DIRECTORATE OF HIGHER EDUCATION, ODISHA, BHUBANESWAR

Letter No. _27009_
Date. _28-7-16_

10A - 02 - 2016 - XIII

To

The Principals of Non-Govt. Aided Sanskrit Colleges &
Block Grant converted to GIA Colleges (As per list enclosed).

Sub: - Training –cum-Workshop for Accounts Bursar and Accountants in respect of Non-Govt. Aided Sanskrit Colleges & Block Grant converted to GIA Colleges on web Based Accounting System of CAPA.

Ref: - Govt. Letter No. 20784/HE, dtd. 27.07.2016.

Madam/Sir,

With reference to the subject captioned above I am to inform you that after careful consideration, the Govt. have been pleased to extend web Based Accounting System called CAPA (College Accounting Procedure Automation) to all Non-Govt. Aided Sanskrit Colleges and Block Grant converted to GIA Colleges from the current Financial Year 2016-17. In order to acquaint, the Accountants / Cashier or the person dealing with Accounts matter of such Colleges with the software application, a training –cum- workshop has been organized at the School of Computer Application, KIIT University, KIIT Campus-1 (Koel Campus) Patia Square, Bhubaneswar commencing from 01.08.2016 to 02.08.2016 on each working day. Left out **Colleges of 488 Category seeking further training for their employees will also be included in the training programme**.

2. Due to constraints in accommodation, training will be imparted to 120 participants per day. Thus, two persons per College in respect of 60 Colleges shall participate in the training. **Each College of 662 category shall ensure that only two employees conversant with Computer and Accounts attend the training – cum –workshop. Additional employee(s) exceeding two from a College shall not be allowed at any circumstances**. Similarly, Colleges of 488 category seeking further training shall depute their Accountant or cashier or employee dealing with accounts matter. **In no case, more than one employee in respect of 488 category shall be allowed to attend the training**. However, a schedule of training programme has been drawn for all the Non-Govt. Aided Sanskrit Colleges, Block Grant converted to GIA Colleges and Colleges seeking further training as per the statement enclosed at **Annexure – A.**

3. The duration of the training would be of 5 hours per day out of which first 2 hours will include registration, tea break and power point presentation followed by lunch break of one hour and next 3 hour will be of practical training with computers. **Since the training is for one day only, there is no provision of night stay**.

4. The trainees should be instructed suitably to report at the above venue at 11 A.M sharp as per the schedule statements.

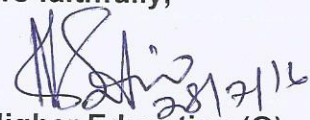5. TA / DA as admissible may be met out of College fund.

6. In case of any doubt regarding training programme, following Officers may be contacted for clarifications:-

1. Debi Prasad Sarangi   - OSD (CAPA), HE Department   Mob. No. -9437919556
2. Birendra Mohan Pattnaik - AD (DP) DHE (O), BBSR   Mob. No.-9437451454
3. Surya Kumar Nayak   - A.O DHE (O), BBSR   Mob. No.-9439901211

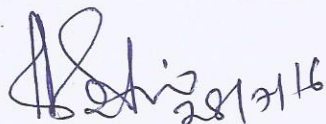This may be treated as Extremely Urgent.

Annexure – A

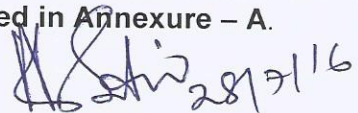Yours faithfully,

Director, Higher Education (O)

Memo No. 27008 //dtd. 28-7-16

Copy forwarded to F.A - cum – Special Secretary to Govt., Department of Higher Education, Odisha for information and necessary action with reference to Govt. Letter No. 20784/HE, dtd. 27.07.2016. **Further he is requested to highlight the training programme in Higher Education Department Portal for the purpose of information of the CAPA training participants**.

Director, Higher Education (O)

Memo No. 27009 //dtd. 28 7-16

Copy forwarded to Smt. Minati Sahoo, Technical Director, NIC, Finance Department for information and necessary action. **She is requested to allot Log-in id and Password in respect of the participants of CAPA Training as per List enclosed in Annexure – A**.

