

Copy of the letter No. VE/C.21./85// 415 //EYS, dt.4.1.86 from Sri. Susil Kumar Das, Joint Secretary to Government of Orissa in the Education and Y.S. Department address to the Director, Higher Education, Orissa.

Sub:- Filling up of vacancies caused by a teacher proceeding on Teacher Fellowship.

I am directed to say that, after careful consideration, Government have been pleased to decide that the Management of Non-Government College may be permitted to fill up vacancy caused by a teacher proceeding on teacher fellowship, by making a regular selection basing upon the following procedure.

- (a) That the advertisement for the vacancies should be open and made in Daily news papers.
- (b) That the candidates with minimum qualifying marks at post graduate Stage prescribed for the post of lecturers in Government College should only be called for the selection.
- (c) That it must be ensured that the best among the candidates is selected.
- (d) That the management will report such appointment alongwith the procedure followed for the selection to the Director, Higher Education for approval of appointment.
- (e) That without the approval of Director, Higher Education the new appointees can not receive their salary from the University Grants Commission.
- (f) That the Director will approve the appointment for six months in the first instance and thereafter for each succeeding six months with a break of one day till the return of the original appointee (teacher after expiry of the term of teacher fellowship)
- (g) That in the appointment letter it must be mentioned clearly that " the appointment is purely temporary and for a period of six months and the adhoc appointee is likely to be appointed for further term/terms of six months or fraction there of till return of the original appointee. The services of the adhoc appointee are terminable at any time & in the event of return of the





(37)

original

original incumbent from teacher fellowship. This ad hoc appointment does not vest in the appointee any right to continue either in the same college or in any other aided college after termination of his service."

Government have also been pleased to decide that no appointments need be made either on the basis of Directorate panel or by the management.

Managements of aided colleges may be instructed accordingly.

Sd/-  
Jt. Secretary to Govt.

DIRECTORATE OF HIGHER EDUCATION::ORISSA::BHUBANESWAR.

Memo No.4C.51.86/12227

//Date 20-1-86

Copy forwarded to the Principals of all non-Government Colleges for information and necessary action.

They are requested to acknowledge the receipt of the memo.

*18 Jan 86*

Dy. Director(N.G.C.)Orissa.

LB 13186



No. 63381 /Dt. 2/12/88  
7H-56-38-V

(33)

To  
19.12

The Principals of all Non-Govt. Aided Colleges.

Sub:- Procedure to be adopted for relief of teachers for doing Teacher Fellow/Ph.D under U.G.C. Scheme.

Sir/Madam,

I am desired to draw your attention to the instructions issued to you from time to time vide this Directorate letters mentioned in the margin on the subject indicated above. Inspite of clear guide-lines contained there-in many of you are not following the proper procedure in relieving teachers for doing Teacher Fellow/M.Phil/Ph.D as a result of which it invites unnecessary correspondences causing hardship to the concerned teachers for getting their salaries in time. In this connection I am to inform you that under the changed circumstances certain guidelines/ instructions issued to you in the aforesaid letters need amendment for adoptions of proper procedures in the matters. Hence in supersession of all previous letters/orders pertaining to this matter the following instructions/guidelines contained in Annexure-I should be strictly followed to:

The prescribed proforma (Annexure-II) should be correctly and carefully filled up and submitted to this Directorate.

Yours faithfully,

*[Signature]*  
Deputy Director (N.G.C-II) Orissa  
1.12.88

Tripathy/-29.11.

- No. 23236 dt. 7.5.79
- No. 18614 dt. 30.5.83
- No. 12051 dt. 8.5.84
- No. 5431 dt. 31.1.85
- No. 2065 dt. 25.6.85

Fellowship etc.

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CIRCULAR ON T.F. FOR NON-GOVT. COLLEGE TEACHERS

- (i) No proposal for approval of relief of teacher for undergoing M.Phil/Ph.D. course should be furnished to this Directorate unless his name has been recommended to the U.G.C. on allocation of funds for award of Teacher fellowship during particular plan period.
- (ii) No teacher should be relieved either by the Principal or the Secretary of the Governing body without prior approval of the Director, Higher Education.
- (iii) No payment should be made to the teacher unless a Teacher fellowship has been awarded to him/her. Proposal should be furnished along with copy of the letter issued from U.G.C.
- (iv) No payment should be made to the teachers unless salary of the substitute teacher appointed against the vacancy is relieved from U.G.C.

The following documents to be furnished for approval of Director of Higher Education to place a teacher for doing M.Phil/Ph.D/Study leave.

- (i) An attested copy of the Governing body resolution allowing the teacher to avail short term/leave for teacher fellowship.
- (ii) An attested copy of selection letter/award letter of the University/U.G.C.
- (iii) An attested copy of U.G.C. approval letter in support of award of Teacher fellowship of teacher.
- (iv) A declaration from the teacher concerned that (a) he/she would service under any management of the State colleges in the State for five years after completion of M.Phil/Ph.D. under U.G.C.  
(b) He/she will not claim salary unless he/she is appointed against his/her post will receive salary from U.G.C.
- (v) An attested copy of the U.G.C. allotment letter pertaining for placing grant for teacher fellowship to the College during the concerned Plan period.

