Guideline for National NSS Award

1. For NSS Bureau (University/ CHSE)

i. Criteria for Eligibility

a) Continuation of NSS works for last five years.
b) Bureau should have 5000 volunteers.
c) 75% of enrollment & special camp for last 3 years.
d) No NSS functionaries of Bureau should have case/ investigation pending.
e) One Bureau already awarded is not eligible for three years.

ii. Criteria for Evaluation (for last three years)

a) Plantation
b) Blood donation
c) Health/ eye/ immunization camp
d) Awareness campaigns
e) Creation of durable assets
f) Organisation state/ National level programme
g) Other outstanding achievement

2. For NSS Unit & Programme Officer (PO)

i. Criteria for Eligibility

a) One PO for one Unit
b) Continuation of NSS Unit for last 5 years.
c) Volunteer strength as per guideline for last 3 years
d) Adopted village for last 3 years and 3 special camps conducted
e) The PO should have completed minimum 2 years
f) Training in ETI
g) No court case/ pending investigation.

ii. Criteria for Evaluation (for last three years)

h) Plantation
i) Blood donation
j) Health/ eye/ immunization camp
k) Awareness campaigns
l) Creation of durable assets
m) Organisation state/ National level programme
n) Other outstanding achievement

3. For NSS Volunteers

i. Criteria for Eligibility

a) Two years of consecutive volunteership (including year of award)
b) 240 hours of Community Service
c) Attended at least one Special Camp.
d) Attended RD/ Pre-RD/ NIC/ Mega Camp/ Adventure Camp etc.
e) Age limit 18-25 year (28 year for SC/ST)
f) No court case/ pending.
g) Already awarded is not eligible for 2nd time.

ii. Criteria for Evaluation (for last three years)

a) Only personal achievements/ not Unit achievements.
b) Plantation
c) Blood donation
d) Health/ eye/ immunization camp
e) Awareness campaigns
f) Creation of durable assets
g) Organisation state/ National level programme
h) Other outstanding achievement

4. Recommendations (In order of merit)

1. University/ CHSE – 1
2. Unit & PO - 2
3. Volunteers - 4 (2 Male & 2 Female)

5. Other Instructions

a) Nomination within 100 pages
b) All facts with documentary evidence
c) Without evidence zero mark will be awarded
d) Pasting of photos & Newspaper should be avoided

Guidelines for NSS Awards
(Awards for 2020-21 to be conferred during 2021-22)

1. Introduction:

1.1 **National Service Scheme (NSS)** was launched in the year 1969 (Mahatma Gandhi's Birth Centenary year), with the primary objective of developing the personality and character of the student youth through voluntary community service. The ideological orientation of the NSS is inspired by the ideals of Mahatma Gandhi. Very appropriately, the motto of NSS is *"NOT ME, BUT YOU"* ('स्वयंसेपहलेआप').

1.2 **Programme Structure:** NSS is being implemented in Senior Secondary Schools, Colleges and Universities. The design of the NSS envisages that each educational institution covered under the Scheme has at least one NSS unit comprising of normally 100 student volunteers, led by a teacher designated as Programme Officer (PO). Each NSS unit adopts a village or slum for taking up its activities. An NSS volunteer is required to undertake the following work/ activities:

- **Regular NSS Activity:** Each NSS volunteer is required to put in minimum 120 hours of community service per year for two years, i.e., total 240 hours. This work is undertaken in villages/ slums adopted by NSS unit or school/college campuses, usually after study hours or during weekends.

- **Special Camping Programme:** Each NSS unit organises a Special Camp of 7 days' duration in adopted villages or urban slums during vacations with some specific projects by involving the local communities. Each volunteer is required to participate in a Special Camp once during the 2-year period.

1.3 **Nature of Activities under NSS:** Briefly, the NSS volunteers work on issues of social relevance, which keep evolving in response to the needs of the community, through regular and special camping activities. Such issues include (i) literacy and education, (ii) health, family welfare and nutrition, (iii) environment conservation, (iv)social service programmes, (v) programmes for empowerment of women, (vi) programmes connected with economic development activities, (vii) rescue and relief during calamities, etc.

