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GOVERNMENT OF ODISHA  
DEPARTMENT OF HIGHER EDUCATION

No. 1189 /HE-BUD-Policy-0002-2018, Bhubaneswar dated 16.1.19

RESOLUTION

Sub: Guideline for "GOPABANDHU SIKHYA SAHAYATA YOJANA"

Introduction:

It has been consistent endeavor of Higher Education Department, Government of Odisha to make higher education inclusive and to increase the gross enrollment ratio. To achieve this goal, a number of programmes have been initiated. Presently, among other things, the Department of Higher Education has been implementing schemes like: a) E-medhabruti- Means-cum-Merit scholarship to the students for pursuing General, Technical and Professional courses; b) The Kalinga Sikhya Sathi Yojana- to provide education loan at subsidized rate of interest for facilitating higher education among the poor deserving and meritorious students of the Odisha; c) Green Passage Scheme- to provide free education to orphan students for pursuing +2 to Post graduate education.

In order to further widen the access to higher education to the students belonging to under privileged sections of society, the Government of Odisha in Higher Education Department proposes a "Financial Assistance Scheme" which will benefit immensely the students of said strata of society.

Objective of the Scheme:

The objective of the scheme is to extend financial assistance to the students of under privileged sections for pursuing Graduation and Post-Graduation courses in the State of Odisha on an annual basis. It is anticipated that the scheme will lead to their access to higher education.

Eligibility Criteria:

Eligibility criteria for applying under this scheme shall be as follows:

- 1) The student should belong to any of the following categories of families.
  - a) HIV/AIDS affected family (either father or mother or both).
  - b) Households without shelter.
  - c) Destitute/ living on alms.
  - d) Manual scavengers.
  - e) Particularly Vulnerable Tribal Groups.
  - f) Legally released bonded labourers.
  - g) Single mother family (A mother who has a dependent child or dependent children and who is widowed, divorced or unmarried).

2) He/ She should be a permanent resident of Odisha.

3) The student should have been enrolled for graduate and post graduate courses on regular mode from the recognized Colleges/ Institutes/ Universities in the State of Odisha.

4) The income of the household from all sources should be less than Rs.10,000/- Per month.

**Courses/ Programmes covered:**

All approved Graduate and Post Graduate courses (Non-Technical, Technical & Professional) offered by Government Universities of Odisha or Colleges/ Institutions recognized by State Government.

**Quantum of Financial Assistance:**

The annual Financial assistance will be Rs. 20,000/-for pursuing both Graduate and Post Graduate course.

The student can avail financial assistance under this scheme even if the student is in receipt of financial assistance under other schemes.

Financial assistance is limited to the normal duration of the course and will be given each year till completion of the course.

**Application Process:**

Students who satisfy eligibility criteria prescribed above are required to apply through online application available under Higher Education Department, Government of Odisha on or before the closing date of the scheme and submit the two printed hard copies of online application along with relevant documents to the Principal/ Head of Institution where they are studying for further processing. .

**Documents Required:**

- i. Copy of Resident Certificate.
- ii. Copy of Income Certificate.
- iii. Copy of Medical Certificate from the concerned Medical Officer regarding suffering from HIV/AIDS, if required.
- iv. Copy of Certificate relating to households without shelter from the competent Revenue Authority, if required.
- v. Copy of certificate towards being a single mother from District Social Welfare Officer, if required.
- vi. Certificate of being a Destitute/ living on alms from the local Sarpanch/ Urban Local Body authority, if required.

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- vii. Certificate of being a Manual scavenger from the competent authority, if required.
  - viii. Certificate of being from a Particularly Vulnerable Tribal Groups from the District Welfare Officer if required.
  - ix. Certificate of being a Legally released bonded labourer from the District Welfare Officer/ District Labour Officer/ any competent authority if required.
  - x. Copy of bank Passbook of the student. (Name of the student, Bank Account No. & IFSC Code must be mentioned on the copy of passbook.)

#### **Verification at the Principal/ Head of Institute level:**

On receipt of the applications from the concerned students, the Institute will verify all the details of the students along with required documents submitted by the students. It shall be the duties of the Principal/ Head of Institute to check, scrutinize and verify the eligibility of the student and the documents based on which the eligibility is claimed. It should be ensured that all the documents submitted with the application are well tagged to avoid any loss of paper.

