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Chief Secretary, Odisha



GOVERNMENT OF ODISHA

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No.HE-FE-III-CHSE-13/15- 3645 /CS.,
Bhubaneswar dated the 16th Feb., 2015.

To

All Collectors /
All Superintendent of Police /
Deputy Commissioner of Police.

Sub: Conduct of Annual Higher Secondary Examination, 2015 from 2nd March to 24th March.

Madam/Sir,

The Annual Higher Secondary Examination, 2015 is scheduled to commence from 2nd March, 2015 and will continue up to 24th March, 2015. More than 3.75 lakh students of the State will appear in the said examination. To make the examination fool-proof, safe and secured, the Government have undertaken important examination reform measures which have already been implemented during the last year & the same are going to be implemented during the current year for free and fair conduct of the examination.


- I. For safe and secure transmission of question papers and answer scripts, 203 Examination Management Hubs (EMHs) have been selected by the District Level Committees under the chairmanship of respective Collectors and Superintendents of Police. There are 1,092 number of examination centres where examination are going to be held. Each EMH is attached to an average of 05 examination centres.
- II. All the question papers will be sent from the Council to the EMHs in two phases. The first phase will be two days prior to the start of examination and the second phase shall be during the course of examination. The safety and security of the question papers are of utmost importance, and therefore all effective steps should be taken to ensure safety and security of the question papers.
- III. Question papers relating to a particular day will be sent from the EMHs to all 1,092 examination centres between 7.00 A.M. and 9.00 A.M. on the day of the examination. Some examination centres are located at longer distance from their respective EMH and therefore, it is very important to dispatch question papers to these centres right on time on the day of the examination. The CHSE has prepared a detailed roadmap EMH-wise for dispatch of question papers to the examination centres. The dispatch of question papers to the examination centres on the day of examination in the right time is essential and important.
- IV. On the same day, after completion of the examination, the sealed answer book packets will be brought back to the EMHs from where the same will be posted to the valuation Zones.
- V. The Council of Higher Secondary Education will appoint EMH Supervisors and the team to look after the storage and transmission of question papers and answer books.
- VI. In each centre, minimum one Superintendent and Deputy Superintendent shall be appointed. More Superintendents for the centres would be appointed basing on the strength of students.
- VII. All the EMHs would be declared as temporary treasury and made fool-proof. Round the clock security arrangements shall be made by the District Police. All the EMHs have been fitted with CCTV for round the clock monitoring.

- VIII. Armed Police escort shall be provided for transportation of question from Council to the EMHs (in two phase) and on the day of examination from EMHs to examination centres.
- IX. Armed Police personnel shall be provided for keeping round the clock watch and ward of questions at the EMHs from the day of receipt of questions till the end of the examination.
- X. Executive Magistrates shall be appointed to ensure security and maintenance of law & order at the EMHs and examination centres.
- XI. Sufficient no. of Police personnel shall be provided at each examination centre for smooth and fair conduct of examination.
- XII. The Collector shall depute representatives to all the centres and they should reach the examination centres by 9.00 AM positively and the question packets would be opened in their presence.
- XIII. Collectors and Superintendents of Police / Deputy Commissioners of Police shall make all arrangements to ensure safe movement of question papers and smooth and fair conduct of examination. They shall take stringent actions against the rumour mongers and mischievous elements during the examination.

You are requested to take immediate and timely steps in convening meeting of all concerned and EMH Supervisors of your district and other officials and make all arrangements for smooth conduct of examination. All activities should be taken up in a time bound manner as prescribed by the Council of Higher Secondary Education. It is further advised that all necessary assistance shall be rendered to the CHSE as and when needed during the examination process.

The +2 examination is one of the crucial and important examinations in the State. Keeping in view its importance, you are requested to take all out steps to ensure smooth, fair and fool-proof conduct of the Higher Secondary Examination, 2015.

Yours faithfully,


14.2.2015
Chief Secretary,
Odisha.

Memo No. 3646 /HE Date – 16.02.2015

Copy forwarded to all Revenue Divisional Commissioners/
D.I.G. of Police for information and necessary action.


16.2.15
Principal Secretary to Government

Memo No. 3647 /HE Date – 16.02.2015

Copy forwarded to the Chairman, CHSE, Odisha for
information.

He is directed to be in touch with the Collectors/ S.Ps. and
all other enforcement agencies, ensure preparation of roadmaps for each
Hub for taking timely action and ensure smooth & effective conduct of
examination. He is also directed to be in touch with all R.D.Es./ all D.L.Cs.
and all other agencies for smooth conduct of examination.


16.2.15
Principal Secretary to Government

Memo No. 3648 /HE Date – 16.02.2015

Copy forwarded to the Director, Higher Education, Odisha/
all R.D.Es./ all Zonal Deputy Secretaries/ D.L.Cs. for information and
necessary action. They are directed to be in full preparedness for timely
action on all measures for smooth conduct of examination.


16.2.15
Principal Secretary to Government