



# MO COLLEGE ABHIJAN PARICALANA SANGATHAN (MCAPS)

(A Government of Odisha initiative under Department of Higher Education)

A 1 Block, 5<sup>th</sup> Floor, Toshali Bhawan, Satya Nagar, Bhubaneswar, Odisha-751007.

E-mail – info@mo collegeodisha.in | Phone: 0674 2575444 / 2572444



No. 346 / Date: 20-09-2022

## QUOTATION CALL NOTICE

Sealed Quotations are invited from reputed registered manpower agencies to provide Consultants to be deployed on Outsourcing model for Office Management work of Mo College Abhijan Parichalana Sangathan, Bhubaneswar. Preference shall be given to those parties who have already been providing manpower & similar services to offices situated at Toshali Bhawan.

Tender should be accompanied with refundable Earnest Money Deposit (EMD) of Rs. 2,500.00 (Rupees two thousand five hundred) only in shape of account payee Demand Draft in favour of “**Mo College Abhijan Parichalana Sangathan (MCAPS)**”, on any scheduled Bank payable at Bhubaneswar, failing which the Quotation shall be rejected.

The interested parties are hereby required to submit the following documents in sealed envelopes at our office:

1. Company Profile | 2. Registration Certificate | 3. License document | 4. EPF Registration | 5. ESIC Registration | 6. Company PAN | 7. Company GSTIN Registration | 8. Quotation | 9. LOI | 10. EMD

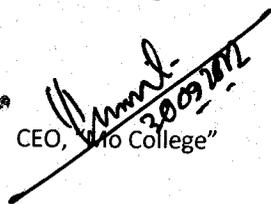
Please find mentioned below, the eligibility criteria for your reference:

SL.NO	POSITION	QUALIFICATION REQUIRED	AGE CRITERIA	EXPERIENCE IN YEARS
1	Consultant – MIS & Documentation	Post-Graduation	Born between 1982 to 1990	Minimum 10 Years
2	Consultant – Project Management	Post-Graduation	Born between 1982 to 1990	Minimum 10 Years
3	Consultant – Social Media	Post-Graduation	Born between 1982 to 1990	Minimum 10 Years
4	Consultant – IEC	Post-Graduation	Born between 1982 to 1990	Minimum 10 Years

The firms are required to quote their respective Service & other charges for providing the above-mentioned manpower.

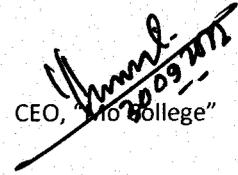
The last date and time for submission of Quotation document is 20-10-2020 by 2.00 P.M at Mo College Abhijan Parichalana Sangathan, A-1 Block, 5th floor, Toshali Bhawan, Satya Nagar, Bhubaneswar, Odisha 751007. The sealed quotation will be opened before the Chairperson, MCAPS at 4 PM on 20-10-2022 in the presence of all the bidders. The sealed Quotation must be essentially submitted within the specified date & time along with all the required documents mentioned above & no discrepancy or delay will be entertained in this regard.

The Chairperson, Mo College Abhijan Parichalana Sangathan, Bhubaneswar reserves the right to cancel all bids without assigning any reason thereof.

  
CEO, Mo College

Memo No: 347 /MCAPS/2022, Dt. 30-09-2022

Copy forwarded to the Deputy Secretary, Higher Education Department with a request to display the quotation call notice in the notice board as well as upload the same in the Department website for wide publicity.

  
CEO, "Mo College"

Memo No: \_\_\_\_\_ /MCAPS/2022, Dt. \_\_\_\_\_

Copy to notice board of the MCAPS / general space of the A1 block of Toshali Bhawan for wide publicity

  
CEO, "Mo College"