

Govt. of Odisha
Higher Education Department



**Engagement of Consultants
under Rashtriya Uchchatar
Sikshya Abhiyan**



Applications are invited from the eligible candidates for engagement of different Consultants under Rashtriya Uchchatar Sikshya Abhiyan (RUSA).

The details of the posts, eligibility criteria and terms & condition may be downloaded from the official website i.e. www.dheodisha.gov.in. The authority reserves the right to cancel any or all applications without assigning any reason thereof.

Sd/-
Joint Secretary to Govt.

APPLICATION FORM

Position Applied For		Photo
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1. Personal Details

Name of the Candidate	
Father's Name	
Address	
Mobile	
E-Mail Address	
Alternate E-Mail Address	
Date of Birth (Age as on 31.03.2018)	____/____/____ ____ Years/____ Months ____ Days
Category	
Sex (Male / Female)	

2. Educational Qualification (from Graduation onwards)

Qualification	Institution	Board / University	Year of Completion	Division /Grade	Percentage of Marks /CGPA Obtained	Remarks if any

3. Other trainings / qualifications including relevant short training courses

Course	Duration	Institution	Details

4. Employment / Experience Details: (Starting from the present position)

Name and Address of the Employer	Designation	Duration		Experience in year and month	Brief description of Duties
		From	To		

5. Computer Literacy

Software	Level of Knowledge (Please tick relevant column)		
	Average	Good	Expert
MS-Word			
MS –Excel			
MS-Power Point			
Internet & E-Mail			

Other (Please specify)			
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Language	Ability to converse			Ability to Read			Ability to write		
	Average	Good	Excellent	Average	Good	Excellent	Average	Good	Excellent
Odia									
English									
Hindi									

6. Language Proficiency (Please tick in the appropriate box)

7. Reference : (Two persons to whom you have professionally reported)

Name & Designation	Contact No. & E-mail ID

8. Letter of Motivation indicating the reasons of your interest for the post (within 500 words)

Declaration:

I do hereby declare that all the information submitted in the application form are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect at any point of time, my candidature/ appointment may be cancelled/ terminated without any further notice.

Date:

Place:

Signature of the Applicant

**Government of Odisha
Higher Education Department**

Advertisement

**For the engagement of Consultants for the Project
Rashtriya Uchcharitar Sikshya Abhiyan (RUSA)**

RUSA is a flagship programme of Central Govt. being implemented by Govt. of Odisha in Higher Education Deptt. The Dept. is looking for 02 (two) Consultants, whose major contribution will focus on the effective monitoring and evaluation of the project. They will be placed in the “Odisha State Higher Education Council” (OSHEC)/ State Performance Tracking Cell(SPTC).

Key competencies required:

Thorough understanding of monitoring and evaluation of the different components of RUSA, implemented in different Colleges & Universities.

Experience in developing & communicating clear Monitoring & Evaluation (M & E) plans for Colleges & Universities

Ability to assist the offices in planning, organizing, budgeting, implementing, auditing, monitoring, evaluating and adapting of the programmes, schemes, activities and functions, so as to discharge their roles and responsibilities more effectively.

Key competencies desired:

Ability to use leading M & E software

Ability to deliver projects in a time bound manner

Qualities & attributes of the Candidate:

We want someone who is proactive and dynamic in their approach to work.

Track record in understanding and exceeding expectations in delivering projects/assignments.

A creative & innovative attitude with an ability to work in a flexible and autonomous environment.

Excellent analytical, written and verbal communication skill.
Knowledge in local language (Odia) is essential.

No. of Posts: 02(two)

Qualification:

1. For 01 post: MBA with MIS experience/Master Degree in Statistics/Economics with MIS experience with atleast 05(five) years of Project Experience in the relevant field.
2. For 01 post: MBA(Finance) with atleast 05(five) years of Project Experience in handling financial matters.

Salary: Rs 35,000/- per month (consolidated)

Age limit: The maximum age limit for appointment is 40 years as on 31st March, 2018

Tenure: Normally, the consultants shall be engaged for one year, but likely to be extended in subsequent years basing on performance assessment of the previous years. These posts are purely temporary and co-terminus with the project.

Application:

The application form is to be submitted to : The Officer-in-Charge, Performance Tracking Cell, Higher Education Department, Secretariat, Bhubaneswar-751 001 in the proforma enclosed through Speed Post/ Registered Post/ Courier and also e-mail to rusa.odisha@gmail.com on or before 28th April, 2018.

Last Date of submission of application: 28th April, 2018(5.00 PM)

Sd/-

Joint Secretary to Govt.