

Government of Orissa
Education & Youth Services Department

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OFFICE ORDER

Bhubaneswar, Dated the 18th January 1989

No. IIE/SL-1/89.2673/EYS.

Sub : Grant of study leave/Teacher Fellowship to the teachers of the Government Colleges.

The following instructions which are in force in respect of sanction of study leave/teacher fellowship to the college teachers are superseded with immediate effect :

- (a) Letter No. 27322/EYS dt. 20.6.81 laying down the Principle of sanction of study leave/teacher fellowship to the Govt. College Teachers.
- (b) Letter No. 20187/EYS dt. 5.5.88 regarding counting the period of study leave for increment.
- (c) Letter No. 42347/EYS dt. 27.9.88 regarding adequate notice for the posting prior to completion of study leave/Fellowship.

The grant of study leave/Teacher Fellowship to the College teachers shall hence forth be in accordance with the criteria laid down hereunder :

1. Not more than 10% of the total number of College teachers in any subject shall be allowed to remain on Study Leave and Teacher Fellowship taken together at any point of time.
2. The college teachers selected for Teacher Fellowship by the U.G.C. or their authorised Universities should be released on deputation terms as per paragraph 3(a) of Finance Department O.M.No. 38447/F dt. 29.7.80. In case others namely those who secure Fellowship for higher study/research by their own initiative as per paragraph 4(a) of the above order, study leave will be granted to them if the following conditions are satisfied.
 - (a) the course of study must be an approved course,
 - (b) it must be in a recognised institution.
 - (c) It is considered useful for improving the knowledge of the teacher in the subject.
 - (d) the leave is due and admissible under Orissa Service Code.

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Para 1: Amended vide ED No - 26790/HE dt 26-99

3. Application for study leave and teacher fellowship shall be submitted to the principal of the college, who should forward the same to the Director, Higher Education with specific recommendations within 15 days. The Director, Higher Education will scrutinise the application and forward the same to Government with his comments/recommendations within 15 days. The application after it's receipt, will be finally disposed of by Government within one month at the latest.

4. Regular college Teachers will be eligible to avail study leave/UGC Teacher Fellowship only after rendering five years of continuous Government Service, or five years before superannuation. Readers may be given ~~px~~ preference while recommending the case.

5. Sanction of study leave to a college teacher under orders of transfer will not be considered until he joins his new station.

6. The total tenure of study leave and teacher fellowship taken together shall not exceed four years for pursuing ~~xxxx~~ Ph.D. including one year M.Phil. in the service period.

7. The application for study leave shall be accompanied by a Bond and that for Teacher Fellowship by an undertaking that the concerned teacher will serve the State Government at least for a period of five years on return from study leave/teacher fellowship. The Bond/undertaking should be carefully preserved by the Director Higher Education and he should see that the concerned college teacher complies with the same on return from study leave/Teacher Fellowship.

8. The college teachers on study leave or teacher fellowship should inform Government as well as the Director, Higher Education ~~xxxx~~ indicating their likely date of return from study leave/Teacher Fellowship at least two months before the completion of the said term. In any case where two months notice has not been given, no proposal for extension of ~~xxxx~~ joining time in the said case shall be entertained.

Amended in G.O. No. 46568-HE dt. 13.8.94.

Para-4 three years for T.F.

9. The College teachers will get the annual increment during the period of study leave as per Finance Deptt. O.M.No. 27315/F dt. 17.7.85 if the following conditions are satisfied :

- (a) The officer concerned should produce a certificate from his guide that he/she has actually utilised the study leave for research purposes and the achievement made is upto satisfaction.
- (b) Where there is no guide, the officer concerned himself is to give a certificate that he/she actually utilised the study leave for research purposes and the achievements made is upto satisfaction.

10. After issue of continuity certificate the increment due to the officers during the period of study leave may be sanctioned from the date it becomes due but the same will be paid to him from the date he resumes his duties after ~~xxxxxxx~~ expiry of study leave.

