

Government of Odisha
Department of Higher Education

No.: 33802 /HE, Dated: 28 /11 /2016
HE-FE-IA--0004/16

From

Sri Prasant Kumar Das, OAS(SAG)
Additional Secretary to Govt.

To

The Vice-Chancellors (annexed)
The Principals of Degree Colleges (annexed)

Sub: Consultation with the Institutions & Preparing for Institutional Development Plan(IDP) for World Bank assisted project "Odisha Higher Education Program for achieving Excellence & Equity".

Ref: This Dept. Letter No-32428,dated 17/11/2016

Madam/Sir,

In inviting a reference to the subject cited above, I am directed to say that a draft template for IDP for the World Bank assisted Project has been prepared and now placed for inviting any suggestion or modification on this template before 2nd December,2016.You can send your suggestions to e-Mail ID: odishawb.hed@gmail.com.

Further, you are also requested to go through the draft IDP meticulously and get ready with the Institutional Basic Information (Page No-5 to 18) which you will bring at the time of training. The soft copy of basic information shall be sent to this e-Mail ID: odishawb.hed@gmail.com by 5th December,2016.

The detailed information on training, grouping, dates and time will be intimated to you very soon.

This is treated as Most Urgent

Yours faithfully,


Additional Secretary to Govt

Memo No- 33803 /HE/Date 28-11-16

Copy forwarded to P.S to Principal Secretary, Higher Education Dept. for kind information of Principal Secretary.


Additional Secretary to Govt

(P.T.O)

Memo No- 33804 /HE/Date 28-11-16

Copy forwarded to P.S to Director, Xavier Institute of Management, Bhubaneswar (XIMB) for information.


Additional Secretary to Govt.

Memo No- 33805 /HE/Date 28-11-16

Copy forwarded to all RDEs/District Level Consultants to monitor the Colleges under their jurisdiction out of the list attached and helping them in filling up the IDPs.


Additional Secretary to Govt.

28-11-16

33805

List of Institutions(Degree Colleges)		
SL. No.	Name of the Institution	District
1	Adikavi Saraladas College,Tirtol,	Jagatsinghpur
2	Anandapur College,Anandapur ,	Keonjhar
3	B.B. College, Baiganbadia,	Mayurbhanj
4	Baba Bhairabananda Mahavidyalaya,Chandikhole	Jajpur
5	Brahmanjharilo Mahavidyalaya,Brahmanjharilo,	Cuttack
6	Chandbali College, Chanbali,	Bhadrak
7	Chandra Sekhar College,Champua,	Keonjhar
8	Choudwar College, Choudwar,	Cuttack
9	Dharmasala Mahavidyalaya, Dharmasala,	Jajpur
10	Ekamra College, Bhubaneswar,	Khurdha
11	Fakir Mohan College (Autonomous), Balasore,	Balasore
12	Government Autonomous College, Phulbani	Kandhamal
13	Government Women's College, Baripada,	Mayurbhanja
14	Government Women's College, Sambalpur	Sambalpur
15	Indira Gandhi Women's College, Kafla,	Cuttack
16	ISPAT Autonomous College, Rourkela,	Sundargarh
17	Kamakhyanagar College,Kamakhyanagar	Dhenkanal
18	Kanpur Anchalika Mahavidyalaya,Kanpur,	Cuttack
19	Karanjia (A) College, Karanjia,	Mayurbhanja
20	Khariar (A) College,Khariar	Nuapada
21	Kunja Bihari College, Barang,	Khurda
22	Kuntala Kumari Sabat Women's College,Balasore,	Balasore
23	Mahanga Puspagiri Mahavidyalaya, Erakana,	Cuttack
24	Mahapurush Achyutananda Mahavidyalaya,Nemal,	Cuttack
25	Maharishi College of Natural Law, Bhubaneswar,	Khurdha
26	Nachuni Mahavidyalaya, Nachuni,	Khurdha
27	Panchayat College, Dharamgarh	Kalahandi
28	People's College,Buguda,	Ganjam
29	R.D.S. Degree Mahavidyalaya,Kundabai,	Mayurbhanj
30	R.C.M Science (D) College, Khallikote,	Ganjam
31	Rayagada Autonomous College, Rayagada,	Rayagada
32	Salipur (A) College, Salipur,	Cuttack
33	Semiliguda College, Semiliguda,	Koraput
34	Shri Krushna Chandra Gajapati Autonomous College,Parelakhemundi,	Gajapati
35	Tara Tarini College, Purushottampur,	Ganjam
36	Tentulia Sasan Debasthan College, Baragam,	Ganjam
37	Udayanath Autonomous College of Science & Technology,Adaspur,	Cuttack
38	Vyasanagar College (Autonomous),Jajpur Road,	Jajpur
39	Gunupur College, Gunupur,	Rayagada
40	Vikram Dev (Auto) College, Jeypore	Koraput
41	Seemanta MahaVidyalay, Jhadrpokharia,	Mayurbhanj
42	Olaver Degree College,Olaver,	Kendrapara
43	A.E.S. Degree College, Tarbha ,	Sonepur
44	Anchalika Snatak Mahavidyalaya,Baripada,	Mayurbhanj
45	Government College,Koraput	Koraput
46	Hindol College,Hindol	Dhenkanal,
47	Luipa Degree Mahavidyalaya, Radho	Mayurbhanj
48	Niali College, Niali, Cuttack,	Cuttack
49	Nimina Brundaban Chandra College, Kendupadar,	Ganjam
50	Panchayat Samity College , Jhumpura ,	Keonjhar
51	Prasanna Purusottam Dev Mohavidyalaya, Tigiria,	Cuttack
52	Rukmani Devi Chilika Mahavidyalaya, Nuapada	Puri
53	S. S. J. Mohavidyalaya, Krushnachandrapur,	Jagatsinghpur,
54	Rimuli College, Rimuli,	Keonjhar ,
55	Malkangri College, Malkangri	Malkangri
56	D.A.V.(A) College, Titlagarh	Bolangir
57	Science (A) College, Hinjilicut	Ganjam
58	Kshetra Mohan Science College, Berahampur	Ganjam
59	Maharaja Purna Chandra (A) College ,Baripada	Mayurbhanj

