DLR 3.5(b):</b> <b>US\$3 million</b>
<b>Disbursement deadline and formula</b>	—	<b>DLR 3.1</b> Rollover: No Deadline for achievement: September 30, 2017	<b>DLR 3.2 (a)</b> Rollover: No <b>DLR 3.2(b):</b> Rollover: Yes <b>DLR 3.2(c):</b> Rollover: Yes Scalability: Pro-rata based on increase in percentage of institutions achieving 40% of institution-based annual milestones. For each 25 percentage points achieved over baseline of 0, will be disbursed	<b>DLR 3.3 (a)</b> Rollover: Yes <b>DLR 3.3(b):</b> Rollover: Yes Scalability: Pro-rata based on increase in percentage of Institutions achieving 60% of institution-based annual milestones. For each 25 percentage points achieved over baseline of 0, US\$ 1 million will be disbursed	<b>DLR 3.4 (a)</b> Rollover: Yes <b>DLR 3.4(b):</b> Rollover: Yes Scalability: Pro-rata based on increase in percentage of Institutions achieving 80% of institution-based annual milestones. For each 25 percentage points achieved over baseline of 0, US\$ 1 million will be disbursed	<b>DLR 3.5 (a)</b> Rollover: Yes <b>DLR 3.5(b):</b> Rollover: Yes Scalability: Pro-rata based on increase in percentage of Institutions achieving 80% of institution-based annual milestones. For each 25 percentage points achieved over baseline of 0, US\$ 1 million will be disbursed

*Note:* 1. Baselines and target values for these DLIs will be revised once the higher education institutions are selected for IDG. 2. In case of percentage targets the number will be rounded off to the closest whole number.

**Table 2: DLI Verification Protocol Table**

DLI	Definition/Description of Achievement	Scalability of Disbursement (Yes/No)	Protocol Evaluate Achievement of the DLR and Data/Result Verification		
			Data Source/Agency	Verification Entity	Procedure

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<p><b>DLI 2:</b> Increased on-time graduation rate of students in undergraduate degree programs in selected institutions (disaggregated by women, ST, SC, and total students)</p>	<p><b>Definition of on-time graduation:</b> Defined as the percentage of students enrolled for 3-year undergraduate program in year (t-3) who pass all the requisite courses required for award of degree from the affiliating university to which their degree college is affiliated to, in its stipulated time of 3 years (that is, by year t) in the selected institutions.  <b>Definition of enrollment</b> – number of students who have paid their examination fees for appearing examination of year (t-3) at the UG level  <b>Definition of selected institutions:</b> Institutions selected for the receipt of IDG under OHEPEE.  <b>DLR will be considered achieved as follows:</b>  <b>Year 4:</b> Percentage of on-time graduating students in selected institutions is 60% for total students, 55% for SC students, 50% for ST students, and 70% for women.  <b>Year 5:</b> Percentage of on-time graduating students in selected institutions is 65% for total students, 60% for SC students, 55% for ST students, and 75% for women.</p>	<p>Yes</p>	<p>Affiliating universities to submit data of graduating students in year t and their admissions data (t-3 years) from selected college affiliated to them to the HED. The HED to calculate on-time graduation rate in each selected institution and submit to the World Bank.</p>	<p>The IVA commissioned by the HED</p>	<p>The World Bank reviews the IVA report on achievement of DLR endorsed by the HED. The IVA will visit each of the six affiliating universities and Each autonomous college and verify, for a 2% sample of students from selected institutions, that the university has record of students passing all requisite courses for award of degree at the end of the year.</p>
<p><b>DLI 3:</b> Annual performance milestones met by the HED and selected institutions</p>	<p><b>Definition of selected institutions:</b> Those institutions that have been selected based on the established guidelines and selection criteria to receive an IDG. An MoU will be signed between the institution and the HED.  <b>Definition of achievement of annual milestones:</b> Selected institutions will have to achieve a set of milestones every year. These milestones may be common for all institutions, which when achieved will help them achieve their respective DLRs and help all institutions achieve minimum common quality standards. These milestones will be determined jointly between the HED and the World Bank on a yearly basis. The HED will have different annual indicators.  <b>DLR will be considered achieved as follows:</b>  <b>Year 1:</b> HEIs are selected in Round 1 to receive an IDG by following the procedure set out in the IDP</p>	<p>Yes</p>	<p><b>For the Year 1 target:</b> The HED to forward signed MoUs to the World Bank  <b>For the Years 2, 3, 4, and 5 targets:</b> The HED to forward a letter to the World Bank with progress report for each institution against the performance indicators</p>	<p>The IVA commissioned by the HED for Years 2, 3, 4, and 5 targets</p>	<p><b>Years 1 and 5:</b> The World Bank reviews the report on achievement of DLR prepared by the HED.  <b>Years 2, 3, 4, and 5:</b> The independent party will do a sample check to assess the achievement of annual indicators.</p>