11. The College teachers should report to the Govt. through Director, Higher Education, Orissa regarding acquisition of degree on return from study leave/Teacher Fellowship. In case of default this should be recorded in their C.C.R.

It is requested that these instructions, please, be brought to the notice of all concerned.

Sd/-P.M. MOHANTY
SECRETARY

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Page 9 - Amended note H. to Deptt. O.M. No. 16381/HE
dt. 18.3.97.

GOVERNMENT OF ORISSA
DEPARTMENT OF HIGHER EDUCATION

OFFICE ORDER

Dated, Bhubaneswar, the 30.3.1995.

Sub - Grant of study leave/teacher fellowship to the teachers of Govt. Colleges.

No. II.HE/SL-133/94 13679 /HE.,

The total tenure of study leave and teacher fellowship taken together was limited to three years during the service career of a college teacher for doing M.Phil/Ph. D/Post-doctoral work subject to the following conditions in the erstwhile Education Department O.O.No.6098-E., dt.15.2.91.

- (a) Not more than one year of Teacher-Fellowship/study leave shall be granted for pursuing M.Phil/degree.
- (b) Not more than two years of teacher fellowship/study leave taken together shall be allowed for pursuing Ph. D./D.Litt./D.Sc. or any other post-doctoral work.

Some teachers availing study leave for two years under rule 179-181 of the O.S.C. read with F.D.O.M. No.38447-E., dt.29.7.80 could not complete their Ph.D. work within two years of study leave. U.G.C. guide-line for the 8th plan period inter alia provide for one year of teacher fellowship for completion of Ph.D.

In partial modification of the erstwhile Education Department O.O.No.6098-E., dt.15.2.91, Government have been pleased to decide that the maximum period of study leave granted to a teacher for Ph.D. shall be limited to two years and he/she may be allowed U.G.C. teacher fellowship for one year for completion of Ph.D. if he/she has already availed study leave for two years.

(2) Sd/- P. K. Patnaik,
Deputy Secretary to Government

Memo No. 13680 /HE., dt. 30.3.95

Copy forwarded to the Director, Higher Education, Orissa/Director, I.E. & S.C.E.R.T., Orissa for information and necessary action.

Deputy Secretary to Government

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Memo No. 13681 /HE., dt. 30.3.95
Copy forwarded to the Principals of All Government
Colleges for information and necessary action.

[Signature]

Deputy Secretary to Government

(10)
Memo No. 13682 /HE., dt. 30.3.95
Copy forwarded to the Section-II/R Guard File
(10 copies) for reference.

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Deputy Secretary to Government

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Office Order

Dated, Bhubaneswar the 26th June' 2000.

Sub: Grant of Study leave/Teacher Fellowship
to teachers of Government Colleges.

No. IL-HE/SL-3/2000/34016 /HE., In erstwhile Education Department Office Order No. 6098/E., dt. 15.2.91 the total tenure of study leave and Teacher Fellowship to teachers of Government Colleges had been limited to three years in the following manner.

1. (a) Not more than one year of Teacher Fellowship/Study Leave could ~~not~~ be granted for pursuing M.Phil degree.

(b) Not more than two years of Teacher Fellowship/Study Leave taken together were allowed for pursuing Ph.D/D.Litt./D.Sc. or any other post doctoral work.

2. Since some teachers availing study leave could not complete their Ph.D work within two years of study leave under Rule 179-181 of Orissa Service Code read with F.D. O.M. No. 38447/HE., dt. 29.7.80. Government decided to modify the above orders taking in to account the provision of U.G.C. guidelines of 8th Plan period.

Accordingly the Order has been partially modified vide Higher Education Department Office Order No. 13679/HE., dt. 30.3.95 and maximum period of Study Leave granted to a teacher for Ph.D has been limited to two years and teachers are allowed U.G.C. teacher fellowship for one year for completion of Ph.D. in case they have availed study leave for two years.