60	Mohan Subudhi College ,Badamba,Cuttack	Cuttack
61	Panchayat Samiti (D)College, Gaisilat, Bargarh	Bargarh
62	Hill-Top (D) College,Mohana,Gajapati,	Gajapati
63	Panchayat (D) College, Kantamal	Boudh
64	Dalmia College,Rajgangpur	Sundergarh
65	Ghess College, Ghess	Bargarh
66	Sri Jayadev College of Education and Technology,Bhubaneswar	Khurdha
67	Government (A) College, Rourkela	Sundergarh
68	Deogarh(D) College,Deogarh	Deogarh
69	Baruneswar Mahavidyalaya ,Baruneswar, Jajpur	Jajpur
70	Narasinghpur College ,Narsingh pur,Cuttack	Cuttack
71	Mahatma Gandhi (D) College ,Bhukta	Bargarh
72	S.S.D. College of Science .& Technology,Bali, Cuttack	Cuttack
73	Dadhi Baman College, Bhatli	Bargarh
74	Panchayat Prahallad College, Cuttack	Cuttack
75	Subhadra Mahatab Mahavidyalaya ,Asureswar,Cuttack	Cuttack
76	Kamarda Mahavidyalaya, Kamarda, Balasore,	Balasore
77	Brajabandhu Mahavidyalaya,Harichandanpur, Keonjhar	Keonjhar
78	Government (A) College Bhawanipatna	Kalahandi
79	Rourkela College, Rourkela	Sundergarh
80	Jaleswar Women's College, Jaleswar	Balasore
81	Jagannath College, Balasore	Balasore
82	Baripada College ,Baripada	Mayurbhanj
83	Nilgiri Women's (D) College Balasore	Balasore
84	Govt. Women's College, Balangir	Bolangir
85	Derabis College,Derabish, Kendrapara	Kendrapara
86	Indira Memorial Degree College ,Chandipur	Gajapati
87	Kishore Nagar College,Kishore Nagar,	Cuttack
88	Sushilabati Government Women's College, Rourkela,	Sundergarh
89	Motto Plus Three Degree College, Motto	Bhadrak
90	Shantilata Mahavidyalaya Balasore	Balasore
91	Sonepur College, Sonepur	Sonepur
92	Shree Shree Dhabaleswar Mahavidyalaya , Gurudijhatia	Cuttack
93	Godabaris Mahavidyalaya, Banpur	Khurdha
94	Kharasrota Mahavidyalaya, Singhipur,	Jajpur
95	Raghunath Samabaya Mahabidyalaya, Odgaon	Nayagarh
96	Shishu Ananta Mahavidyalaya,Balipatna, Bhubaneswar	Khurdha
97	Regional (D) College ,Udayapur	Keonjhar
98	Kendrapara (A) College,Kendrapara	Kendrapara
99	Municipal College ,Rourkela	Sundergarh
100	Banki (A) College, Banki	Cuttack
101	Nayagarh (A) College Nayagarh	Nayagarh
102	Rajendra (A) College ,Balangir	Bolangir
103	Balikhanda Plus Three College, Balikhanda. Balasore	Balasore
104	D.D (A) College,Keonjhar	Keonjhar
105	Laxminarayan College , Jharsuguda	Jharsuguda
106	Utkalmani Gopabandhu Mahavidyalaya, Khamar	Angul
107	Swarnachuda College Balasore	Balasore
108	Bhadrak Autonomous College Bhadrak	Bhadrak
109	Laxmipur Degree College, Laxmipur,	Koraput
110	Gokul Parvati Rural College,Kuntara	Sambalpur
111	Janata College Boinda	Angul
112	Laxminarayan (D) college,Pipilia	Keonjhar
113	Larambha College,Larambha,	Bargarh
114	Jawaharlal College, Patnagarh	Bolangir
115	Agalpur Panchayat Samiti College,Roth	Balangir
116	Grampanchayat Degree College, Lachhipur, Subarnapur,	Subarnapur,
117	Maa Markama Plus Three College,Bissamcuttack	Rayagada

