

URGENT

**Government of Odisha
Higher Education Department**

No. HE-COOD-MISC-0008/2016

8311

/HE, Dated

30-3-17

From

Dr. U. N. Sahu, OES
SNO-cum-Deputy Secretary to Government

To

The Principals, All District Nodal Colleges of Odisha, (Self Defence)
The Principals, All Government and Non-Government Colleges

Sub:- **Nominations for State Level Award on Self-defence Training Programme 2016-17.**

Sir,

I am directed to inform you that the Higher Education Department has formulated a scheme of State Level Award to recognize the outstanding achievements of the field functionaries of Self-defence Training Programme from the year 2015-16. Accordingly, the State Self-Defence Cell of the Higher Education Department is going to organize the second State Level Award ceremony for the year 2016-17 shortly. A copy of the Award Scheme is enclosed herewith for reference.

You are therefore, requested to please take immediate steps for furnishing the list of nominations in the required Nomination format enclosed herewith for Self-defence award 2016-17 **on or before 30th April 2017** positively to this Department for further action at this end.

In so far as Junior Colleges are concerned, this is issued with the concurrence of School and Mass Education Department.

Yours faithfully,

U. N. Sahu

29/03/17

SNO-cum-Deputy Secretary to Government

Memo no.

8312 (2)

/HE, dated

30-3-17

Copy forwarded to PS to Principal Secretary, Higher Education Department and PS to Commissioner-cum-Secretary, School and Mass Education Department for kind information of Principal Secretary and Commissioner-cum-Secretary.

U. N. Sahu


29/03/17

SNO-cum-Deputy Secretary to Government

(P.T.O)

Memo no. 8313 (5)/HE, dated 30-3-17


Copy forwarded to Director, Higher Education/ Director, Higher Secondary Education/ all Regional Directors for information and necessary action.


29/03/17

SNO-cum-Deputy Secretary to Government

Memo no. 8314 /HE, dated 30-3-17

Copy along with the enclosures forwarded to PT Cell for information and necessary action. They are requested to upload the Guideline of State Level Award Scheme and the Nomination Formats in this Department website.


29/03/17

SNO-cum-Deputy Secretary to Government

STATE LEVEL AWARD SCHEME FOR SELF-DEFENCE TRAINING PROGRAMME 2015-16

The State Government have announced a progressive Youth Policy, 2013 to empower girl students, to instill self-confidence and to enable them to defend themselves against physical assault.

To recognize the outstanding achievement of the programme, Higher Education Department formulated a Scheme of State Level Award for the field functionaries. The eligibility criteria for awardees are as follows-

I. Eligibility:

(a) Best Master Trainer Award:

- ❖ A master trainer should have completed training of minimum 10(ten) groups of girl students in self-defence programme.
- ❖ She must be a college student
- ❖ She must have adequate knowledge of self-defence skill. She must have successfully passed the assessment test of Self-defence course(REACT)
- ❖ She must have certificate of self-defence training furnished by Higher Education Department

(b) Best Trainees Award:

- A trainee should perform 12 days training programme.
- Using the skill for the benefit of society during the time of need.
- Protesting physical assault if any with courage and confidence.
- She must passed the assessment test of self-defence course(REACT)

(c) Best Coordinator Award:

- He/She should be preferably in charge of NSS/NCC/Red Cross/Rangers and Sports.
- He/She should have worked as a Programme Coordinator of Self-defence training at least for two years.
- There should not be any vigilance case/police case/Departmental proceeding pending against him/her.
- Recommendation from principals of Nodal College.
- Feedback from master trainer relating to coordinators activity.

(d) Best Principal Award:

- Timely submission of fund utilization certificate.
- Each year there should be 99% self-defence training to girl students.
- Recommendation letter of Nodal College if it is individual college and recommendation letter of Advisor, Self Defence Training if it is a Nodal College.
- Submission of UC alongwith detail training programme for last two years in time.

- All the activities of Principal related to self-defence training programme will be scrutinized by the State Advisor and team.
- The Committee should select the outstanding college by making field visit.
- On the basis of overall assessment (both quantitative and qualitative) activities, State Advisor and team will scrutinized all the papers perfectly before giving award.

(e) Best District Level Consultant Award:

- ❖ Perfect monitoring related to self-defence training programme.
- ❖ Successful training programme with 100% achievements.
- ❖ Recommendation letter of State Advisor Self Defence Training Cell.

II. Award giving:

- The concerned awardees should be felicitated in a function which will be organized by State Self-defence Cell at the State Capital.
- The suitable date for holding the function is to be fixed by Higher Education Department, Government of Odisha.
- Taking into consideration of performance of each financial year, nomination would be submitted on or before 30th April.
- The required number of nominations shall be submitted to the State Self Defence Cell, Higher Education, Government of Odisha.

The nominations sent by the concerned persons for different category of awards to the State Self-defence Cell shall be further examined and evaluated by an expert committee constituted by the said cell with the following officials, experts and resource persons.