2. Objective of NSS Awards:

The objective of NSS Awards is to recognise and reward outstanding contributions towards voluntary community service made by the Universities/ Senior Secondary (+2) Councils, NSS Units/ Programme Officers and NSS Volunteers, with a view to further promote NSS.

3. Nature of Awards:

The following Awards are conferred every year:

S. No	Category	No. of Awards	Value of Award
1.	University/ +2 Council	02	**First Award:** Rs.5,00,000/- (for NSS Programme Development) with a Trophy to the University/ +2 Council. A Certificate and a Silver Medal to the Programme Coordinator. **Second Award:** Rs.3,00,000 lakh (for NSS Programme Development) with a Trophy to the University/ +2 Council. A Certificate and a Silver Medal to the Programme Coordinator.
2.	NSS Units and their Programme Officers	10 + 10	Rs.2,00,000/- to each NSS Unit (For NSS Programme Development), with a Trophy. Rs. 1,50,000/- to each Programme Officer with a Certificate and a Silver Medal.
3.	NSS Volunteers	30	Rs. 1,00,000/- to each Volunteer, with a Certificate and a Silver Medal.

In addition to the above, **Certificates of Appreciation** may be given to a very limited number of nominees as recommended by the committee.

4. **Criteria for Eligibility and Performance Evaluation:**

4.1 **University/ +2 Council:**

4.1.1 **Eligibility Conditions:** The following conditions should be fulfilled in order to be eligible for consideration for the Award:

a) The University (which should be duly recognised by UGC/ Central/ State Government)/ +2Council should be implementing NSS programmes continuously for at least last 5 years (including the year *for which* the Awards are being conferred).
b) The University/ +2Council should have a minimum strength of 5,000 NSS volunteers (as on the last date of the financial year *for which* the Awards are being conferred).
c) The University/ +2 Council should have achieved at least 75% of the NSS enrolment and Special Camping targets for last 3 years (including the year *for which* the Award is being conferred). The allocation of volunteers given to University/+2 Council by the State Government during the State Advisory Committee meeting should be enclosed.
d) The NSS functionaries under the University/ +2 Council should not have been convicted by a court of law and there should not be any case/ investigation pending against any of them.
e) The University/ +2 Council that has already been conferred with the NSS Award, shall not be eligible for the Award again for a period of Three years after the year *for which* the Award was conferred.
f) The States/ UTs from which a University/ +2 Council has received Award in a particular year, shall not be considered for Award for next 2 years.

4.1.2 **Criteria for Performance Evaluation:** The Performance of the Universities/ +2 Councils shall be evaluated based of objective criteria, including their achievements in plantation of saplings, blood donation, organisation of health/ eye/ immunisation camps, organisation of awareness programmes/ rallies/ campaigns on various issues, creation of durable assets through shramadaan, organisation of national-level/ regional-level programmes and other outstanding achievements. The achievements during last 3 years (including the year *for which* the Award is being conferred) shall be taken into account for this purpose. ***Since, the Award is being conferred for the year 2020-21, the period of 3 years for consideration of achievements would lie between 2018-19 (01.04.18) to 2020-21 (31.03.2021).***

4.2 **NSS Units and their Programme Officers:**

4.2.1 **Eligibility Conditions:** The following conditions should be fulfilled in order to be eligible for consideration for the Award:

a) The NSS Unit to be considered for the Award shall be a single NSS Unit. Thus, in case a Programme Officer is in-charge of more than one NSS Units for any reason, one of such Units should be identified and all the data should be furnished for that particular unit only.
b) The NSS Unit should have been in existence continuously for at least 5 years (including the year *for which* the Awards are being conferred).
c) The volunteer strength of the NSS Unit should be as per guidelines during last 3 years (including the year *for which* the Awards are being conferred).
d) The NSS Unit should have adopted a village/ slum as per guidelines and achieved Special Camping targets during last 3 years (including the year for which the Award is being conferred).
e) The Programme Officer should have completed at least 2 years (as on the last date of the financial year for which the Award is being conferred) as the Programme Officer of the particular NSS Unit which is being considered for the Award.
f) The Programme Officer should have been trained at an ETI.
g) The Programme Officer should not have been convicted by a court of law and there should not be any case/ investigation pending against him/ her.