Director, Higher Education (O)

ANNEXURE-A
CAPA TRAINING PROGRAMME FOR NON- GOVT. AIDED SANSKRIT COLLEGES & BLOCK GRANT CONVERTED TO GIA COLLEGES

SL NO.	DISTRICT	NAME OF THE COLLEGE	REMARKS
1	2	3	4
		DTD. 01-08-2016	
1	Balasore	Bagiswari Sanskrit College, Salikotha,Balasore	
2	Balasore	Bhagaban Chandra Sanskrit College, Jageswarpara	
3	Balasore	Narendra Nath Sanskrit College, Priyabag	
4	Balasore	Chintamani Sanskrit College, Fatepur	
5	Balasore	Madhusudan Sanskrit Mahavidyalaya ,Soro	
6	Balasore	Patha durga Sanskrit College, Singla	
7	Balasore	Sukadei Sanskrit Mahavidyalaya, Biranchipur	
8	Balasore	Shyamarai Sanskrit College, Alipur	
9	Balasore	Geteswar Sanskrit College, Matigarh	
10	Balasore	Nilgiri Sanskrit College, Nilgiri	
11	Bargarh	Lalji Gopalji Sanskrit College, Barikil	
12	Bargarh	Sri Jagannath Sanskrit College, Bijayapalli	
13	Bhadrak	Damodar Sanskrit College, Puruna Bazar	
14	Bhadrak	Binapani Sanskrit College , Guamal	
15	Bhadrak	Kalandi Sanskrit College, Padhuan	
16	Bhadrak	Jagannath Sanskrit College, Kantia	
17	Cuttack	Dr. H.K. Mahatab Sanskrit College, Cuttack	
18	Deogarh	Swami Sibananda Sanskrit College, Aunli	
19	Gajapati	Sanskrit Upasastri & Sastri College, Paralakhemundi	

20	Ganjam	Mac Micle Sanskrit College, Aska	
21	Ganjam	Dr. Ghanashyama Mishra Sanskrit Mahavidyalaya, Kabisuryanagar	
22	Ganjam	Ramadhin Sanskrit College, Berhampur	
23	Jagatsinghpur	L.N. Sanskrit College, Khadagpur	
24	Jagatsinghpur	Ananta Sanskrit College, Kantar	
25	Jagatsinghpur	Sidheswar Sanskrit Mahavidyalaya, Gelapur	
26	Jagatsinghpur	Sarala Sanskrit Mahavidyalaya, Karamanga	
27	Jagatsinghpur	Madan Mohan Sanskrit Mahavidyalaya,Mallaharsahi	
28	Jagatsinghpur	Brajakishore Sanskrit College, Garhbishnupur, Borikina	
29	Jajpur	Mahavir Sanskrit College, Mahavirpitha	
30	Jajpur	Sarada Sanskrit College, Dhramasala	
31	Jajpur	Gurukula Karunakar Veda Sanskrit College, Dasrathpur	
32	Jajpur	Ratnakar Sanskrit Mahavidyalaya, Jajpur	
33	Jajpur	Sapta Ratna Sanskrit Mahavidyalaya,Mukundapur	
34	Jajpur	Barabati Sanskrit Mahavidyalaya, Barabati	
35	Jajpur	Mukta Devi Sanskrit Mahavidyalaya, Sahaspur,Jajpur	
36	Jajpur	Kalinga Bharati Sanskrit College, Balichandrapur	
37	Jajpur	A.K.R. Sanskrit Mahavidyalaya, Samdaspur	
38	Jajpur	Sri Dadhibaman Jew Sanskrit M.V., Narasinghpur, Jajpur	
39	Kandhamala	Gurukula Sanskrit College, Chakapad	
40	Kendrapara	Gopinathpur Sanskrit College, Jadupur	
41	Kendrapara	Dadhibamana Jew Sanskrit College, Tamalasasana	
42	Kendrapara	Sri Sri Ananta Narayan Sanskrit College, Ayatpur	

SL NO.	DISTRICT	NAME OF THE COLLEGE	REMARKS
43	Kendrapara	Ramachandi Sanskrit College, Mundalo	
44	Kendrapara	Astasambhu Sanskrit Mahavidyalaya, Chandrasikhar	
45	Kendrapara	Baladev Jew Sanskrit Mahavidyalaya, Suravihar, Derabis	
46	Khurda	Sri Radha Madhaba Mahavidyalaya , Deuli	
47	Mayurbhanj	Bholanath Sanskrit College, Nudadiha	
48	Nayagarh	Dadhibamana Sanskrit College, Kural	
49	Nayagarh	Ranapur Sanskrit College, Ranapur	
50	Puri	Nilachal Narayan Ayurveda Chatuspathi , Loknath Road	
51	Sundergarh	Gurukula Sanskrit College, Vedavyasha	

SL NO.	DISTRICT	NAME OF THE COLLEGE	REMARKS
1	2	3	4
52	PURI	Shree Jagannath Veda Karmakanda MV, Puri	
53	BALASORE	S.S Sans. College, Bhogorai, Balasore	
54	GANJAM	Ramadhin Sans. College, Berhampur	
55	GAJAPATI	Sanskrit College, Paralakhemundi, Gajapati	
56	TRAINING FOR 2ND TIME WILLINGNESS PARTICIPANTS OF 488 CATEGORY COLLEGES		