- | | | |
|--------------------------------------|---|------------------|
| ➤ Director, Higher Education, Odisha | - | Chairman |
| ➤ SLO-cum-Deputy Secretary | - | Member Secretary |
| ➤ State Advisor, Self-defence Cell | - | Member |
| ➤ An eminent educationist. | - | Member |
| ➤ An expert of Self-defence skill. | - | An expert |
| ➤ An eminent woman. | - | Member |

The expert committee shall scrutinize the nominations taking into account the performance report.

The final selection of awardees shall be made by the Expert Committee. After final selection, the list of the Awardees shall be notified by the State Advisory Cell and communicated to the respective colleges for further action. The selection by the Expert Committee shall be final and binding. The details of awards are as follows:-

Sl. No.	Category	No. of Awards	Amount of each Award.
1	2	3	4
1	Best Master Trainer Award	10	Rs.3000/- each
2	Best Trainees Award	20	Rs.1000/- each
3	Best Nodal/College Coordinator Award	05	Rs.3000/- each
4	Best DLC Award for perfect monitoring of Self-defence Training Programme	05	Rs.5000/- each
5	Best Principal Award	05	Rs.5000/- each
TOTAL			Rs.1,15,000.00

It is expected that these awards will encourage all girl students to work with more dedication and higher levels of confidence.

Ullah

29/03/17

S.N.O.-Cum-Dy. Secy. to Govt.
Higher Education Dept.
Bhubaneswar, Odisha

NOMINATION FORMAT FOR MASTER TRAINER OF STATE LEVEL SELF-DEFENCE AWARD, 2016-17

Passport
Size photo

1. Name of the University/+2 Council :
2. Status of the College
(Nodal/Sub-Nodal/Individual) :
3. Name of the Nodal College :
4. Name of the College with full
address (in Block Letters) :
5. Name of the Principal :
6. Name of the Programme Coordinator :
7. Name of the Master Trainer
(in block letters) :
8. Date of Birth
(with documentary proof/copy of the
HSC certificate) :
9. Full address with contact No. and
E-mail ID. :
10. Number of hours & days completed
during Master Trainer's training
(with documentary proof) :
11. Number of training given during
2014-15, 2015-16, 2016-17
(give details of each group duly attested
by concerned Principal/ Coordinator) :
12. Self-defence training given to any
girls other than college girls
(Certificate from appropriate
authority/agency) :
13. Leadership qualities and other
initiatives to motivate girls lifting
their motivation level and self-
confidence :
14. Opinion regarding self-defence
training programme of the College :
15. Protesting physical assault if any
with courage and confidence
(Documentary proof) :

16. Whether she has been convicted by :
any court of Law or any case is
pending against her

17. Academic performance :

Class	Year of passing	Subjects	% of maks	Achievements, if any

18. Any outstanding performance :
(attach separate sheet with full factual
details)

19. Other remarks, if any :

*Signature of the
Master Trainer*

*Recommendation of the
Self-defence Coordinator*

*Recommendation of the Principal
(with official seal)*

N.B.:

- Incomplete application will be summarily rejected and no correspondence thereon will be entertained.
- The completed nomination for the self-defence award will be sent to the following address through Speed Post / Registered Post.

**To
The State Advisor (Self-defence Cell),
Department of Higher Education,
Government of Odisha,
Odisha Secretariat, Bhubaneswar-751001**

Information related to nomination of State Award may be obtained through the following E-mail Id /Contact No.
E-mail ID- statensscellodisha@gmail.com
Contact No- 9861663616

NOMINATION FORMAT FOR TRAINEE OF STATE LEVEL SELF-DEFENCE AWARD, 2016-17

Passport
Size photo

1. Name of the University/+2 Council :
2. Name of the Nodal College :
3. Name of the College with full address (in Block Letters) :
4. Name of the Principal :
5. Name of the Programme Coordinator :
6. Name of the Master Trainer with address and Contact No. :
7. Name of the Trainee (in block letters) :
8. Date of Birth (with documentary proof/copy of the HSC certificate) :
9. Full address with contact No. and E-mail ID. :
10. Number of hours and days completed during training (with documentary proof) :
11. Whether given training to girls other than college girls. If yes, submit certificate from appropriate authority/agency. :
12. Leadership qualities and other initiatives to motivate girls of your own college as well as outside of the college. :
13. Opinion regarding self-defence training imparted by Master Trainer :
14. Protesting physical assault if any with courage and confidence (Documentary proof) :
15. Whether she has been convicted by any court of Law or any case is pending against her. :

16. Academic performance :

Class	Year of passing	Subjects	% of maks	Achievements if any

17. Any outstanding performance
(attach separate sheet with full factual
details) :

18. Other remarks if any :

*Signature of the
Trainee*

*Recommendation of the
Master Trainer*

*Recommendation of the
Self-defence Coordinator*

*Recommendation of the Principal
(with official seal)*

N.B.:

- Incomplete application will be summarily rejected and no correspondence thereon will be entertained.
- The completed nomination for the self-defence award will be sent to the following address through Speed Post / Registered Post.