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	<p>Operation Manual.  <b>Year 2:</b> 75% institutions achieve 40% of institution based annual milestones.  <b>Year 3:</b> 75% institutions achieve 60% of institution based annual milestones.  <b>Years 4 and 5:</b> 75% institutions achieve 80% of institution-based annual milestones.</p>				
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**Table 3: Bank Disbursement Table**

<i><b>DLI</b></i>	<i><b>Bank Financing Allocated to the DLI</b></i>	<i><b>Of Which Financing Available for Prior Results</b></i>	<i><b>Deadline for DLI Achievement</b></i>	<i><b>Minimum DLI Value to Be Achieved to Trigger Disbursements for Bank Financing</b></i>	<i><b>Maximum DLI Value to Be Achieved for Bank Disbursement Purposes</b></i>	<i><b>Determination of Financing Amount to Be Disbursed against Achieved and Verified DLI Value(s)</b></i>
<b>DLI-2:</b> Increased on-time graduation rate of students in undergraduate degree programs in selected institutions (disaggregated by women, ST, SC, and total students)	US\$20 million	—	March 30, 2022	Total: 5% points over baseline SC: 5% points over baseline ST: 5% points over baseline	Total: 5% points over Year 4 target SC: 5% points over Year 4 target ST: 5% points over Year 4 target Women: 5% points over Year 4 target	Scalable
<b>DLI-3:</b> Annual performance milestones met by the HED and selected institutions	US\$38 million	US\$4 million	March 30, 2022	IDG-recipient institutions for Round 1 selected by the HED	75% institutions achieve 80% of institution-based annual milestones	Scalable

**OHEPEE Annual Performance Milestones for FY 2018-19**

**(April 1, 2018 to 31 March 31, 2019)**

**Annual Performance Milestones for FY 2019-20, FY 2020-21 & FY 2021-22 will be set during that  
year.**

***Performance milestones for HED to be met by March 31, 2019***

1. **MIS functional:** A MIS is designed and established including all the data and indicators necessary for the ten indicators in the OHEPEE results framework as well as all the performance milestones
2. **Finalization of drawings of buildings to be constructed:** At least 90 percent of the drawings of building in the selected colleges and universities in round 1 have been finalized
3. **Develop a faculty and staff needs assessment and plan:** Develop a faculty and staff needs survey. Based on the survey results a comprehensive training plan for faculty and staff at all colleges identifying training courses and training providers is finalized. The leadership, financial management and procurement trainings for at least 300 faculty and administrative staff should furthermore be carried out
4. **Finalizing student and faculty satisfaction survey:** Student and faculty satisfaction surveys are developed at the in round 1 selected colleges and state universities and the results are subsequently shared with all the selected institutions
5. **Installation of biometric devices in selected colleges:** 95 percent of the biometric devices are installed and in use at the selected colleges

***Performance milestones for selected colleges (70) to be met by March 31, 2019***

1. **Data entry completed in Program MIS:** At least 90 percent of the selected institutions in round 1 reporting at least 80 percent of the indicators asked for by the HED/PMU
2. **Environmental safeguards:** 80 percent of the First-aid box available (hostel, library, principal's room, and any other location as necessary) and functional fire extinguishers available (library, hostel, electrical mains, chemical laboratory if available; LED fixtures in all new buildings constructed using program funds.
3. **Managing student and faculty satisfaction survey:** At least 80 percent of the students and teachers at the colleges that have been selected to respond to the student and faculty survey are responding to the survey
4. **Biometric attendance for teachers in selected colleges:** At least 90 percent of the teachers are regularly using the biometric devices
5. **Transparency of Governing Bodies (GBs):** At least 60 percent of the selected colleges should declare the composition of their GBs on their web-sites. Minutes of past GB meetings must also be published on the colleges' websites within two months of the date of the meeting.

***Performance milestones for selected state universities (6) to be met by March 31, 2019***

1. **Development of new curriculum:** Selected state universities to adopt a uniform curriculum for under graduate courses for the academic year 2019-20
2. **NAAC accreditation:** Each affiliating university will do workshops for all their about 800 affiliated colleges

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- 3. Standard credit module in communicative English and soft skills for all colleges:**  
The state universities will work together to develop and test a standard credit module in communicative English and soft skills for all colleges. The modules will partly be delivered on-line
- 4. Improving the efficiency of university examination system:** Establish and reporting exam results at an online declaration portal at all the affiliating state universities
- 5. Managing student and faculty satisfaction survey:** At least 80 percent of the students and teachers at the state universities that have been selected to respond to the student and faculty survey are responding to the survey