4.2.2 **Criteria for Performance Evaluation:** The Performance of the NSS Unit shall be evaluated based of objective criteria, including their achievements in plantation of saplings, blood donation, organisation of health/ eye/ immunisation camps, organisation of awareness programmes/ rallies/ campaigns on various issues, creation of durable assets through shramadaan and other outstanding achievements. The achievements during last 3 years (including the year *for which* the Award is being conferred) shall be taken into account for this purpose. ***Since, the Award is being conferred for the year 2020-21, the period of 3 years for consideration of achievements would lie between 2018-19 (01.04.18) to 2020-21 (31.03.2021).***

4.3 **NSS Volunteers:**

4.3.1 **Eligibility Conditions:** The following conditions should be fulfilled in order to be eligible for consideration for the Award:

a) The NSS Volunteer should have completed 2 years' volunteership under NSS during the year for which Award is being conferred (since the Award is conferred for a particular year, volunteers completing their volunteership prior to that year cannot be considered for the Award). In other words, the NSS volunteer should have been a student, pursing a regular course & NSS volunteer, at least for a part of the year for which he/ she is being nominated.

b) The NSS Volunteer should have completed minimum 240 hours of community service during the 2 consecutive years of volunteership.

c) The NSS Volunteer should have attended at least one Special Camp.

d) The NSS Volunteer should have attended at least one National/ Regional NSS programme like R.D/ Pre-RD Parade Camps, NSS Mega Camps, National Integration Camps, North East Youth Festivals, National Youth Convention/ Suvichar under National Youth Festival, Adventure Camps, etc.

e) The NSS Volunteers should not be more than 25 years of age (28 years in case of SC/ST) as on the last date of the financial year for which the Award is being conferred.

f) The NSS Volunteer should not have been convicted by a court of law and there should not be any case/ investigation pending against him/ her.

g) The NSS Volunteer who has already been conferred with National Youth Award shall not be eligible to apply for NSS Award.

4.3.2 Criteria for Performance Evaluation: The Performance of the NSS Volunteer shall be evaluated based of objective criteria, including their achievements in plantation of saplings, blood donation, attending health/ eye/ immunisation camps, attending awareness programmes/ rallies/ campaigns on various issues and other outstanding achievements. The achievements shall be considered for the 2-year volunteership period, which should fall within last 3 years (including the year *for which* the Award is being conferred). The NSS volunteers should indicate his/ her personal achievements only, and not the achievements of the entire NSS unit. For instance, in the 'saplings planted' category, he/ she should indicate saplings planted by him/ her personally and not the saplings planted by the entire NSS unit. Similarly, in the 'blood donated' category, he/ she should indicate number of units of blood personally donated by him/ her, and not the total number of units of blood donated by all volunteers in a blood donation camp attended by him/ her. *Since, the Award is being conferred for the year 2020-21, the period of 3 years for consideration of achievements would lie between 2018-19 (01.04.18) to 2020-21 (31.03.2021).*

5. Procedure for Selection:

5.1 Selection Committees: The selection shall be done through a multi-stage objective selection process, starting with senior secondary school/ college level and going up to National level. The composition of Selection Committees at various levels shall be as follows:

a) At the College/ School level, the Committee shall comprise of the Principal of the College/ School (chairperson), the Programme Officer (convenor) and an eminent person. (Eminent persons should not be from the same Institution/University).

b) At the University/ +2 Council Level, the Committee shall comprise of the Vice Chancellor/ Head of the +2 Council (chairperson), Programme Coordinator (convenor), Dean of Student Welfare/ Director of College Development Council and 2 eminent persons. (Eminent persons should not be from the same Institution/University). Quorum of meeting shall be 3.

c) At the State Level, the Committee shall comprise of the Secretary in-charge of NSS (chairperson), State NSS Officer (convenor), Regional Director, NSS, Director of Higher/ School Education, Director/ Coordinator of the ETI(s) concerned and 2 eminent persons. Quorum of meeting shall be 3.

d) At the National Level, the Committee shall comprise of the Secretary, Youth Affairs (chairperson), Joint Secretary, Youth Affairs, Director, NSS, Secretary, UGC, Secretary or his representative, AIU or his representative and 2 eminent persons. The Under Secretary, NSS shall function as convenor of the Committee.