118	Muniguda Degree College, Muniguda Rayagada	Rayagada
119	Bhairab College, Dabugaon,	Nabarangpur
120	S.M. Govt. Womens's College Phulbani	Kandhamal
121	AMCS College, Tikabali, Kandhamala,	Kandhamal
122	Dunguripali College, Dunguripali	Sonepur
123	Malyagiri Mahavidyalaya, Pallahara	Angul
124	O.P.S Mahavidyalaya, Hindol Road, Dhenkanal	Dhenkanal,
125	B.J.B (A) College, Bhubaneswar	Khurdha
126	P.N(A) College, Khurdha	Khurdha

List of Universities

1	Utkal University, Vani Vihar	Khurdha
2	Berhampur University, Berhampur	Ganjam
3	Sambalpur University, Sambalpur	Sambalpur
4	Ravenshaw University, Cuttack	Cuttack
5	F.M. University, Balasore	Balasore
6	North Orissa University, Baripada	Mayurbhanja
7	Gangadhar Meher University, Sambalpur	Sambalpur
8	Rama Devi Women's University, Bhubaneswar,	Khurdha
9	Khallikote University, Berhampur	Ganjam
10	Sri Jagantah Sanskrit University, Puri	Puri
11	Centurion University, Parelakhemundi	Gajapati

INSTITUTIONAL DEVELOPMENT PLAN (IDP) TEMPLATE
FOR
ODISHA HIGHER EDUCATION PROGRAM FOR
EXCELLENCE AND EQUITY (OHEPEE)
[ODISHA UCHCHA SIKHYA UTKARSHTA
&
SAMANATA ABHIYAN (OUSUOSA)



GOVERNMENT OF ODISHA
HIGHER EDUCATION DEPARTMENT

PREPARED BY -:
SIDP TEAM
UTKAL UNIVERSITY, VANIVIHAR

MAJOR COMPONENTS OF SIDP TEMPLATE

The subsections below cover the major components of an institution's strategic plan, as follows:

□ **Vision Statement** - It can help the institution articulate its vision for its future. A vision statement is typically one or two sentences and describes the institution's expectations for its future self, embodying where the institution wants to be.

□ **Mission Statement** –A mission statement is normally longer than a vision statement, and it conveys the overall mission and purpose of the institution.

□ **Contextualization** - It can help the institution identify its current challenges and the context that shapes its strategic planning process. It may also cover values or principles of the institution or a brief overview of the institution's situation, history, and current challenges.

□ **Goals and Actions**

- **Strategic Goals** –It summarizes and synthesizes what the institution is seeking to achieve through its strategic planning. These goals are typically broad, incorporating several components. Example: increasing student retention or diversity.
- **Operational Goals or Objectives** - Our plans break strategic goals into more specific operational goals or objectives.

□ **Metrics, Targets, Strategies, and Actions** - Each objective or goal should have at least one specific, measurable target and at least one specific action, strategy, or initiative to be taken or implemented in order to achieve the target or targets. Targets shall be based on measurable indicators.

□ **Implementation Action Plan and Assessment Template** - When implementing the plan, it is crucial to have a comprehensive plan that addresses the actions, responsible actors, timeframes, resources, and method of evaluation for each objective.

INSTITUTIONAL DEVELOPMENT PROPOSAL (IDP) FOR HIGHER EDUCATION IN ODISHA

The need for qualified and skilled people is constantly increasing with the process of rapid industrialization, catalyzed by the economic growth in the state. Development of skilled people is the need of the hour and so proper training of youths to make them employable should be the objective of the Higher education Institution.

- Scaling up higher education by introducing new, innovative and time-relevant courses keeping in view demand and supply scenario and by implementing regular revision of curricula and syllabi to keep pace with the emerging trends in the market.
- Enhancement of facilities for demand driven research and development to augment postgraduate and doctoral level studies, which in turn will open up new areas for providing consultancy and carrying out industrial testing/patenting.
- Comprehensive faculty development program to encourage innovative teaching practices, outcome based education, time relevant courses.
- Self propelled growth in research and development through participation and contributions in International/ National Conferences, Seminars, Symposiums, Workshops, and initiation of academic exchange programs.
- Creation of Centre of Excellence in emerging area relating to different discipline.
- Expansion and modernization of existing infrastructure (viz. Laboratories, Library, Networking, Smart classrooms) and creation of a centralized computing and instrumentation facility with sophisticated equipments relevant to growth of different specializations and centralized digital library facility.

