

**GOVERNMENT OF ODISHA
HIGHER EDUCATION DEPARTMENT**

No. 6072/H.E, Date: 05 02.2021

From HE-UNE-UNI-0001-2021

Saswat Mishra, IAS
Principal Secretary to Government

To

The Vice Chancellor

(Utkal University/R.D. Women's University/Ravenshaw University/
Berhampur University/Khalikote University/Sambalpur University/Fakir
Mohan University/Maharaja Sriram Chandra Bhanja Deo University/Shree
Jagannath Sanskrit University/G.M.University/Kalahandi University/
Rajendra University)

Sub: Implementation of e-Office in your University

Madam/Sir,

As you must be aware, e-Office is a Digital Workplace Solution for Government/Semi-Government offices, developed by NIC and used in numerous offices/establishments throughout India. Implementation of e-Office in an office/establishment enhances transparency, increases accountability, assures data security/integrity and transforms the work culture/ethics.

In Odisha, Centre for Modernizing Government Initiative (CMGI), a society under the administrative control of General Administration and Public Grievances Department, Government of Odisha, is the authorized agency to implement e-Office in State Government offices/establishments including State Public Universities. As e-Office implementation expenses is borne by CMGI out of its own budget, State Public Universities do not have to incur any expenses on account of implementation of e-Office.

Therefore, you are requested to kindly contact CMGI for early implementation of e-Office in your University.

Yours faithfully,


Principal Secretary to Government

Memo No. 6073/HE Dated 05-02-2021.

Copy forwarded to the Registrar, Utkal University/R.D. Women's University/Ravenshaw University/ Berhampur University/Khalikote University/ Sambalpur University/Fakir Mohan University/Maharaja Sriram Chandra Bhanja Deo University/Shree Jagannath Sanskrit University/G.M.University/Kalahandi University/Rajendra University for information and necessary action. They are requested to contact Shri Pinaki Mohanty of CMGI (Mobile No.94383 18880) for this purpose.



Principal Secretary to Government

Memo No. 6074/HE dated 05-02-2021.

Copy forwarded to the Executive Director, CMGI, A-2, 1st Floor, Toshali Bhawan, Satyanagar, Near Big Bazar, Bhubaneswar for information and necessary action. The CMGI team is requested to contact the Registrars of the State Public Universities (coming under the administrative control of H.E Department) for this purpose.



Principal Secretary to Government

Memo No. 6075/HE dated 05-02-2021.

Copy forwarded to Addl. Chief Secretary to Government, GA & PG Department, Government of Odisha for kind information.



Principal Secretary to Government

Memo No. 6076/HE dated 05-02-2021.

Copy forwarded to Commissioner-cum- Secretary to Hon'ble Chancellor of State Public Universities, Raj Bhawan, Bhubaneswar for kind information.



Principal Secretary to Government