

**Government of Odisha**  
**Department of Higher Education**

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No.: 25932 /H.E., Date: 24 /06/2022  
HE-PTC-SAMS-0005-2020

From

Rajesh Kumar Sahoo, OES  
Deputy Director  
Performance Tracking Cell

To

The Chairman P.G. Council (All State Public Universities (Coming under Higher Education Department))

The Principals (All Government/ Non-Government Degree Colleges coming under Higher Education Department)

**Sub: Updation of University/College Master Database under SAMS portal for the Academic Year 2022-23**

Madam/Sir,

In inviting a reference to the subject cited above, I am directed to inform you that, necessary links will be enabled from **28<sup>th</sup>-June-2022** in your SAMS e-Space for updation of University/College related information as mentioned below for the academic year 2022-23 such as:

- Admission Fees/Course Fees
- Bank Account Details
- Hostel Information
- College Contact Information i.e. Name, Mobile Number (WhatsApp Number) and e-mail id of Principal, Admission-in-charge and Data Entry Operator

If the information related to admission fees/course fees and hostel fees of your HEI are remain same as the previous academic year 2021-22, then also you need to update and submit the data once again, otherwise your HEI name will not be displayed in Common Application Form (CAF) for choice filling by the applicants.

Regional Director of Education (RDEs) have already updated their Master Data Base (College-Stream-Subject-Honours-Strength wise) in SAMS portal. It is requested to check your college related information from SAMS portal and if any discrepancy still exists, contact the concerned RDE office for rectification. The process of data compilation should complete by 09<sup>th</sup>-July-2022 positively.

This is for kind information and necessary action.

Yours faithfully,

  
Deputy Director 24/06/22

Memo No.: 25933 /H.E., Dated: 24 /06/2022

Copy forwarded to the Pr. P.S. to Principal Secretary, H.E. Department for kind information of Principal Secretary.

  
Deputy Director

Memo No.: 25934 /H.E., Dated: 24 /06/2022

Copy forwarded to RDEs (Bhubaneswar/ Berhampur/ Sambalpur/ Balasore/ Jeypore) for kind information and necessary action.

  
Deputy Director

Memo No.: 25935 /H.E., Dated: 24 /06/2022

Copy forwarded to the General Manager, OCAC with request to enable necessary links for updation of master database in HEIs SAMS e-Space.

  
Deputy Director