- A strategic plan for enhancing participatory management in academic, administrative and financial affairs.
- Implementation of a well defined and time bound plan of cooperation with the networked institutions / industries and open up avenues for collaborative research with Institution of importance and Universities abroad. A proactive effort for intensive interaction with industries through student training, faculty internships, collaborative consultations and contract research.
- Implementation of fully operational E-Governance project (ERP & MIS).
- SWOT Analysis at institute level need to be made to identify Strengths, Weakness, Opportunities and Threats.
- Leadership Training needs to be provided to head of the institution.
- Vocational courses, skill based training need to be incorporated in the design of courses to make student employable.
- Training need analysis is needs to be done.
- Performance indicators for academic and non-academic process need to be done.

1. INSTITUTIONAL BASIC INFORMATION

1.1 Institutional Identity:

A. Name of the Institution:

- Is the Institution approved by regulatory body?: Yes/No
- If yes, Furnish approval no. :

B. Type of Institution: Govt. /Govt. aided/Private unaided/Autonomous/Self-financing/ Any Other

C. Status of Institution: Autonomous Institute as declared by University / Non-autonomous /

Deemed University / Constituent Institution/Specialised College

D. Category: Co-education/Girls/Tribal/Differently-able

E. Name of Head of Institution and Project Nodal Officers

Head and Nodal Officer	Name & Phone Number	Mobile Number	Fax Number	E-mail Address
Head of the Institution (Full time appointee)				
• SIDP Institutional Coordinator • SIDP Institutional Associate Coordinator				
Nodal Officers for:				
Academic Activities				
Civil Works including Environment Management Procurement				
Financial aspects				

Equity Assurance Plan Implementation				
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1.2 Academic Information :(2016-17)

Sl. No.	Title of programs	Level(UG, Diploma, PG, PhD)	Duration (Years)	Year of starting	Sanctioned annual Intake	Total student strength

1.3 Establishment Details:

Sl. No.	Establishment Details
1	Year of establishment
2	Name of University to which Affiliated
3	Name of other Universities to which Affiliated
4	The statutory body through which recognised
5	Year of Affiliation with University and Nature of Affiliation

1.4 Accreditation Details:

Whether Institution is Accredited ? If yes,

- Grade.....
- Year.....

A. Accreditation Status of UG programs:

Title of UG Programs being offered	Whether eligible for accreditation	Whether accredited as on 31st March 2016 (Cycle wise details)	Whether “Applied for” as on 31st March 2016

B. Accreditation Status of PG programs:

Title of PG programs being offered	Whether eligible for accreditation or not	Whether accredited as on 31st March 2016	Whether “Applied for” as on 31st March 2016

1.5 Location:

Sl no.	Location details	
1	Location of the college (urban/rural/tribal)	
2	Location of the college (Coastal/Western/Northern/Southern)	
3	The College is serving to approximate population of	

1.6 Faculty Status (Regular/On-Contract Faculty as on March 31st, 2016)

Faculty Rank	No. of Sanctioned Regular Posts	Present Status : Number in Position by Highest Qualification												Total Number of regular faculty in Position	Total Vacancies	Total Number of contract faculty in Position				
		Doctoral Degree				Masters Degree				Bachelor Degree										
		Sc/Arts/Com		Disciplines		Other		Disciplines		Sc/Arts/Com		Disciplines					Other		Disciplines	
		R	C	R	C	R	C	R	C	R	C	R	C				R	C	R	C
Prof																				
Asso Prof																				
Asst Prof																				

(Prof = Professor, Asso Prof = Associate Professor, Asst Prof = Assistant Professor, R=Regular, C=Contract)

1.7. Course and Examination Details:

Sl. No.	Parameters	Programme Wise					
		UG	Diploma	PG	MPhil	PhD	Total
1	Type of Courses (Traditional/semester/CBCS)						
2	Examination Pattern (Annual/Semester/CBCS)						

3	% of undergraduates (36-50%) /(51-75%)/(more than 75% marks) passed out in the year 2015-16	GENERAL						
		SC						
		ST						
		OBC						
		WOMEN						
		PC						
4	% of postgraduates (36-50%) /(51-75%) /(more than 75% marks) passed out in the year 2015-16	GENERAL						
		SC						
		ST						
		OBC						
		WOMEN						
		PC						

(PC –Physically Challenged)