5.2 **Other Guidelines/ Instructions:** Some other guidelines/ instructions in this regard are as follows:

a) The States/ UTs should not recommend any case where even the minimum eligibility conditions, as specified Para-4.1.1, 4.2.1 and 4.3.1 are not met.

b) Each State/ UT can recommend *maximum***one University/ +2 Council, 2 NSS Units (along their Programme Officers) and 4 NSS Volunteers (2 Boys and 2 Girls).** Recommendations in excess of this number shall be rejected outright.

c) The recommendations should be arranged in the order of merit. The names upto stipulated number of participants in the list would be considered and the rest would be rejected as excess.

d) Check List (as applicable) should be filled up in prescribed proforma and attached with the Proposal.

e) The selection of Awardees is normally done on the basis of proposal papers/ documents received from States/ UTs. However, in case of apparent inconsistencies in the contents of the proposal papers, the Department of Youth Affairs, Government of India, may seek clarifications from concerned States/ UTs or get the facts physically verified by deputing officials.

f) The responsibility verification of any information furnished in the proposal by the applicant would lie with the concerned State/UT Govt. The Government of India would not be held accountable in whatsoever manner for any false information furnished by the applicant in the proposal. In case any information furnished in the proposal is found to be incorrect at any stage of the selection process, the nomination of such awardees would be cancelled.

g) All the facts indicated in the proposal (including checklist and the enclosed proforma) are to be supported by necessary proof/documentary evidence. In the absence of any such proof, the information indicated in that particular category would not be evaluated and would be awarded Zero marks.

h) The maximum number of Awards to be conferred from any single State/UT shall be restricted to 2 Awards under 'NSS Volunteers' category and one Award under the 'NSS Unit and their Programme Officers' category. This is to ensure broad-based representation of States/UTs.

6. **Submission of Nominations and related matters:**

6.1 The nominations for the Award shall be furnished to the Ministry in the enclosed prescribed Proforma.

6.2 The application for NSS Awards should contain not more than 100 pages. More than 100 pages or voluminous documents attached with the application will not be entertained and will be rejected outright.

6.3 Pasting of cutting of Newspapers and Photographs should be avoided in the application. Only relevant documents/certificates should be attached. Each page of application should be numbered.

6.4 Incomplete application shall be rejected and no correspondence will be entertained in this regard.

6.5(i) The selected Awardees shall be invited for National Awards Ceremony. Vice Chancellors/ Programme Coordinators of the Universities and Principals/Programme Officers of College/ School will be entitled to travel by Economy Class Air Fare.

6.5 (ii) Selected NSS volunteers will be entitled for II class AC train by shortest route.

6.5 (iii) In case of NE States, Air Travel will be allowed between the concerned State and Guwahati/ Kolkata (to and fro) for NSS volunteers, beyond which the journey is to be undertaken by train as per entitled class.

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Paste Passport Size Photo of Programme Coordinator (2 Photos also attached)

Proforma for Recommending UNIVERSITY/ +2 COUNCIL for NSS Awards 2020-21

1.	Name of the State/ UT			
2.	Name of the University/ +2 Council, with address and contact details (E-mail and Phone)			
3.	University recognized by Central/ State Government	Registration No. Year		
4.	Name of the Vice-Chancellor/ Director of Senior Secondary Education/ Chairperson of +2 Council with contact details (E-mail and Phone)			
5.	Name of the Programme Coordinator with contact details (E-mail and Phone)			
6.	Name of Programme Coordinator (in Hindi)			
7.	Date from which University/ +2 Council is operating NSS Programmes			
8.	(a) Number of NSS units and NSS volunteers under the University/ +2 Council;	No. of NSS Units	No. of NSS Volunteers under NSS Units	
	(b) Total number of colleges/ schools having NSS			
9.	Whether strength of NSS Volunteers is as per guidelines? [Please indicate year-wise allocation of target and actual enrolment during *2018-19, 2019-20 and 2020-21*]	Year	Allocation of volunteers under NSS unit	Actual Enrollment of NSS volunteers under NSS unit
		2018-19		
		2019-20		
		2020-21		