3. In the meantime the University Grants Commission have revised their guidelines for grant of teacher Fellowship during the IXth Plan Period. The terms of the Teacher Fellowship specified in the guidelines say that Teacher Fellowship for M.Phil programme would be for one year extendable for another six months if necessary and Teacher Fellowship for Ph.D. Programme would be for two years extendable to third year, if necessary. Further the Scheme will not be made applicable to the teachers who are entitled for study Leave with full pay and they will have to opt either for Teacher Fellowship or Study Leave. The tenure of Teacher Fellowship for doing M.Phil or completing Ph.D. should fall within the Plan Period and under no circumstances can be extended beyond the Plan period i.e. 31st March, 2002.

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In view of the revised guidelines of University Grants Commission in the matter of grant of Teacher Fellowship, the question of revising the total tenure of Study Leave and Teacher Fellowship had been engaging the attention of Govt. for some time past.

After careful consideration, Government have been pleased to decide as follows :-

- i) Teachers opting for U.G.C. Fellowship for M.Phil Programme will be entitled to avail T.F. for a period of one year only and extendable for another six months if necessary.
- ii) The Teacher Fellowship for Ph.D. Programme would be for two years extendable to third year, if necessary.
- iii) The Scheme will not be made applicable to the teachers who are entitled for Study Leave with full Pay. The Teachers will have to opt either for Teacher Fellowship or Study Leave.
- iv) In no circumstances the tenure of Teacher Fellowship for doing M.Phil or Completing Ph.D. in this Scheme be extended beyond the IXth Plan period i.e. 31st March, 2002.
- v) Other rules/regulations of the Study Leave/Teacher Fellowship Scheme will remain unchanged.

Sd/- S.N.Nayak,
Deputy Secretary to Government

Memo No. 34017 (5) /HE., dtd. 26/6/2000.
Copy forwarded to the Director of Higher Education, Orissa, Bhubaneswar/Director, T.E. and S.C.E.R.T., Orissa, Bhubaneswar/ All Regional Director of Education for information and necessary action.

26/6/2000
Deputy Secretary to Government

Memo No. 34018 (60) /HE., dtd. 26/6/2000.
Copy forwarded to the Principal of all Government Colleges for information and necessary action.

26/6/2000
Deputy Secretary to Government

Memo No. 34019 (12) /HE., dtd. 26/6/2000.
Copy forwarded to Section-IV/Section-VI/Section-II (Guard File) (10 copies) for information.

26/6/2000
Deputy Secretary to Government

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GOVERNMENT OF ORISSA
DEPARTMENT OF HIGHER EDUCATION
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:OFFICE ORDER:

dated, Bhubaneswar the 18th March, 1997.

Sub: Grant of Study Leave/Teacher Fellowship
to the Teachers of Government Colleges.

No. 16381 /HE.

II HE/SL-4/97 Government in erstwhile Education & Youth Services
Department in Office Order No.2673/EYS., dated 18.01.1989 had
prescribed conditions for issue of continuity certificate for the
period of Study Leave to Teachers of Government Colleges.

The question of ensuring proper and fruitful
utilisation of Study Leave by teachers taking such leave so as
to eliminate possibility of misutilisation of such leave by
them for purposes other than for which such study leave is
granted was under consideration of Government for some time past.
Government, after careful consideration, have been pleased to
substitute the Para-9 of the above said Office Order as under.

- i) The Officer concerned should produce a
certificate from the concerned University
indicating that he/she has already acquired
M.Phil./Ph.D./D.Sc./D.Litt. Degree

OR

The Officer concerned should produce a
certificate from the Controller of Examinations
of the concerned University certifying that
he/she has submitted the thesis leading to
M.Phil./Ph.D./D.Sc./D.Litt. Degree clearly
mentioning the date of submission of the thesis.

- ii) If the officer concerned proposes to produce
a monograph as a condition of taking his
study leave, the officer should clearly state
the same and the study leave will be limited
to 3 months, which may be extended unto
6 months as a special case
The Professor of the University
to which his/her College is affiliated must
certify that the monograph is of high standard
to justify the study leave for the period
concerned.