1.8 Students' Profile

Sl No.	Student Details	UG	UG	UG	PG	PG	Others, yr-wise	Total
		1 st yr	2 nd yr	3 rd Yr	1 st yr	2 nd yr		
1	No. of students in all programs and all years of study in the year 2016-17							
2	No. of women students in all programs and all years of study in the year 2016-17							
3	No. of SC students in all programs and all years of study in the year 2016-17							
4	No. of ST students in all programs and all years of study in the year 2016-17							
5	No. of OBC students in all							

	programs and all years of study in the year 2016-17							
6	No. of Physically Challenged (PC) students in all programs and all years of study in the year 2016-17							
7	No. of students receiving govt. fellowships and other resources in general category							
8	No. of students receiving govt. fellowships and other resources in SC category							
9	No. of students receiving govt. fellowships and other resources in ST category							
10	No. of students receiving govt. fellowships and other resources in OBC category							
11	No. of students receiving govt. fellowships and other resources in PC category							
12	No. of students availing educational loans in general category							
13	No. of students availing educational loans in SC category							
14	No. of students availing educational loans in ST category							
15	No. of students availing educational loans in OBC category							
16	Students availing educational loans in PC category							

17	Total student dropout rate(category- wise)							
18	Student-teacher ratio							
19	% of UG students placed through campus interviews in the year 2015-16?							
20	% of PG students placed through campus interviews in the year 2015-16							
21	The transition rate of students in percentage from 1st year to 2nd year in the year 2015-16 for : (i) all students (ii) SC (iii) ST (iv) OBC (iv) Women (v) Differently able							
22	Average students' Progression for higher studies: (Category-wise)							
23	What are the different social outreach programme students are involved with (NSS, NCC, YRC, etc.) No. of students involved in each programme:							
24	How many women students of the institution participate in self-defence programme offered by the college?							

25	No. of students participated in the programmes:							
	a) Swachha Bharat Aviyam							
	b) Blood Donation							
	c) Body Donation, d) Any other, Please specify							

1.9. Facilities (Lab/Library/Hostel)

A. Laboratory

Sl. No.	Parameters	Programme Wise					
		UG	Diploma	PG	MPhil	PhD	Total
1	Does the institute have computer laboratory? If yes specify the no. of computers.						
2	Number of fully functional P-5 and above level computers available for students in the year 2015-16						
3	a) Does the institute have laboratories for each class of UG and PG courses? b) Do the laboratories have sufficient equipments available for students?						

B. Library

Sl. No.	Parameters	Programme Wise					
		UG	Diploma	PG	MPhil	PhD	Total
1	Is the library system computerized?(Yes/No)						
2	Total number of text books and reference books available in library for students in the year 2015-16						
3	Total number of reference books available in library for students in the year 2015-16						
4	Total number of e- books available in library for students in the year 2015-16						
5	Total number of journals and e-journals available in library for students in the year 2015-16						
6	Total number of audio books, CD & Videos available in library for students in the year 2015-16						
7	a) Is the library accessible differently able students? b) If yes, describe the facilities, provided;						

C. Hostels

Sl. No.	Parameters	Programme Wise					
		UG	Diploma	PG	MPhil	PhD	Total

1	Does the college/Institute have Student Hostel(Yes/No)					
2	If Yes, Number of Hostels					
3	Intake Capacity					
4	Present students strength					
5	Facilities(Common room, Food, Games & Sports, Reading room etc.					
6.	Are the hostels accessible to differently able students?					

1.10. Research and Development

A. Research Projects (Since 2012)

Sl.No.	Research Projects	Funding Agency	Amounts	Completed since 2012	ongoing	Sanctioned	Submitted
1	No. of Major Research Initiatives						
2	No. of Minor Research Initiatives						
3	Interdisciplinary Projects						
4	Industry Sponsored						
5	Projects sponsored by University and College						
6	Student Research Projects						
7	Any other,specify						
8	Total						

B. Patent (Since 2012)

Sl No.	Details	Type of Patent		
		National	International	Commercial
1	Number of patents obtained since 2012			
2	Number of patents filed since 2012			

C. Innovation/Incubation

Sl No.	Details	Type of Innovation Process/ Incubation Centre		
		National	International	Commercial
1	Number of a) Innovation Process b) Incubation Centre completed by 2012			
2	Number of a) Innovation Process b) Incubation Centre started since 2012			

D. Seminar Conference Organised (since 2012)

Sl No	Level	International	National	State	University	Funding agency with amount
1	Number					
2	Sponsoring					

	Agencies					
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E. Teachers' Participation in Seminars/Conferences

SI No	Level	International	National	State	University	Funding agency with amount
1	Number					
2	a) Participated b) Presented paper					

F. Research Publications (Since 2012)

SI No.	Details on Research Publications	Scopus Indexed	Web of Science	International	National	State	Department
1	Peer Review Journals						
2	Books						
3	Chapters in Books						
4	Non-Peer Review Journals						
5	e - journals						
6	Conference Proceedings						