DTD. 02-08-2016

SL NO.	DISTRICT	NAME OF THE COLLEGE	REMARKS
1	2	3	4
1	ANGUL	JADUNATH SANSKRIT COLLEGE, ANGUL	
2	BALASORE	BHAGABAN CHANDRA SANSKRIT COLLEGE, BALASORE	
3	BALASORE	CHINTAMANI SANSKRIT COLLEGE,FATEPUR,BALASORE	
4	BALASORE	SHREE RAM CHANDRA SANSKRIT COLLEGE, BATESWAR	
5	BALASORE	BAGISWARI SANSKRIT COLLEGE, SALIKOTHA,BALASORE	
6	BALASORE	NARENDRA NATH SANSKRIT COLLEGE,PRIYABAG,BALASORE	

SL NO.	DISTRICT	NAME OF THE COLLEGES	
7	BALASORE	S.S. SANSKRIT COLLEGE, BHOGRAI,BALASORE	
8	BHADRAK	DAMODAR SANSKRIT COLLEGE, PURUNA BAZAR,BHADRAK	
9	JAJPUR	BIRAJA SANSKRIT COLLEGE,JAJPUR	
10	JAGATSINGHPUR	ANANTA SANSKRIT COLLEGE, KANTAR,JAGATSINGHPUR	
11	JAGATSINGHPUR	BIJAYA CHAND SANSKRIT COLLEGE,JAGATSINGHPUR	
12	JAGATSINGHPUR	LAXMI NRUSINGHA SANSKRIT COLLEGE,JAGATSINGHPUR	
13	KANDHAMAL	GURUKUL SANSKRIT COLLEGE, CHAKAPAD,KANDHAMAL	
14	KENDRAPARA	ABHAYA AYURVED SANSKRIT COLLEGE, KENDRAPARA	
15	KENDRAPARA	GOPINATHPUR SANSKRIT COLLEGE, KENDRAPARA	
16	KENDRAPARA	S.N.SANSKRIT COLLEGE, RAJNAGAR, KENDRAPARA	
17	KHORDHA	K.C.G. SANSKRIT COLLEGE, OLD TOWN,BHUBANESWAR	
18	GANJAM	RAMADHIN SANSKRIT COLLEGE,BERHAMPUR	
19	GAJAPATI	SANSKRIT COLLEGE, PARALAKHEMUNDI,GAJAPATI	
20	PURI	NILACHAL NARAYAN AYURVED CHATUSPATHI, PURI	
21	PURI	SHREE JAGANNATH VEDA KARMAKANDA MV.,PURI	
22	SUNDARGARH	GURUKUL SANSKRIT MV.,VEDVYAS,ROURKELA	
SL NO.	DISTRICT	NAME OF THE COLLEGES	
23	BHADRAK	SAHID MEMORIAL JR. COLLEGE, ERAM	
24	BHADRAK	SAHID SMRUTI JR. MV, KATHASAHI	
25	CUTTACK	BIREN MITRA MEMORIAL (W) JR. COLLEGE,CUTTACK	
26	DHENKANAL	MAHILA MV, RASALA	
27	GANJAM	SAHEED BHAGAT SINGH JR.COLLEGE,KANDADEULI	
28	GANJAM	D.M. SCIENCE JR. COLLEGE, GALLERY	

29	GANJAM	L.N. DEGREE COLLEGE, KODALA	
30	GANJAM	JANATA VIGYAN MV, BEGUNIAPADA	
31	JAJPUR	A. B. JEW (W) DEGREE COLLEGE, ALKUND	
32	JHARSUGUDA	S.M.P. COLLOEGE, KIRMIRA	
33	KALAHANDI	MILITA PANCHAYAT JR. COLLEGE, RUPRA	
34	KALAHANDI	J.K. MAHAVIDYALAYA, RISIDA	
35	KALAHANDI	P.S. DEGREE COLLEGE, NARLA	
36	KALAHANDI	INDRAVATI DEGREE MV, JAYPATNA	
37	KENDRAPARA	KAPILESWAR COLLEGE, KATNA	
38	KEONJHAR	P.S. COLLEGE, SAHARPADA	
39	MAYURBHANJ	SARASWAT SNATAK MV, KUAMARA	
40	MAYURBHANJ	LUIPA MV, RADHO	
41	PURI	I.G. MAHAVIDYALAYA, PURI	
42	**ALL LEFTOUT NON- PARTICIPANT COLLEGES OF 662 CATEGORY**		

28/7/16

DIRECTOR, HIGHER EDUCATION, ODISHA