The Principal/ Head of the Institution may form a Committee for verification of applications, if necessary. The incomplete, delayed applications and the applications of ineligible students may be rejected at the level of Principal/ Head of Institute.

Only complete applications of the eligible students will be submitted by the Principal/ Head of the Institutions to the O/O District Collector. Out of two sets of applications submitted by the students, one set will be retained in the college/ institution for record and another set will be submitted to the concerned District Collector.

#### **Verification at the level of District Collector:**

On receipt of proposals from different Institutes, the concerned proposals will be placed before a Committee which shall be constituted by the concerned District Collector for finalization of the eligible students. The Committee will consider the request of applicants for grant of financial assistance keeping in view the eligibility criteria of the scheme. The list of eligible students, as decided by the Committee will be forwarded to Higher Education Department by District Collector for payment in favour of eligible students. The list of eligible students will bear details of bank account of students such as Bank account number and IFSC Code.

#### **Administration and Management of the Scheme:**

The scheme shall be administered and managed by the Higher Education Department. Online applications shall be invited from the students by Higher Education Department. Detail procedures for submission of the applications will be posted in the official website of Higher Education Department. The advertisements in this regard will be published in the newspapers for wide circulation

The Higher Education Department will make necessary funds available for disbursement of financial assistance in respect of the scheme.

Mode of Disbursement :

After receipt of list of eligible students from the District Collectors, Higher Education Department will directly transfer the required amount electronically to the bank accounts of the selected students.


Duties of OCAC :

Complete software application to implement this scheme will be developed as per the prescribed criteria mentioned in the guideline.

Disqualification due to false information:

If at any stage, it is found that the student has submitted wrong or false information, then the recipient student will refund the entire amount to the Higher Education Department.

By Order of the Governor

  
Commissioner-cum-Secretary to Govt.  
16.1.2019

Memo No. 1190 /HE, Dated 16.1.19

Copy forwarded to the Gazette Cell-In-Charge, Gazette Cell, Commerce Department for kind information and necessary action. They are requested to publish the resolution in an extraordinary issue of Odisha Gazette for general information and to supply 200 copies to this Department.

  
FA-cum-Addl. Secretary to Government

Memo No. 1191 /HE, Dated 16.1.19

Copy forwarded to the Private Secretary to Hon'ble Chief Minister , Odisha/Private Secretary to Hon'ble Minister, Higher Education , Odisha/O.S.D. to the Chief Secretary/ Private Secretary to the Dev. Commissioner-cum-Addl. Chief Secretary , P & C Department / P.S to Commissioner-cum-Secretary, Higher Education Department for favour of kind information of Hon'ble Chief Minister, Hon'ble Minister, Higher Education, Chief Secretary , Dev. Commissioner-cum-Addl. Chief Secretary and Commissioner-cum-Secretary.

  
FA-cum-Addl. Secretary to Government

Memo No. 1192 /HE, Dated 16.1.19

Copy forwarded to the Vice-Chairman, Odisha State Higher Education Council/Registrars of all Universities for information and necessary action.

  
FA-cum-Addl. Secretary to Government.

Memo No. 1193 /HE, Dated 16.1.19

Copy forwarded to All Collectors for kind information and necessary action.

*SR*  
16/11/2019  
FA-cum-Addl. Secretary to Government

Memo No. 1194 /HE, Dated 16.1.19

Copy forwarded to the Director, Higher Education, Odisha, Bhubaneswar /Regional Director of Education, Bhubaneswar/Berhampur/Sambalpur/Jeypore/ Balasore /All Officers of Higher Education Department for information and necessary action.

*SR*  
16/11/2019  
FA-cum-Addl. Secretary to Government

Memo No. 1195 /HE, Dated 16.1.19

Copy forwarded to All Departments of Govt. of Odisha for kind information and necessary action.

*SR*  
16/11/2019  
FA-cum-Addl. Secretary to Government

Memo No. 1196 /HE, Dated 16.1.19

Copy forwarded to the Directorate of Treasuries and Inspection, Odisha, Bhubaneswar/Accountant General (A & E) Odisha, Bhubaneswar/Treasury Officer, Special Treasury No.II, OLA.

*SR*  
16/11/2019  
FA-cum-Addl. Secretary to Government

Memo No. 1197 /HE, Dated 16.1.19

Copy forwarded to the Head, State Portal for information. He/She is requested to upload the Resolution in the Official website of Higher Education Department for information of general public concerned.