G. Consultancy (Since 2012)

SI No.	Organisation/Agency	Revenue generated	Completed	Ongoing
1	Central Govt.			
2	State Govt.			
3	Industry			
4	Others, Specify			

H. Research Programmes (Since 2012)

SI No.	Research	Number
1	PhD awarded from the institution	
2	PhD student enrolled	
3	Research scholars receiving fellowship	
4.	Self-sponsored research scholars	

5.	Teachers recognised as guides	
6.	Teachers acquired Ph. D.	
7.	Teachers acquired M. Phil.	

1.11. Sports and Culture

SI No.		State/University Level	National level	International Level
1	A) Does the college have quota for admission of students with sports/culture background?(Yes/No) B) If yes, mention the level of participation.			
2	If yes, how many students came in through such quota?			
3	Is there any Sports Scholarship given to students			
4	Broadly, what are the fields of sports/culture pursued by students in the institutions?			
5	Does the college have any infrastructure to support sports and games of the students?			
6	Does the college have any trainer to support the students?			
7	No. of students participated in Sports, Games and other events			
8	No. of students participated in cultural events			
9	Is there a Cultural Club?			
10	Does the college have open Field facilities to support the students?			
11	Does the college have Indoor game facilities to support the students?			
12	Does the college have Gym facilities to support the students?			
13	No. Of students won medals in sports			
14	No. of students participated in annual sports			

1.12 Financial Information

A. Total Income				
Sl No.	Category/Head	FY 2016/2017	FY 2015/2016	FY 2014/2015
		(budgeted)	(actual)	(actual)
Grants: National				
1	UGC			
2	Distance Education Council			
3	Other Central Govt. Departments			
Other Grants				
4	Grants received from state government			
5	Grants received from local bodies			
6	Donation			
7	Tuition fees			
8	Other fees			
9	Interests			
10	Sale of Application forms			
11	Other			

B. Total Expenditure				
Sl No.	Category/Head	FY 2016/2017	FY 2015/2016	FY 2014/2015
		(budgeted)	(actual)	(actual)
1	Salary, Allowance and Retirement benefits			
2	Buildings (Construction and Maintenance)			
3	Library and Laboratory			
4	Scholarships			
5	Grants to College			
6	R &D			
7	Sports			
8	Other Expenses			
9	Accounts(Audit) Status, whether audited? (Yes/No) If yes, by Local Fund/ CA			

2. NEED ASSESSMENT

2.1. Curriculum Excellence

Sl. No.	Describe	
1	When the curriculum was updated last?	Year:
2	How frequently (time duration) the updating is done?	
3	Does the curriculum help the students in A. Skill development B. Enhancing Employability C. Generating interest among students for learning higher courses D. Any other, Please Specify.	
4	State the learning outcome in terms of a. Exam result (2015-16) I. Above 75% II. 51% - 75% III. Below 50% b. Placement (2015-16) I. % of students employed after completion of course II. % of Students progressing to Higher Studies	
5	No. of application received during last three years for each programme: a. 2014-15 b. 2015-16 c. 2016-17	
6	The impact of course curriculum on student enrolment (Ratio of student enrolment) for each programme	
7	Mention the top five programmes opted by the students	
8	What is the students' progression rate for higher studies?	

2.2. Pedagogical Excellence

Sl.No.	Describe	
1	What are the teaching-learning systems currently followed in the institution? (for	

	example, IT enabled learning, traditional method, Experiential method, Team Problem solving, etc)	
2	Whether practical orientation in relation to teaching- learning system is given to students?	
3	What are the pedagogical tools (Presentation, Demonstration, Field study, Survey, Role Play, Case Study, and Simulations etc.) used for teaching students?	
4	Does the institution conduct regular industry-academia interface? If yes, Mention the number during 2015-16	
5	What are the innovative teaching practices (like- smart classroom, conferencing, etc) are adopted in the institutes?	
6	<ul style="list-style-type: none"> a. Does the Institute have the practice of collecting feedback from students? b. Does the institute implement the suggestions from students' feedback for improving pedagogy? 	

2.3. Academic Administration

Sl.No.		
1.	Does the institute have academic calendar for the year?	Yes/No
2.	Does it follow academic calendar strictly?	Yes/No
3.	Does the institute have following systems: <ul style="list-style-type: none"> a. Mentoring system b. Proctorial system c. Tutorial system d. Counseling system 	
4.	Whether detailed lesson plans are given to students?	Yes/No
5.	If yes, Is the lesson plan followed strictly?	Yes/No
6.	What type of monitoring system is followed for completing course within set timeframe?	
7.	What type (monthly, quarterly, biannually, annually) of attendance management system is followed in the institute?	
8.	What type of feedback system is used for appraising the performance of faculty members?	