10.	Adoption of Villages/ Slums and completion of Special Camping targets [Please indicate targets for adoption of villages/ slums and Special Camping and actual achievement during *2018-19, 2019-20 and 2020-21*]	*Year*	No. of adopted village/slum	No. of Special Camps orgainzed
		2018-19		
		2019-20		
		2020-21		
11.	Whether the NSS functionaries under the University/ +2 Council have been convicted by a court of law or any case/ investigation is pending against any of them? [Certificate from the competent authority of the University to be attached]	Yes ☐ No ☐ *(Attach the certificate and mention Page No.....)*		
12.	Advisory Committee Meetings held on	YEAR	DATE OF MEETINGS	
		2018-19		
		2019-20		
		2020-21		
13.	Other Remarks, if any			

A. **Eligibility Criteria:**

S. No	Parameter	Factual Position
1.	Whether the University (which has been duly recognised)/ +2 Council has been operating NSS Programmes *continuously* for last at least 5 years, i.e. during *2016-17* and onwards.	Yes/ No
2.	Whether University/ +2 Council has NSS volunteer strength of minimum 5,000 volunteers (as on *31.03.2021*)?	Yes/ No
3.	Whether University/ +2 Council has achieved at least 75% of the enrolment and special camping targets for last 3 years, i.e.during *2018-19, 2019-20 and 2020-21*?	Yes/ No
4.	Whether the University/ +2 Council has received NSS Award during last *03* years, i.e. for *2017-18* and onwards.	Yes/ No
5.	Whether the NSS functionaries under the University/ +2 Council have been convicted by a court of law or any case/ investigation is pending against any of them?	Yes/ No (attached certificate with date)

B. Performance/ Achievements (during last 3 years):

S. No	Parameter	Factual Position		
		2018-19	2019-20	2020-21
1.	Plantation: a) No. of Saplings planted in the programmes.			
2.	Blood Donation: a) Blood Donated in the Camps (No. of Units).			
3.	Health/ Eye/ Immunisation Camps: a) No. of Camps organised			
4.	Awareness Programmes/ Rallies/ Campaigns organised: a) AIDS/Health related Awareness (No. of Programmes)			
	b) Environment Awareness (No. of Programmes)			
	c) Other Awareness Programmes (Please indicate the name of the Awareness Programme and number of programmes organised.			
	(i) No. of Cleanliness Activities organized under Swatchh Bharat Abhiyan -Contribution to ▪ UjjwalaYojna ▪ Pradhan MantriJandhanYojana ▪ Pradhan MantriJeevanBimaYojana ▪ Awareness on renewable energy ▪ Work on digital literacy ▪ Work on Cashless India ▪ Other Awareness programme			
5.	Creation of Durable Assets: a) Estimated Value of the Assets created (Rs.). *(Details attached at page no.)*			
6.	National level Programmes organized National level NSS Programmes organized (Please indicate names of such Programmes)			

7.	National/State Level Awards received: (a) National Level Awards *(Attach the certificate and mention Page No.....)*			
	(b) State Level Awards *(Attach the certificate and mention Page No.....)*			
8.	POCSO Act, 2012 POCSO Act related programmes			
9.	Gender Sensitization Programmes related to Gender Sensitization			
10.	Persons with Disability Programmes related to Persons with Disability			
11.	Plastic free Programme related to Plastic free			
12.	Adult Literacy Programme related to Adult Literacy			
13.	Green Village Programme related to Green Village			
14.	Other Outstanding Achievements (Please indicate details of each such achievement)			

