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**GOVERNMENT OF ORISSA
DEPARTMENT OF HIGHER EDUCATION**

No.IV-HE-G-105/2008 **6258** **** /HE, Dated 18.02.2010
From,

Sri M.C.Lenka,OAS (\$)
Joint Secretary to Government

To,
Director,Higher Education,
Orissa, Bhubaneswar.

Sub: Proceeding of the meeting held on 17.02.2010.

Sir,

In inviting a reference to this Department Memo No.6144(6)/HE,Dt.17.02.2010 on the subject cited above, I am directed to request you to refer to Item no. 3 & 4 of the proceeding of the meeting held on 17.02.2010 on sending proposals for claimants under GIA order, 2009. The following revised formats of two tables for teaching and non-teaching staff are to be filled up and sent along with the Memorandum. This will detail the staff as per composite work load based on Tabulation Register (TR) and Return of Matriculates (ROM) for +2 or Return of Intermediates (ROI) for +3. These two tables will replace the earlier given tables under item (3) & no further analysis as detailed under item 4 is required to be given.

Teaching Staff

| Sl. No | Subject | No. of staff required with composite work load (as per TR & ROM/ROI) | JUNIOR COLLEGE | | | DEGREE COLLEGE | | |
|--------|---------|--|----------------------------------|-------------------------------|-------|----------------------------------|-------------------------------|-------|
| | | | No. of Previous Sanctioned Posts | No. posts in present proposal | Total | No. of Previous Sanctioned Posts | No. posts in present proposal | Total |
| 1 | English | | | | | | | |
| 2 | Oriya | | | | | | | |
| 3 | | | | | | | | |
| 4 | Zoology | | | | | | | |

Non-Teaching Staff

| I. No. | Name of post | No. of staff required with composite work load (as per TR & ROM/ROI) | JUNIOR COLLEGE | | | DEGREE COLLEGE | | |
|--------|----------------|--|----------------------------------|-------------------------------|-------|----------------------------------|-------------------------------|-------|
| | | | No. of Previous Sanctioned Posts | No. posts in present proposal | Total | No. of Previous Sanctioned Posts | No. posts in present proposal | Total |
| 1 | Junior Clerk | | | | | | | |
| 2 | Peon | | | | | | | |
| 3 | | | | | | | | |
| 4 | Lab. Attendant | | | | | | | |

Yours faithfully,

Memo No. **6259** (3) /HE, Dated 18.02.2010

Copy forwarded to Joint Secretary (S.K.Das)/ Section Officer of Section IV(A) & (B) for information and necessary action.

Joint Secretary to Government
18/2/10

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18/2/10