**To
The State Advisor (Self-defence Cell),
Department of Higher Education,
Government of Odisha,
Odisha Secretariat, Bhubaneswar-751001**

NOMINATION FORMAT FOR PRINCIPAL OF STATE LEVEL SELF-DEFENCE AWARD, 2016-17

Passport
Size photo

1. Name of the University/+2 Council :
2. Name of the Principal with address & Contact No. (in Block Letters). :
3. Status of the College (Nodal/Sub-Nodal/Individual). :
4. Name of the Programme Coordinator. :
5. Number of groups completed training in 2014-15, 2015-16 & 2016-17 (Documentary Proof). :
6. Date of submission of yearly, half yearly and quarterly training reports to the State Advisor/SLO. :
7. Status of fund utilization certificate in 2014-15, 2015-16, 2016-17. :
8. Status of the training programme of the College/Nodal College : 2014-15 2015-16 2016-17
9. New initiatives of the Principal, his/her interest and achievements in providing leadership to achieve full target during 2014-15, 2015-16 & 2016-17. :
10. Outstanding contribution, if any (Documentary Proof). :
11. Details of vigilance case/enquiry, if any, pending against the Principals. If yes, give details of the case and outcome. :
12. Feedback from Master Trainer :

Recommendation of DLC
With Seal

Signature of the Principal
with official seal

N.B.:

- a) Incomplete application will be summarily rejected and no correspondence thereon will be entertained.
- b) Success stories need to be supported by photograph/video clippings.

NOMINATION FORMAT FOR PROGRAMME COORDINATOR OF STATE LEVEL SELF-DEFENCE AWARD, 2016-17

Passport
Size photo

1. Name of the University/+2 Council :
2. Name of the Nodal College with full Address (in Block letters) :
3. Name of the College with full address (in Block Letters) :
4. Status of the College (Nodal/Sub-Nodal/Individual) :
5. Name of the Principal with Address & Telephone No. :
6. Name of the Programme Coordinator with Address & Contact Number :
7. Date of Birth (with documentary proof/copy of the HSC certificate) :
8. Date of Commencement of Training (Month & Year) :
9. Details of Girl Students in last 03 years (2014-15,2015-16 & 2016-17) (Enclose list of trainees with their Class, Roll No. and Signature) :

Year	Month	Total No. of Girl Students Admitted (Class wise)	No. of Girl Students Trained (Class wise)

10. Master Trainer List with Contact Number & Signature :
11. Date of Meeting with own college and other colleges, if any (List of members and copies of proceedings of meeting of last 02 years) :
12. Date of submission of Utilization Certificate (Last 03 years) :
13. Do you have any adopted slum/ village in Self-defence activities? :

14. If yes, give details of training activity :
organized.

15. Have you participated in Training Programme of other college, if so, give details:
(Please enclose details in separate sheet)

Name of the College	Name of the Training	Period (Date)	Venue

16. Have you attended State Level Meeting? If yes, :
enclose details in separate sheet.

17. Any innovative programmes undertaken by you :
during last three years. Give details.

18. Initiatives taken by you in strengthening the Self-
defence Training Programme. Please give details
with justification.

19. Date of submission of Report to the State Advisor :
i) Enrolment
ii) Action Plan
iii) Activity Report
iv) Quarterly/Half-yearly/Annual Report

20. Are you convicted by any Court of Law or is any :
case pending against you?

Place:

Date :

*Signature of the
Programme Officer*

*Signature of the Principal
with Official Seal*

NOMINATION FORMAT FOR DLC OF STATE LEVEL SELF-DEFENCE AWARD, 2016-17

Passport
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1. Name of the District :
2. Name of the DLC with Address and Contact No. (in Block Letter) :
3. Name of the Principal Nodal College Address and Contact No. :
4. Self-defence training status of Nodal College during 2014-15, 2015-16 & 2016-17. :
5. Enrolment of Trainee in last 3 years (College wise) :
6. Evaluation report year wise (2014-15, 2015-16 & 2016-17) :
 - i. Number of Colleges visited :
 - ii. Number of training programme monitored :
 - iii. Number of meeting attend :
 - iv. Steps taken for achieving the target :
 - v. Steps taken to solve the problem faced by Master Trainers & Trainees. :
 - vi. Steps taken in disbursement and utilization of fund by Nodal College :
 - vii. Steps taken for submission of Utilization Certificate to Government :
7. Any innovative suggestions for smooth implementation of self-defence training :
8. Opinion regarding the performance of Nodal College Principal :

9. Opinion regarding the performance of Nodal College Programme Coordinator :
10. Whether he/she has been convicted by any court of Law or any case is pending against him/her. :
11. Other remarks if any :

*Signature of DLC
(with official seal)*

N.B.:

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**To
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Department of Higher Education,
Government of Odisha,
Odisha Secretariat, Bhubaneswar-751001**

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