Note: The details mentioned above should tally with those given in the main proposal. In case of major deviation, the proposal will be liable to rejection. *The above information furnished by the applicant is checked and found correct.*

Signatures of the Programme Coordinator

Signature of the Vice Chancellor/ Chairman

Signature of the SNO

Signature of the Competent Authority in the State/ UT

Proforma for recommending NSS UNIT & PROGRAMME OFFICER for NSS Awards 2020-21

Paste Passport Size Photo of Programme Officer (2 photos also attached)

1.	Name of the State/ UT	
2.	Name of the University/ +2 Council	
3.	Name of the College/ School with address and contact details (E-mail and Phone)	
4.	Name of the Principal of College/ School with contact details (E-mail and Phone)	
5.	Name of Programme Officer (in Capital) and contact details (E-mail and Phone).	
6.	Name of Programme Officer (in Hindi)	
7.	Sex (Please Tick ✓ mark)	Male ☐ Female ☐
8.	Name of NSS Unit which is being recommended for Award and date from which the NSS Unit is in existence.*	
9.	Period of Service as Programme Officer of the NSS unit	From: To:
10.	Whether the Programme Officer is trained at ETI? *If Yes, then attach certificate.*	Yes ☐ No ☐ *(Certificate attached at page no.....)*
11.	Please indicate year wise allocation of NSS Volunteers under NSS Units and actual enrolment during last 3 years i.e. during *2018-19, 2019-20and 2020-21*]	

Year	Allocation of volunteers under NSS unit	Actual Enrollment of NSS volunteers under NSS unit
2018-19		
2019-20		
2020-21		

12.	Adoption of Villages/ Slums and completion of Special Camping against targets [Please indicate year wise target of Special Camping and actual achievement during last 3 years i.e. during *2018-19, 2019-20and 2020-21*]]	Year	No. of adopted village/slum	No. of Special Camps organized and duration of camp
		2018-19		
		2019-20		
		2020-21		
13.	Whether the Programme Officer has been convicted by a court of law or any case/ investigation is pending against him/ her? [Certificate from the competent authority of the College/ School to be attached].	YES ☐ NO ☐ *(Attach the certificate and mention Page No.....)*		
14.	Other Remarks, if any			

A. Eligibility Criteria:

The NSS unit to be considered for the Award shall be a single NSS Unit. Thus, in case a Programme Officer is in-charge of more than one NSS Unit for any reason, one of such Units should be identified and all data in this Proforma should be furnished for that particular unit.

S. No	Parameter	Factual Position
1.	Whether the NSS Unit has been in existence *continuously* for 5 years, i.e. during *2016-17* and onwards?	Yes/ No
2.	Whether the strength of the NSS Unit is as per guidelines during last 3 years i.e. during *2018-19, 2019-20 and 2020-21*?	Yes/ No
3.	Whether the NSS unit has adopted village/ slum as per guidelines and has completed the Special Camping targets during last 3 years i.e. during *2018-19, 2019-20 and 2020-21*?	Yes/ No
4.	Whether the Programme Officer has completed minimum two years as Programme Officer of the NSS unit being recommended for award (as on *31.03.2021*)?	Yes/ No
5.	Whether the Programme Officer has been trained at ETI?	Yes/ No
6.	Whether the Programme Officer has been convicted by a court of law or any case/ investigation is pending against him/ her?	Yes/ No

B. Performance/ Achievements (during last 3 years):

S. No	Parameter	Factual Position		
		2018-19	2019-20	2020-21
1.	Plantation: a) No. of Saplings planted in the programmes			
2.	Blood Donation: a) Blood Donated in the Camps (No. of Units)			
3.	Health/ Eye/ Immunisation Camps: a) No. of Camps organized			
4.	Awareness Programmes/ Rallies/ Campaigns organised: a) AIDS Awareness (No. of Programmes)			
	b) Environment Awareness (No. of Programmes)			
	c) Other Awareness Programmes (Please indicate the name of the Awareness Programme and number of programmes organised.			
	(i) No. of Cleanliness Activities organized under Swatchh Bharat Abhiyan -Contribution to			
	▪ UjjwalaYojna ▪ Pradhan MantriJandhanYojana ▪ Pradhan MantriJeevanBimaYojana ▪ Awareness on renewable energy ▪ Work on digital literacy ▪ Work on Cashless India ▪ Other Awareness programmes			
5.	Creation of Durable Assets: a) Estimated Value of the Assets created (Rs.) (Details attached at page No.)			

