

Government of Odisha
Higher Education Department

No.: 42056 /H.E., Dated: 29 /09/2023
HE-PTC-MISC-0006-2021

From

Smt. Mousumi Nayak, OAS(S)
Joint Secretary to Government

To

**The Registrar (All State Public Universities under
HE Department)**

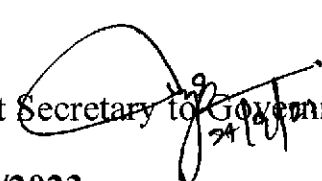
Sub: Guideline for Inter-University Sports and Cultural Activities
Competitions 2023-24 - regarding

Madam/ Sir,

In inviting a reference to the above subject cited above, I am directed to inform you that the Odisha Inter-University Competitions for the year 2023-24 shall be conducted as per the guideline attached.

Therefore you are requested to go through the guideline and conduct Inter University Competition 2023-2024 accordingly.

Yours faithfully,


Joint Secretary to Government

Memo No. 42057 /HE, Dated: 29 /09/2023

Copy submitted to P.S to Hon'ble Minister, Higher Education Department for kind information of Hon'ble Minister.


Joint Secretary to Government

Memo No. 42058 /HE, Dated: 29 /09/2023

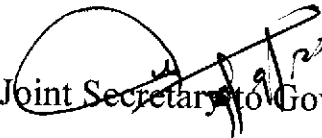
Copy submitted to the P.S. to Commissioner-Cum- Secretary, Higher Education Department for kind knowledge of Commissioner-Cum-Secretary.


Joint Secretary to Government

(P.T.O.)

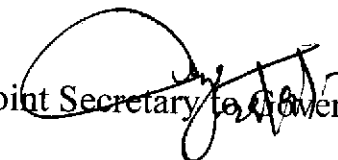
Memo No. 42059 /HE, **Dated:** 29 /09/2023

Copy forwarded to All Sections of Higher Education Department for information and necessary action.


Joint Secretary to Government

Memo No. 42060 /HE, **Dated:** 29 /09/2023

Copy forwarded to IT Section (Social Media Cell), Higher Education Department with a request to upload this Letter in Department Website.


Joint Secretary to Government

Guideline for Inter-University Sports and Cultural Activities **Competitions 2023-24**

The objective of the Inter-University Sports and Cultural Activities Competition is to promote physical fitness, teamwork, and cultural talent among students of higher education institutions in Odisha. The competition will be conducted in a cascading manner, starting from the institutional level and progressing to the state level.

- **Event Categories:**

- 1. **Sports Competition :**

- a. Indoor Activities:
 - Badminton
 - Table Tennis
 - Chess
 - Carrom
 - Scrabble/Word Games
- b. Outdoor Activities:
 - Football
 - Cricket
 - Volleyball
 - Basketball
 - Hockey
 - Kabbadi
 - Kho-Kho
 - Athletic events: High Jump, Long Jump, Javelin Throw, shot put, Discuss throw, Relays , Hurdles, Sprint race (100 m , 200m & 400m), Middle distance race (800m &1500m)

- 2. **Cultural & Literary fest**

- Solo Performance :
 - 1. Poetry Recitation
 - 2. Dance (classical, contemporary, folk)
 - 3. Instrumental (any instrument)
 - 4. Singing (Indian classical, modern, folk)
 - 5. Literary Debates
 - 6. Art Exhibition
 - 7. Creative Writing Competition
 - 8. Stand-Up Comedy
- Team Performances:
 - Cultural Dance
 - Skit/Drama/Theatre Plays:
 - Music Band/Orchestra/music Concert

- **Schedule of Events:**
- **Higher Education Institution Level (October 2023):**
 - Cultural Events: Solo and group performances at the institution level
 - Sports Competition: All indoor and outdoor activities within the institution
 - Venue: Respective higher education institutions
 - Date: October 10-15, 2023
- **University Level Competition (November 2023):**
 - **Date: November 1-10, 2023**
 - Venue: Designated university campus
 - Sports Competition: Winners from each higher education institution compete against each other in indoor and outdoor activities
 - Cultural Events: Solo and group performances at the university level
- **State Level Inter-University Competition (December 2023):**
 - Date: December 1-10, 2023
 - Venue: Designated state-level stadium/venue
 - Sports Competition: Winners from each university compete against each other in indoor and outdoor activities
 - Cultural Events: Solo performances at the state level, team performances (dance, skit, music) at the state level
- **Plan of Action:**
- **Pre-Event Preparations:**
 - Formation of organizing committee and sub-committees responsible for logistics, venue arrangements, security, registrations, and publicity.
 - Identification of suitable venues at each level (institutions, universities, and state-level stadium/venue).
 - Creation of event guidelines, rules, and regulations for each sport and cultural event.
 - Announcement of the competition, inviting participation from all higher education institutions and universities in Odisha.
- **Institutional Level:**
 - Coordination with higher education institutions to conduct the sports and cultural events.
 - Provision of necessary infrastructure, equipment, and resources for the events.
 - Organization of competitions according to the event schedule.
 - Selection and recognition of winners who will advance to the university level.
- **University Level:**
 - Coordination to host the sports and cultural events.
 - Provision of suitable facilities and arrangements for participants and spectators.