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GOVERNMENT OF ORISSA
DEPARTMENT OF HIGHER EDUCATION
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:OFFICE ORDER:

dated, Bhubaneswar the 18th March, 1997.

Sub: Grant of Study Leave/Teacher Fellowship
to the Teachers of Government Colleges.

No. 16381 /HE.

II HE/SL-4/97 Government in erstwhile Education & Youth Services Department in Office Order No.2673/EYS., dated 18.01.1989 had prescribed conditions for issue of continuity certificate for the period of Study Leave to Teachers of Government Colleges.

The question of ensuring proper and fruitful utilisation of Study Leave by teachers taking such leave so as to eliminate possibility of misutilisation of such leave by them for purposes other than for which such study leave is granted was under consideration of Government for some time past. Government, after careful consideration, have been pleased to substitute the Para-9 of the above said Office Order as under.

- i) The Officer concerned should produce a certificate from the concerned University indicating that he/she has already acquired M.Phil./Ph.D./D.Sc./D.Litt. Degree

OR

The Officer concerned should produce a certificate from the Controller of Examinations of the concerned University certifying that he/she has submitted the thesis leading to M.Phil./Ph.D./D.Sc./D.Litt. Degree clearly mentioning the date of submission of the thesis.

- ii) If the officer concerned proposes to produce a monograph as a condition of taking his study leave, the officer should clearly state the same and the study leave will be limited to 3 months, which may be extended unto 6 months as a special case.
The Professor of the University to which his/her College is affiliated must certify that the monograph is of high standard to justify the study leave for the period concerned.

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This will be given effect from the date of issue of the order.

It is requested that this may be brought to the notice of all concerned.

P.K.MOHANTY,
PRINCIPAL SECRETARY TO GOVERNMENT.

Memo No. 16382 (2) HE, Date: 18.3.77

Copy forwarded to the Director, Higher Education, Orissa, Bhubaneswar/Section-II (Guard File) (10 copies) for information and necessary action.

P. Mohanty

ADDITIONAL SECRETARY TO GOVERNMENT

Memo No. 16383 (4) HE, Date: 18.3.77

Copy forwarded to the Registrar, Utkal University, Vani Vihar, Bhubaneswar/Registrar, Sambalpur University, Jyoti Vihar, Burla/Registrar, Berhampur University, Bhanja Vihar, Berhampur/Registrar, Sri Jagannath Sanskrit University, Puri for information and necessary action.

P. Mohanty

ADDITIONAL SECRETARY TO GOVERNMENT

GOVERNMENT OF ORISSA
DEPARTMENT OF HIGHER EDUCATION
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OFFICE ORDER

Bhubaneswar, dated the 2.6.99

Sub: Grant of Study leave/Teacher Fellowship to the teachers of Government Colleges.

O.IIHE/SL-5/99. 26790 /HE., In partial modification of the provision under para-1 of the erstwhile Education & Y.S. Department Office Order No.2673-EYS., dated.18.1.89 not more than 10% of the total number of College teachers in any subject shall be allowed to remain on study leave and Teacher Fellowship taken together at any point of time instead of 15% as provided earlier in the aforesaid office order.

Sd/- B.C.Patro

Additional Secretary to Government

No. 26791 /HE., dated. 2.6.99
Copy forwarded to the School & Mass Education Department for information and necessary action.

D.S.

Additional Secretary to Government

No. 26792 (2) /HE., dated. 2.6.99
Copy forwarded to the Director, Higher Education, Orissa, Bhubaneswar/Director T.E. & S.C.E.R.T. Orissa, Bhubaneswar for information and necessary action.

D.S.

Additional Secretary to Government

No. 26793 (60) /HE., dated. 2.6.99
Copy forwarded to the Principals of All Government Colleges for information.

D.S.

Additional Secretary to Government

No. 26794 (15) /HE., dated. 2.6.99
Copy forwarded to Section-II Guard File (Fifteen Copies) for information.

D.S.

Additional Secretary to Government.