



**FORM - D**

**[See Rule 7 (1)]  
Form of Memorandum of Appeal to the First Appellate Authority under  
Section 19 (1) of the Act**

From

**(Applicant's Name & Address)**

Before

**The First Appellate Authority**

1. Full name of the Appellant

2. Address

3. Particulars of Public Information Officer

4. Date of receipt of the order appealed against

5. Last date for filing the appeal

6. Particulars of information

(a) Name of the office or Department to which the information relates

(b) Nature and subject matter of the information required

7. The grounds for appeal  
(Details, if any, to be enclosed in separate sheet)

**Verification**

I,  Name of the appellant  son of /  daughter of /  
 wife of  hereby declare that the particulars furnished  
in the appeal are to the best of my knowledge and belief, true and correct and that I have not suppressed  
any material fact.

To

Signature of the Appellant

Place

Date

**Name and Address of Appellate Authority**