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**Annexure – VI**

**List of 70 selected Colleges, 6 Universities, and Affiliating Universities**

**Table 1: List of 70 Colleges Supported under OHEPEE in the First Phase**

<b>SI No</b>	<b>District</b>	<b>Name of the College</b>	<b>Type of College</b>
1	Angul	Malyagiri (Degree) Mahavidyalay, Pallahada	Aided
2	Angul	Utkalmani Gopabandhu (Degree) Mahavidyalay, Khamar	Aided
3	Angul	Janata (Degree) College, Boinda	Aided
4	Balasore	Kuntala Kumari Sabat Women's College, Balasore	Govt
5	Balasore	Fakir Mohan Autonomous College, Balasore	Govt-A
6	Balasore	Swarnachuda (Degree) College, Balasore	Aided
7	Bargarh	Larambha (Degree) College, Larambha	Aided
8	Bargarh	Dadhi Baman (Degree) College, Bhatli	Aided
9	Bargarh	Ghess (Degree) College, Ghess	Aided
10	Bhadrak	Chandbali (Degree) College, Chandbali	Aided
11	Bhadrak	Motto Plus Three Degree College, Motto	Aided
12	Bhadrak	Bhadrak Autonomous College, Bhadrak	Govt-A
13	Bolangir	Rajendra Autonomous College, Balangir	Govt-A
14	Bolangir	Jawaharlal College, Patnagarh	Aided
15	Bolangir	Govt.Women's College, Bolangir	Govt
16	Boudh	Panchayat (Degree) College, Kantamal	Aided
17	Cuttack	Banki Autonomous College, Banki	Aided-A
18	Cuttack	Salipur Autonomous College, Salipur	Aided-A
19	Cuttack	Udayanath Autonomous College of Science and Technology, Adaspur	Aided-A
20	Deogarh	Deogarh (Degree) College, Deogarh	Aided
21	Dhenkanal	O.P.S Mahavidyalaya, Hindol Road, Dhenkanal	Aided
22	Dhenkanal	Hindol(D) College, Hindol	Aided
23	Dhenkanal	kamakhyanager Degree College, Kamakhyanager	Aided
24	Gajapati	Shri Krushna Chandra Gajapati Autonomous College, Parelakhemundi	Govt-A
25	Gajapati	Indira Memorial Degree College, Chandiput	Aided
26	Gajapati	Hill-Top (Degree) College, Mohana, Gajapati	Aided
27	Ganjam	Science Autonomous College, Hinjilicut	Aided-A
28	Ganjam	R.C.M Science (Degree) College, Khallikote	Aided
29	Ganjam	Tentulia Sasan Debasthan College, Baragam	Aided
30	Jagatsinghpur	Adikavi Saraladas College, Tirtol	Aided
31	Jagatsinghpur	S. S. J. Mohavidyalaya, Krushnachandrapur	Aided
32	Jajpur	Vyasanagar Autonomous College, Jajpur Road	Aided-A
33	Jajpur	Baba Bhairabananda Autonomous Mahavidyalaya, Chandikhole	Aided-A
34	Jajpur	Dharmasala Mahavidyalaya, Dharmasala	Aided
35	Jharsuguda	L N College, Jharsuguda	Aided
36	Kalahandi	Government Autonomous College, Bhawanipatna	Govt-A
37	Kalahandi	Panchayat College, Dharamgarh	Aided
38	Kandhamal	Government Autonomous College, Phulbani	Govt-A
39	Kandhamal	S.M. Govt. Women's College, Phulbani	Govt
40	Kandhamal	AMCS College, Tikabali, Kandhamal	Aided
41	Kendrapara	Olaver (Degree) College, Olaver	Aided

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42	Kendrapara	Kendrapara Autonomous College, Kendrapara	Aided-A
43	Kendrapara	Derabis College, Derabish	Aided
44	Keonjhar	Dharanidhar Autonomous College, Keonjhar	Govt-A
45	Keonjhar	Anandapur College, Anandapur	Aided
46	Keonjhar	Rimuli College, Rimuli	Aided
47	Khurdha	B.J.B. Autonomous College, Bhubaneswar	Govt-A
48	Khurdha	Prananath Autonomous College, Khurda	Aided-A
49	Khurdha	Maharishi College of Natural Law, Bhubaneswar	Aided
50	Koraput	Government College, Koraput	Govt
51	Koraput	Vikram Dev Autonomous College, Jeypore	Govt-A
52	Koraput	Semiliguda College, Semiliguda	Aided
53	Malkangiri	Malkangri College, Malkangri	Aided
54	Mayurbhanja	Maharaja Purna Chandra Autonomous College, Baripada	Govt-A
55	Mayurbhanja	Baripada College, Baripada	Aided
56	Mayurbhanja	Karanjia Autonomous College, Karanjia	Aided-A
57	Nawarangpur	Bhairab Degree College, Dabugaon	Aided
58	Nayagarh	Nayagarh Autonomous College, Nayagarh	Aided-A
59	Nayagarh	Raghunath Samabaya Mahavidyalay, Odagaon	Aided
60	Nuapada	Khariar Autonomous College, Khariar	Aided-A
61	Rayagada	Gunupur College, Gunupur	Aided
62	Rayagada	Rayagada Autonomous College, Rayagada	Aided-A
63	Rayagada	Maa Markama (Degree) College, Bissamcuttack	Aided
64	Sambalpur	Gokula Parvati Rural (Degree) College, Kuntara, Sambalpur	Aided
65	Sambalpur	Govt Women's College, Sambalpur	Govt
66	Sonepur	Sonepur College, Sonepur	Aided
67	Sonepur	A.E.S College, Tarabha	Aided
68	Sundargarh	Municipal College, Udit Nagar, Rourkela -12	Aided
69	Sundargarh	Sushilabati Govt Women's College, Rourkela	Govt
70	Sundargarh	Ispat (Autonomous) College, Rourkela	Aided-A