*SR*  
16/11/2019  
FA-cum-Addl. Secretary to Government.

APPLICATION FORM FOR FINANCIAL ASSISTANCE UNDER "GOPABANDHU SIKHYA SAHAYATA YOJANA" OF HIGHER EDUCATION DEPARTMENT, GOVERNMENT OF ODISHA FOR THE YEAR 2018-19 AND 2019-20.

Affix a passport size photograph

PART-A

**I) APPLICANT INFORMATION:**

- a) Applicant's Name :
- b) Institute Name with detail address (where continuing study): :
- c) Course Name (Degree / Post-Graduate) :
- d) Name of Stream :
- e) Roll Number/ Admission Number :
- f) Identity / Admission Card Number :
- g) Date of Birth :
- h) Mobile Number :
- i) Aadhaar No. :

**II) PERMANENT ADDRESS:**

**III) FAMILY BELONGS TO WHICH OF THE FOLLOWING CATEGORIES : (Please tick at appropriate place):**

a)	HIV / AIDS affected parents	
b)	Households without shelter	
c)	Destitute / living on alms	
d)	Manual Scavengers	
e)	Particularly Vulnerable Tribal Groups	
f)	Legally released bonded labourers and	
g)	Single mother family	

**IV) FAMILY INFORMATION:**

- a) Name of the Father-
- b) Name of the Mother-
- c) Profession of Father-
- d) Profession of Mother-
- e) Annual family Income (Rs.)-  
(Attach a certificate from competent authority)

**V) BANK ACCOUNT INFORMATION OF THE APPLICANT (ONLY NATIONALISED BANK ACCOUNT MAY BE GIVEN FOR ELECTRONIC TRANSFER OF ASSISTANCE):**

- a) Bank Name:
- b) Account Holder's Name:
- c) Account Number:
- d) Branch Name:
- e) IFSC Code:
- f) MICR Code

**VI) DOCUMENTS ATTACHED (Please tick at appropriate place):**

1. Copy of Resident Certificate issued by the competent authority i.e. Tahasildar / Addl. Tahasildar.
2. Proof of annual income issued by the competent authority i.e. the Revenue Officer not below the rank of Tahasildar or Addl. Tahasildar.
3. Copy of Medical Certificate from the concerned Medical Officer regarding suffering from HIV / AIDS, where applicable.
4. Copy of Certificate relating to households without shelter from the Revenue Officer not below the rank of Addl. Tahasildar.
5. Copy of Certificate being a single mother from District Social Welfare Officer, where applicable.
6. Copy of Certificate being a Destitute / living on alms from the NAC/Municipality/Municipal Corporation authority or Block Development Officer, where applicable.
7. Copy of Certificate being a Manual Scavenger from the local NAC/ Municipal Corporation authority.
8. Copy of Certificate being a Particularly Vulnerable Tribal Groups from the District Welfare Officer, where applicable.
9. Copy of Certificate being a Legally released bonded labourer from the District Labour Officer, where applicable.
10. Copy of the Identity / admission card of the student.
11. Legible copy of first page of Bank Passbook of the student wherein the name of student, bank account number & IFSC code is mentioned.

I hereby declare that the information provided in the application form is correct and true to the best of my knowledge.

Full Signature of the Applicant

**PART-B**

**RECOMMENDATION OF THE PRINCIPAL / HEAD OF INSTITUTION**

The details of the applicant and the documents submitted by him / her are verified and forwarded to Collector..... for necessary scrutiny and recommendation, if found eligible to get financial assistance under the scheme.

Signature of the Principal / Head of Institution  
(with official seal)

**PART-C**

**(Certificate by Collector of the District)**

The information & documents submitted by the applicant and forwarded by the Institution, are scrutinized at this level.

On scrutiny, the applicant is found eligible/ is not found eligible (Please strike out which is inapplicable) to get financial assistance under the scheme.

or

Forwarded to the ..... (Concerned Principal /Head of Institution) for necessary action.

Place-

COLLECTOR & DISTRICT MAGISTRATE  
(with official seal)

Date-

(No authority except the Collector & District Magistrate shall sign this certificate).

***NB: On receipt of recommendation from Collector & District Magistrate, the Principal will forwarded the same to Higher Education Department for sanction of financial assistance.***