6.	National/State/District Level Awards: a) National Level Awards (Please indicate the names of the Awards and year) *(Attach the certificate and mention Page No.....)*			
	b) State Level Awards (Please indicate the names of the Awards and year) *(Attach the certificate and mention Page No.....)*			
	c) District Level Awards (Please indicate the names of the Awards and year) *(Attach the certificate and mention Page No.....)*			
7.	POCSO Act, 2012 POCSO Act related programmes			
8.	Gender Sensitization Programmes related to Gender Sensitization			
9.	Persons with Disability Programmes related to Persons with Disability			
10.	Plastic free Programme related to Plastic free			
11.	Adult Literacy Programme related to Adult Literacy			
12.	Green Village Programme related to Green Village			
13.	Other Outstanding Achievements (Please indicate details of each such achievement)			

* The NSS Unit to be considered for the Award shall be a single NSS Unit. Thus, in case a Programme Officer is in-charge of more than one NSS Units for any reason, one of such Units should be identified and all the data in this Proforma should be furnished for that particular unit only.

Note: The details mentioned above should tally with those given in the main proposal. In case of major deviation, the proposal will be liable to rejection. *The above information furnished by the applicant is checked and found correct.*

Signature of the P.O.

Signature of the Principal

Signatures of the Programme Coordinator

Signature of the Vice Chancellor/ Chairman

Signature of the SNO

Signature of the Competent Authority in the State/ UT

Proforma for recommending NSS VOLUNTEER
for NSS Awards 2020-21

Paste Passport Size PHOTO of Volunteer (2 photos also attached)

1.	Name of the State/ UT	
2.	Name of the University/ +2 Council	
3.	Name of the College/ School (with contact particulars)	
4.	Name of the Principal of College/ School with contact details (E-mail and phone)	
5.	Name of Volunteer (in Capital)	
6.	Name of Volunteer (in Hindi)	
7.	Residential Address with E-mail and Phone	
8.	Sex (Please Tick ✓ mark)	Male ☐ Female ☐
9.	Date of Birth (DoB) Age as on 31.03.2021	....Day.....Month.....Year (please attach proof of DoB at page No.....)
10.	Category (Gen/SC/ST)	Gen ☐ SC ☐ ST ☐ [Please attach Certificate of SC/ST category for relaxation at page no.....].
11.	Period of Volunteership of the Volunteer	From: To:
12.	Number of Hours completed during volunteership	120 hr ☐ 240 hr ☐ More than 240 hr ☐
13.	Details regarding Participation in Special Camp	From:..... To:....., Academic Year:..... (Certificate at page no.....)

14.	Details of Participation in National/ Regional level NSS Programmes	RD Camp ☐ Pre-RD Camp ☐ NIC Camp ☐ NE Youth Festival ☐ National Adventure Camp ☐ National Youth Festival ☐ Mega Camps ☐ None of Above ☐ *(Attach the certificate and mention Page No.....)*
15.	Please mention whether National Youth Award received	YES ☐ NO ☐ *(if yes, Please attach copy of certificate)*
16.	Whether the Volunteer has been convicted by any court of Law or any case/ investigation is pending against him/ her? [Certificate from competent authority of the College/ School to be attached].	YES ☐ NO ☐ *(Attach the certificate and mention Page No.)*
17.	Other Remarks, if any	