Note: 1. Govt means Government, Govt-A means Government Autonomous & Aided-A means Aided Autonomous.  
2. Another 70 colleges will be supported under OHEPEE in the second phase during 2018-22.

**Table 2: List of 6 Universities Supported under OHEPEE in the First Phase**

SI No	District	Name of the Affiliating University
1	Khurdha	Utkal University, Vani Vihar, Bhubaneswar
2	Sambalpur	Sambalpur University, Jyoti Vihar, Burla
3	Ganjam	Berhampur University, Bhanja Vihar, Berhampur
4	Balasore	Fakir Mohan University, Balasore
5	Cuttack	Ravenshaw University, Cuttack
6	Sambalpur	Odisha State Open University, Sambalpur

Note: Another 5 Universities will be supported under OHEPEE in the second phase during 2018-22.

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**Table 3: List of 5 Affiliating Universities**

SI No	Name of the Affiliating University	Name of Districts whose Colleges affiliated to the University
1	Utkal University, Vani Vihar, Bhubaneswar	Angul (mostly), Cuttack, Dhenkanal, Jajpur, Jagatsinghpur, Kendrapara, Khurdha, Nayagarh & Puri
2	Sambalpur University, Jyoti Vihar, Burla	Angul (partly), Bargarh, Bolangir, Boudh, Deogarh, Jharsuguda, Kalahandi, Nuapada, Sambalpur, Sonepur & Sundargarh
3	Berhampur University, Bhanja Vihar, Berhampur	Ganjam, Gajapati, Kandhamal, Rayagada, Koraput, Malkangiri & Nawarangpur
4	Fakir Mohan University, Balasore	Bhadrak & Balasore
5	North Orissa University, Baripada	Keonjhar & Mayurbhanj

Note: For DLI 2 verification.

**Table 4: List of 23 Autonomous Colleges (Among 70 Colleges Supported under OHEPEE in First Phase)**

SI No	District	Name of the Autonomous College	Type
1	Balasore	Fakir Mohan Autonomous College, Balasore	Government
2	Bhadrak	Bhadrak Autonomous College, Bhadrak	Government
3	Bolangir	Rajendra Autonomous College, Balangir	Government
4	Gajapati	Shri Krushna Chandra Gajapati Autonomous College, Parelakhemundi	Government
5	Kalahandi	Government Autonomous College, Bhawanipatna	Government
6	Kandhamal	Government Autonomous College, Phulbani	Government
7	Keonjhar	Dharanidhar Autonomous College, Keonjhar	Government
8	Khurdha	B.J.B. Autonomous College, Bhubaneswar	Government
9	Koraput	Vikram Dev Autonomous College, Jeypore	Government
10	Mayurbhanja	Maharaja Purna Chandra Autonomous College, Baripada	Government
11	Cuttack	Banki Autonomous College, Banki	Aided
12	Cuttack	Salipur Autonomous College, Salipur	Aided
13	Cuttack	Udayanath Autonomous College of Science and Technology, Adaspur	Aided
14	Ganjam	Science Autonomous College, Hinjilicut	Aided
15	Jajpur	Vyasanagar Autonomous College, Jajpur Road	Aided
16	Jajpur	Baba Bhairabananda Autonomous Mahavidyalaya, Chandikhole	Aided
17	Kendrapara	Kendrapara Autonomous College, Kendrapara	Aided
18	Khurdha	Prananath Autonomous College, Khurda	Aided
19	Mayurbhanja	Karanjia Autonomous College, Karanjia	Aided
20	Nayagarh	Nayagarh Autonomous College, Nayagarh	Aided
21	Nuapada	Khariar Autonomous College, Khariar	Aided
22	Rayagada	Rayagada Autonomous College, Rayagada	Aided
23	Sundargarh	Ispat Autonomous College, Rourkela	Aided