

OSWAS  
Dy. No. 26267/HE/2018  
Date 01-06-2018

Government of Orissa  
Education & Youth Services Department  
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OFFICE ORDER

Bhubaneswar, Dated the 18th January 1989

No. IIE/SL-1/89.2673/EYS.

Sub : Grant of study leave/Teacher Fellowship to the teachers of the Government Colleges.

The following instructions which are in force in respect of sanction of study leave/teacher fellowship to the college teachers are superseded with immediate effect :

- (a) Letter No. 27322/EYS dt. 20.6.81 laying down the Principle for sanction of study leave/teacher fellowship to the Govt. College Teachers.
- (b) Letter No. 20187/EYS dt. 5.5.88 regarding counting the period of study leave for increment.
- (c) Letter No. 42347/EYS dt. 27.9.88 regarding adequate notice for the posting prior to completion of study leave/Fellowship.

The grant of study leave/Teacher Fellowship to the College teachers shall hence forth be in accordance with the criteria laid down hereunder :

1. Not more than 15% of the total number of College teachers in any subject shall be allowed to remain on Study Leave and Teacher Fellowship taken together at any point of time.
2. The college teachers selected for Teacher Fellowship by the U.G.C. or their authorised Universities should be released on deputation terms as per paragraph 3(a) of Finance Department O.M.No. 38447/F dt. 29.7.80. In case others namely those who secure Fellowship for higher study/research by their own initiative as per paragraph 4(a) of the above order, study leave will be granted to them if the following conditions are satisfied.
  - (a) the course of study must be an approved course,
  - (b) it must be in a recognised institution.
  - (c) It is considered useful for improving the knowledge of the teacher in the subject; and
  - (d) the leave is due and admissible under the Orissa Service Code.

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3. Application for study leave and teacher fellowship shall be submitted to the principal of the college, who should forward the same to the Director, Higher Education with specific recommendations within 15 days. The Director, Higher Education will scrutinise the application and forward the same to Government with his comments/recommendations within 15 days. The application after it's receipt, will be finally disposed of by Government within one month at the latest.

4. Regular college Teachers will be eligible to avail study leave/UGC Teacher Fellowship only after rendering five years of continuous Government Service, or five years before superannuation. Readers may be given ~~xx~~ preference while recommending the case.

5. Sanction of study leave to a college teacher under orders of transfer will not be considered until he joins his new station.

6. The total tenure of study leave and teacher fellowship taken together shall not exceed four years for pursuing ~~xxxx~~ Ph.D. including one year M.Phil during the service period.

7. The application for study leave shall be accompanied by a Bond and that for Teacher Fellowship by an undertaking that the concerned teacher will serve the State Government at least for a period of five years on return from study leave/teacher fellowship. The Bond/undertaking should be carefully preserved by the Director Higher Education and he should see that the concerned college teacher complies with the same on return from study leave/Teacher Fellowship.

8. The college teachers on study leave or teacher fellowship should inform Government as well as the Directorate ~~xxxxxx~~ indicating their likely date of return from study leave/Teacher Fellowship at least two months before the completion of the said term. In any case where two months notice has not been given, no proposal for extension of ~~xxx~~ joining time in the said case shall be entertained.

9. The College teachers will get the annual increment during the period of study leave as per Finance Deptt. O.M.No. 27315/F dt.17.7.85 if the following conditions are satisfied :

- (a) The officer concerned should produce a certificate from his guide that he/she has actually utilised the study leave for research purposes and the achievement made is upto satisfaction.
- (b) Where there is no guide, the officer concerned himself is to give a certificate that he/she actually utilised the study leave for research purposes and the achievements made is upto satisfaction.

10. After issue of continuity certificate the increment due to the officers during the period of study leave may be sanctioned from the date it becomes due but the same will be paid to him from the date he resumes his duties after ~~xxxxxxx~~ expiry of study leave.

11. The College teachers should report to the Govt. through Director, Higher Education, Orissa regarding acquisition of degree on return from study leave/Teacher Fellowship. In case of default this should be recorded in their C.C.R.

It is requested that these instruction may please be brought to the notice of all concerned.

Sd/-P.M.MOHAPATRA  
SECRETARY TO GOVERNMENT

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