	<ul style="list-style-type: none"> a. 360 degree b. Students' feedback c. Self-appraisal d. CCR 	
9.	Is the rating communicated to teachers for improvement?	Yes/No

2.4. Examination Reforms

Sl.No.	Describe	
1	What type of examination pattern followed in the institution? <ul style="list-style-type: none"> a. Annual b. Semester c. Any other, Please specify 	
2	What is the question patterns followed for examinations? <ul style="list-style-type: none"> a. Objective b. Subjective c. Any other, Please specify 	
3	Whether practical examinations are integrated with the examination system?	
4	Whether Case study/ presentation are part of the examination system?	
5	What types of reforms are required in the present examination system?	
6.	Is the examination system a continuous one? If yes, Please mention in detail	
7.	Is the evaluation system computerised?	Yes/No
8.	What is the days' gap between completion of examination and publication of result?	
9.	Should the gap be reduced?	Yes/No
10.	If Yes, Please suggest how?	

2.5. Infrastructural Development & Maintenance

Sl.No.	Describe	
1	What type of expansion work is required for existing infrastructure?	
2	What type of modernisation/renovation works are needed for existing infrastructure? (viz. Laboratories, Library, Networking, Smart classrooms)	

3	Whether creation of a laboratory / centralized computing / instrumentation facility is required?	
4	What type of sophisticated equipments relevant to growth of different specializations are required by the institution?	
5	What type of infrastructural development work required for non-academic area for the institution (hostels, parks, residence, sports complex, gym, dispensaries, toilets, cycle stand, girls' common room, etc.)	
6	What type of infrastructural development work is needed for making them accessible for differently-abled students?	
7	Does the institute maintain the academic and non-academic infrastructure areas?	
8	What are the monitoring mechanisms followed for maintenances?	

2.6. Collaboration / Partnering with Knowledge and skill Hubs

Sl.No.		
1	What steps have been taken by the institute to enrich the intellectual Capitals	
2	What steps have been taken to acquire best and improved administrative and technical acumen for the institution?	
3	What type of institutional/departmental collaborations the institution has with others?	
4	Does the institution have Faculty Exchange Programme (National & International)?	
5	Does the institution have student exchange programme (National & International)?	

2.7. Effective institutional governance

Sl.No.		
1	<p>Does the institution have duly constituted governing body?</p> <p>a. If yes, has it been approved?</p> <p>b. How frequently the Governing body meets?</p> <p><input type="checkbox"/> Yearly</p> <p><input type="checkbox"/> Biannually</p> <p><input type="checkbox"/> As and when required</p>	

2	Does the institution have E-Governance project (ERP & MIS) implemented?	
3	How record keeping and data management is done in the institute?	
4	What type of library management system is there in the institute?	
5	What type of financial management and accounting system is followed in the institute?	
6	Does the institute have its own active website?	Yes/No

2.8. Stakeholders Involvement

Sl. No.		
1	Does the institute have any mechanism of participatory management in academic, administrative and financial affairs by involving teachers and staff?	
2	Does the institute have any mechanism for enhancing participatory management in academic, administrative and financial affairs by involving Parents?	
3	Does the institute have any mechanism for enhancing participatory management in academic, administrative and financial affairs by involving Alumni?	
4	Does the institute have any mechanism for enhancing participatory management in academic, administrative and financial affairs by involving Students?	
5	Does the institute have any plan for enhancing participatory management in academic, administrative and financial affairs by involving local authorities?	

2.9. Manpower Management

Sl.No.	Describe	
1	Does the institute have adequate and skilled manpower (both teaching and non-teaching)	
2	What type of promotion system practiced	

	in the institute?	
3	Does the institute have a grievance redressal mechanism? Do they represent all the stakeholders? Specify. a. For Staff b. For Students	
4	What type of staff engagement practices (academic, behavioural & organisational) followed in the institute? a. Regular time-bound promotion b. Regular training c. Counseling on Performance d. Any other. Please specify	

2.10. Legal Compliances

Sl.No.	Describe	
1	How the institute deals with legal issues?	
2	Does the institute have any legal cell?	
3	Does the institute have any designated officer to deal with legal issues?	
4	Whether the institution is having the following: a. Equal Opportunity Cell b. Sexual Harassment Cell c. Anti-ragging Cell d. Disciplinary Committee e. Any other, Please specify	
5	Does the institute manage RTI and Intellectual Property Right?	
6	Has the institute made mandatory disclosures? If yes, how does it display? a. In website b. At college notice board c. Any other	

2.11. Creating Institutional Brand Image

Sl.No.	Describe	
1	What steps taken by the institute for building brand image?	
2	Has the institute adopted any innovative practices to build the institutional brand	

	image?	
3	Does the institute have any centre of excellence?	
4	What steps are adopted for promoting the institute as Centre of Excellence?	
5	Whether multi disciplinary approach is followed to build and nurture effective brand image?	

