

**Government of Odisha**  
**Higher Education Department**

\*\*\*

No.: 16506 /H.E., Dated: 28/06/2017  
HE-PTC-PTC-0004/2016

From

Sri Vinod Kumar, IAS  
Officer on Special Duty

To

The Director  
Information & Public Relation Department

**Sub: Publication of Advertisement for Appointment of DLC (District Level Consultant).**

Sir,

I am directed to enclose herewith the copies of advertisement regarding appointment of DLC (District Level Consultant) in Higher Education Department. The said advertisement may please be published in the following newspapers as per the following schedule for the information of public. The cost of the advertisement will be borne by Higher Education Department.

Date of publication	Name of the News Papers
29-June-2017	The SAMAJ, The DHARITRI, The SAMBAD, The PRAGATIBADI


Encl: Both hard & soft copy of the advertisement.

Yours faithfully,

  
28-6-2017  
Officer on Special Duty

Memo No: 16507 /H.E., Dated: 28/06/2017

Copy forwarded to Sr. P.S to the A.C.S., Higher Education Department for kind information of A.C.S., Higher Education Department.

  
Officer on Special Duty

Memo No: 16508 /H.E., Dated: 28/06/2017

Copy forwarded to Section-III, Higher Education Department for kind information.

  
Officer on Special Duty



## Government of Odisha Higher Education Department

### **For the posts of District Level Consultants (DLCs)**

Applications for the post of DLCs in each district are invited from retired officers of O.E.S. / O.A.S. Cadre within the age 65 as on 31.07.2017. The detailed information is available in department website: [www.dheodisha.gov.in](http://www.dheodisha.gov.in). The last date of submission of form is 31.07.2017 (5pm.).

Sd/-  
Officer On Special Duty

**Government of Odisha**  
**Higher Education Department**  
**ADVERTISEMENT**

Govt. of Odisha in the Higher Education Department has set up 30 District Level Cells in the identified Colleges (**Annexure-I**). It has been decided to engage one consultant in each cell initially for a period of one year.

The position requires extensive travel in the respective districts and sound knowledge in monitoring, supervision and computer operation.

**Eligibility**

1. Should be a retired Officer of O.E.S. (Odisha Education Service) or O.A.S. (Odisha Administrative Officer) cadre. Residents of the same district will be preferred.
2. Age: 60 to 65 yrs. as on the last date of submission of application form.
3. Should have adequate administrative experience. Experience in monitoring and supervision will be given weightage.
4. There should not be any legal/ Departmental proceedings against his/ her name during the period of service.
5. Should not be involved in any Coaching Centres/Business Organization.
6. He/She must be a computer savvy.
7. He/ She must not have any political affiliation.

**Honorarium:** Rs. 15,000/- per month (consolidated)

**Travel:** By hired vehicle, subject to ceiling of Rs. 10,000/- per month.

**Secretarial Assistance:** Rs. 5000/- per month.

- Desirous and eligible candidates are required to submit their application as per prescribed format (**Annexure-II**) on or before 31<sup>st</sup> July, 2017. They will be selected through personal interview.
- Job Specification: **Annexure-III**
- The application should be submitted on-line to [sptc.hed2017@gmail.com](mailto:sptc.hed2017@gmail.com) and hard copy complete in all aspects with supporting evidences should reach to: "Performance Tracking Cell", Higher Education Department, Government of Odisha, Secretariat, Bhubaneswar-751001 on or before 31<sup>st</sup> July, 2017 (5pm.)

Sd/- \_\_\_\_\_  
Officer On Special Duty

## Annexure-I

Sl no	District is assigned to the Cell	Name of the College Where the Cell is set up
1	Angul	Government (Autonomous) College, Angul
2	Balasore	Fakir Mohan (Autonomous) College, Balasore
3	Bargarh	Panchayat (Auto) College, Bargarh
4	Bhadrak	Bhadrak (Autonomous) College, Bhadrak
5	Bolangir	Rajendra (Autonomous) College, Bolangir
6	Boudh	Model Degree college, Boudh
7	Cuttack	J.K.B.K. College, Cuttack
8	Deogarh	Model Degree college, Degarh
9	Dhenkanal	Dhenkanal (Autonomous) College, Dhenkanal
10	Gajapati	Sri Krushna Chandra Gajapati (Autonomous) College, Paralakhemundi
11	Ganjam	Khallikote (Autonomous) College, Berhampur
12	Jagatsinghpur	Swami Vivekananda Memorial (Autonomous) College, Jagatsinghpur
13	Jajpur	Narasingh Choudhury (Autonomous) College, Jajpur
14	Jharsuguda	L.N. (Degree) College, Jharsuguda
15	Kalahandi	Government (Autonomous) College, Bhawanipatna
16	Kandhamal	Government (Autonomous) College, Phulbani
17	Kendrapara	Kendrapara (Autonomous) College, Kendrapara
18	Keonjhar	Dharanidhar (Autonomous) College, Keonjhar
19	Khurda	Buxi Jagabandhu Bidyadhar (Autonomous) College, Bhubaneswar
20	Koraput	Vikram Dev (Autonomous) College, Jeypore
21	Malkanagri	Model Degree College, Malkanagri
22	Mayurbhanj	Maharaja Purna Chandra (Autonomous) College, Takatpur
23	Nabarangapur	Model Degree college, Nabrangapur
24	Nayagarh	Model Degree college, Nayagarh
25	Puri	Samanta Chandra Sekhar (Autonomous) College, Puri
26	Rayagada	Model Degree college, Rayagada
27	Sambalpur	Govt. Women's college, sambalpur
28	Sonepur	Model Degree college, Sonepur
29	Sundargarh	Government (Autonomous) College, Rourkela
30	Nuapada	Model Degree College, Khariar, Nuapada

**Application format**

**Annexure-II**

**for the post of District Level Consultant in \_\_\_\_\_ District**

Space for  
photograph

1. Name of the applicant:

2. Address: Permanent

Present

3. Contact No: Mobile

Land Phone (if Any)

E-mail ID:

Alternative No: ( In case of emergency)

4. Date of Birth

5. Date of Superannuation

6. Last institution/ Office served:

7. Capacity in which He/ She served at the time of retirement:

8. Administrative/Finance experience with years of experience:

9. Experience in Monitoring & Supervision

10. The Cell/District which he/ she intends to join:

11. Other justification /experience, if any.

**Signature of the Applicant**

## DECLARATION

I, Sri/Smt. \_\_\_\_\_ do hereby declare that the above information furnished by me is true to best of my knowledge and belief. Further, I am to declare that there are no legal or departmental proceedings in my name till date and I am not involved in any coaching, business or political organization.

Date:

**Signature of the Applicant**

Place:

**Job Specification of the DLCs:**

1. The District Level Consultant is required to visit and collect data from the Colleges under the jurisdiction of the Cell on the following:

***Review and collection of data regarding:***

- Infrastructure including land, building, laboratory, library, hostel etc.
- Affiliation, strength and enrollment
- Opening of Subject and admission
- E- Initiatives in the Colleges, CAPA, PIMS
- 12 (b) status
- Receipt and utilization of UGC/Government grants
- Faculty and staff position
- Academic status and overall performance
- RUSA /World Bank activities
- Examination,

Any other works assigned by the Govt.

2. The consultant is required visit at least 03 colleges per week.

However in a month minimum 10 colleges should be visited by the consultant.

3. While visiting the college, whole day should be devoted to each college.

4. A monthly consolidated report be submitted to the Regional Directors of Education on the last date of every month.