A. Eligibility Criteria:

S. No	Parameter	Factual Position
1.	Whether the Volunteer has *completed* minimum 2 years' volunteership under NSS during 2020-21? [since the Award is being conferred 2020-21, volunteers completing their volunteership prior to 2020-21cannot be considered for the Award or in other words, the volunteer should have been a student, pursuing a regular course, at least for a part of the year 2020-21]	Yes/ No
2.	Whether the Volunteer completed 240 hours of community service during 2 consecutive years of volunteership under NSS?	Yes/ No
3.	Whether the Volunteer has participated in at least one Special Camp?	Yes/ No
4.	Whether the Volunteer has participated in at least one National/ Regional Programme like R.D/ Pre-RD Parade Camps, NSS Mega Camps, National Integration Camps, North East Youth Festivals, National Youth Convention/ Suvichar under National Youth Festival, Adventure Camps, etc?	Yes/ No If yes, please indicate name of the Programme.
5.	Whether the Volunteer is below 25 years of age (28 years in case of SC/ ST) as on 31.03.2021?	Yes/ No
6.	Whether the Volunteer has been convicted by any court of Law or any case/ investigation is pending against him/ her?	Yes/ No

B. Performance/ Achievements:

The achievements shall be considered for the 2-year volunteership period, which should fall within last 3 years, i.e., *2018-19, 2019-20 and 2020-21.*

S. No	Parameter	Factual Position		
		2018-19	2019-20	2020-21
1.	Plantation: a) No. of Saplings planted by the Volunteer personally			
2.	Blood Donation: a) No. of Blood Donation Camps attended			
	b) Blood Donated by the Volunteer personally (No. of Units) *(Attach the certificate and mention Page No……..)*			
3.	Health/ Eye/ Immunisation Camps: a) No. of Camps attended			
4.	Awareness Programmes/ Rallies/ Campaigns attended: a) AIDS Awareness (No. of Programmes)			
	b) Environment Awareness (No. of Programmes)			
	c) Other Awareness Programmes (Please indicate the name of the Awareness Programme and number of programmes attended. (i) No. of Cleanliness Activities organized under Swatchh Bharat Abhiyan -Contribution to ▪ UjjwalaYojna ▪ Pradhan MantriJandhanYojana ▪ Pradhan MantriJeevanBimaYojana ▪ Awareness on renewable energy ▪ Work on digital literacy ▪ Work on Cashless India ▪ Other Awareness programmes			
5.	National/State/District Level Awards: a) National Level Awards (Please indicate the names of the Awards and year) *(Attach the certificate and mention Page No……..)*			
	b) State Level Awards (Please indicate the names of the Awards and year) *(Attach the certificate and mention Page No……..)*			
	c) District Level Awards (Please indicate the names of the Awards and year) *(Attach the certificate and mention Page No……..)*			
6.	POCSO Act, 2012 POCSO Act related programmes			

7.	Gender Sensitization Programmes related to Gender Sensitization			
8.	Persons with Disability Programmes related to Persons with Disability			
9.	Plastic free Programme related to Plastic free			
10.	Adult Literacy Programme related to Adult Literacy			
11.	Green Village Programme related to Green Village			
12.	Other Outstanding Achievements of the Volunteer (Please indicate details of each such achievement)			

Note:

1. The details mentioned above should tally with those given in the main proposal. In case of major deviation, the proposal will be liable to rejection. ***The above information furnished by the applicant is checked and found correct.***

2. Since the Award is for the 2020-21, the Volunteers completing their 2 years' volunteership during 2020-21 only are to be considered. The volunteers completing their volunteership prior to 2020-21 cannot be considered for the Award. For the same reason, the achievements of the volunteer shall be considered for the 2-year volunteership period, which would fall within last 3 years, i.e., *2018-19, 2019-20 and 2020-21*. In other words, the NSS volunteer should have been a student, pursuing a regular course, at least for a part of the year for which he/ she is being nominated. The NSS volunteers should indicate his/ her personal achievements only, and not the achievements of the entire NSS unit. For instance, he/ she should indicate saplings planted/ blood donated by him/ her personally in a programme and not by the entire NSS unit.

Signature of the Volunteer | **Signature of the P.O.** | **Signature of the Principal**

Signature of the Programme Coordinator | **Signature of the Vice Chancellor/ Chairman** | **Signature of the SNO**

Signature of the Competent Authority in the State/ UT