- Conducting the competition for winners from each higher education institution.
- Selection and recognition of winners who will proceed to the state level.
- **State Level Inter-University Competition:**
 - Collaboration with the state sports authorities and cultural organizations for a seamless event.
 - Coordination with universities to host the sports and cultural events.
 - Arrangements for a state-level stadium/venue, including seating, security, and facilities.
 - Hosting the sports and cultural events with winners from each university.
 - Declaration of winners at the state level and award distribution.
- **Post-Event Activities :**
 - Assessment and evaluation of the overall competition, identifying strengths and areas for improvement.
 - Publicity and media coverage to acknowledge the achievements of participants and winners.
 - Compilation of a report documenting the entire competition and its outcomes.
 - Handing over the necessary records and information to the Higher Education Department for future references.

By organizing the Inter-University Sports and Cultural Activities Competition, the Higher Education Department of Odisha aims to foster a spirit of healthy competition, talent recognition, and cultural exchange among students in the state. This event will not only promote physical fitness and cultural development but also provide an opportunity for participants to showcase their skills and represent their institutions and universities with pride.

In view of the above, appropriate venues, sound systems, lighting, and necessary equipments shall be provided for each activity to ensure a successful and enjoyable cultural and literary fest.

List of Participants at Each Level:

Higher Education Institution Level:

1. Students from various departments and disciplines within the higher education institutions.
2. Individual athletes and teams representing their respective institutions.
3. Solo performers in cultural events, such as singing, instrumental music, dance, and poetry recitation.
4. Teams participating in group dance, skit/drama, music band/orchestra,

University Level:

1. Winners and top performers from the higher education institution level competitions within each university.
2. Athletes and teams selected to represent their universities in various sports activities.
3. Solo performers who excelled at the institutional level and will compete at the university level in cultural events.
4. Teams that qualified for group dance, skit/drama, music band/orchestra, and debate competitions at the Institution level.

State Level Inter-University Competition:

1. Winners and top performers from the university level competitions across Odisha.
2. Athletes and teams representing their universities in the different sports categories.
3. Solo performers who have advanced from the university level and will compete at the state level in cultural events.
4. Teams that qualified for the state-level competitions in group dance, skit/drama, music band/orchestra, and debate.

The participants will be selected based on their performance and rankings in the preceding levels. Each higher education institution and university will have its own selection process to determine the representatives for the subsequent levels of competition. It is essential to have transparent selection criteria to ensure fairness and equal opportunities for all participants.

Fund Management:

- All expenses of University level meet shall be borne by the respective Universities.

Safety Measures and Precautions for the Program:

1. Risk Assessment:

- Conduct a thorough risk assessment of the venues and activities to identify potential hazards and develop appropriate mitigation strategies.
- Ensure compliance with safety regulations and guidelines set by local authorities.

2. Emergency Preparedness:

- Establish emergency response protocols, including first aid services, medical facilities, and evacuation plans.
- Have trained medical personnel available on-site to handle any medical emergencies.

3. Venue Safety:

- Ensure proper lighting, secure walkways, and well-maintained premises to prevent accidents or injuries.
- Adequate seating arrangements and crowd control measures to avoid overcrowding and maintain order.

4. Sports Equipment and Facilities:

- Regular inspection and maintenance of sports equipment and facilities to ensure they are in safe working condition.
- Provide protective gear and safety equipment as necessary for different sports activities.

5. Security and Crowd Management:

- Employ trained security personnel to maintain order, manage entry/exit points, and prevent unauthorized access.
- Implement crowd management measures to prevent overcrowding and ensure the safety of participants and spectators.

6. Fire Safety:

- Adhere to fire safety regulations, including proper placement of fire extinguishers and emergency exits.
- Conduct fire drills and educate staff and participants about evacuation procedures.

7. Hygiene and Sanitation:

- Maintain clean and hygienic facilities, including restrooms, food service areas, and seating areas.
- Provide hand sanitizing stations and encourage participants to practice good personal hygiene.

8. COVID-19 Precautions (if applicable):

- Follow guidelines provided by health authorities regarding COVID-19 prevention measures, including social distancing, mask-wearing, and sanitization protocols.
- Conduct regular health screenings for participants, officials, and attendees as per local regulations.

9. Communication and Awareness:

- Clearly communicate safety guidelines, rules, and regulations to all participants, officials, and staff members.

- Display signage and provide information about emergency procedures and contact numbers.

10. Volunteer and Staff Training:

- Train volunteers and staff members on safety protocols and their roles in ensuring a safe environment.
- Provide training on first aid, emergency response, and crowd management.

It is crucial to continuously monitor and assess the implementation of safety measures throughout the program. Regular communication and feedback channels should be established to address any safety concerns or incidents promptly.