2.12. Research & Development

Sl.No.	Describe	
1	What are the research initiatives taken by the institute?	
2	Have the institute identified the thrust areas for research work in the institutes? If yes, Please mention the areas	
3	How does the institute facilitate the project funding, from sources like: (UGC/AICTE/ICSSR/CSIR/DBT/DST etc.)	
4	Has the institute handled Inter disciplinary project?	
5	Has the institute worked on student research project?	
6	Has the institute measured the growth in research and development through participation and contributions in International/ National Conferences, Seminars, Symposiums, Workshops, and initiation of academic exchange programs? If yes, give details.	
7	What type of facilities and incentives are provided to faculty members to manage the research work after getting the funding?	

2.13. Social Outreach Programmes

Sl.No.	Describe	
1	What are social outreach activities the institute is involved with? Provide details.	
2	Is there any community/peripheral development programme organised by the	

	institute? If yes, mention details.	
3	Does the students participate in sports activities (State/National/International)? Provide details.	
4	Does the students involve with organisations like NSS/NCC/Red Cross?	
5	Are the students given training on self-defence, Yoga & Meditation to augment their physical and mental fitness?	

2.14. Monitoring and Evaluation

Sl.No.	Describe	
1	Does the present administration, academic and financial system need monitoring and development for flawless implementation?	
2	Does the institute have IQAC cell? If yes, State the major functions of the cell.	
3	Give details of number of meetings held by IQAC for last 3 years.	
4	Does the institute conduct the followings: a. Academic Audit b. Energy Audit c. Green Audit d. Financial Audit e. Administrative Audit	
5	Mention the audits last done:	
6	What type of decision mechanism adopted by the institute(Centralised/Decentralised)	
7	Does the present system have clarity of control mechanism of the system?	

2.15. Placement of Students

Sl.No.	Describe	
1	What are the most important industries in the geographical area of the institute?	
2	Which industries employ the most college graduates?	
3	Which industries provide the best jobs?	
4	Please give similar details with respect to self-employment (agriculture/manufacturing/services sectors) a. Currently, what jobs are most available in the area?	

	<ul style="list-style-type: none"> b. What skills do these jobs require? c. Please give similar details with respect to self-employment (agriculture/manufacturing/services sectors) 	
5	<ul style="list-style-type: none"> a. What jobs are seeing growth in the area? b. What will be the jobs of the future? c. Please give similar details with respect to self-employment (agriculture/manufacturing/services sectors) 	
6	<ul style="list-style-type: none"> a. What specific skills or attributes are local employers seeking in their employees? b. What skills do they need, but do not get in local hire? c. For self-employment, besides skills, what are the other constraints that youth may face? d. What kind of support do they need? 	

2.16. Supporting Students from Disadvantaged Backgrounds

Sl. No.	Describe the particular needs of your female, and Scheduled Caste/Tribe/Other Backward Caste students by answering the following questions:	
1	<ul style="list-style-type: none"> a. What academic programs are female students currently enrolling in? b. What academic programs are seeing growth in female enrolment? 	
2	What are the employment outcomes for female students after passing out of the institution?	
3	What is the academic/skill training support that female students may need for improving employability?	
4	<ul style="list-style-type: none"> a. What academic programs are Scheduled Caste/Tribe students currently enrolling in? b. What academic programs are seeing growth in Scheduled Caste/Tribe enrolment? 	
5	What are the employment outcomes for Scheduled Caste/Tribe after passing out of the institution?	
6	What is the academic/skill training support that SC/ST students may need for	

	improving employability?	
7	<p>c. What academic programs are differently-abled students currently enrolling in?</p> <p>d. What academic programs are differently-abled students seeing growth in enrolment?</p>	
8	What are the employment outcomes for differently-abled students after passing out of the institution?	
9	What is the academic/skill training support that differently-abled students may need for improving employability?	

3. STRATEGIC GOALS

- Supporting the overall academic success of students
- Increasing overall graduation rates
- Increasing overall retention rates
- Creating opportunities to gain knowledge, skills, and credentials in high demand fields
- Identifying new sources of funding for university activities
- Enhancing the university's regional and national reputation
- Increasing the graduation rates of under-represented students
- Improving the employment placement rate of students after graduation
- Improving communication with key stakeholders
- Increasing the retention rates of under-represented students
- Increasing support for the academic success of under-represented students
- Increasing grants and contracts activity
- Enhancing institutional network capacity
- Improving alumni engagement
- Fostering greater engagement with the local community
- Building environmentally sustainable campus facilities
- Improving the recruitment of non-traditional students
- Any others

