

**GOVERNMENT OF ODISHA
DEPARTMENT OF HIGHER EDUCATION**

ORDER

No. HE-GCET(B)-MISC-0113-2022 36211 /HE., Dated: 29.8.22

Sub: Delegation of power for sanction of different kinds of leave in respect of Government Colleges and RDEs.

In supersession of all previous orders/ clarifications issued in this regard, Government in Higher Education Department hereby makes the following delegation of powers for sanction of leave of Government College (including Government Teacher Education College) Teachers belonging to Odisha Education Service (College Branch) cadre and Odisha Education Service (State's Scale of Pay) cadre.

This order shall come into force with immediate effect and all pending cases shall be disposed of in terms of this delegation except in respect of the officers who are in foreign service.

Sl. No.	Nature of Leave	Extent of power now delegated (Duration of Leave)	Authority to which delegation is made			
			In respect of Teachers belonging to OES (CB) cadre and Class-I / Group-A officers of the OES (State's Scale of Pay) Cadre	In respect of Teachers belonging to Class-II / Group-B officers of OES (State's Scale of Pay) cadre	In respect of Principals	In respect of Regional Directors
1	Casual Leave / Special Casual Leave	Up to maximum permissible limit	Principal of Government Colleges including Teacher Education Colleges	Principal of Government Colleges including Teacher Education Colleges	Regional Director of R.D.E.s	Higher Education Department

2.	E.L./ H.P.L./ Commuted Leave / Extra- Ordinary Leave (Leave without Pay)	(1 – 30) days	Principal of Government Colleges including Teacher Education Colleges	Principal of Government Colleges including Teacher Education Colleges	Regional Director of R.D.E.s	Higher Education Department
		(31 – 60) days	Regional Director of R.D.E.s			
		(61 – 90) days	Regional Director of R.D.E.s			
		(91 – 120) days	Higher Education Department	Regional Director of R.D.E.s	Higher Education Department	
		Beyond 120 days	Higher Education Department	Higher Education Department	Higher Education Department	
3.	Maternity Leave / Paternity Leave	Up to maximum permissible limit	Principal of Government Colleges including Teacher Education Colleges	Principal of Government Colleges including Teacher Education Colleges	Regional Director of R.D.E.s	Higher Education Department
4.	Study Leave	As admissible	Higher Education Department			
5.	Special Disability Leave	As admissible	Higher Education Department			

N.B.- Junior Lecturers of O.E.S. (State Scale of Pay) are Group-B/Class-II Officers.

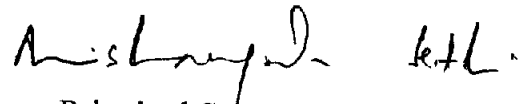
Lecturers / Readers of O.E.S. (State Scale of Pay) are Group-A/Class-I Officers.

Extension of Joining Time

Extension of joining time up to maximum 120 days in respect of Government College Teachers belonging to Odisha Education Service (College Branch) cadre and Odisha Education Service (State's Scale of Pay) cadre shall be sanctioned by the appointing authority i.e. Government in Higher Education Department. Extension of joining time beyond 120 days shall also be sanctioned by the Higher Education Department, but with prior concurrence of Finance Department.

Leave Travel Concession (LTC)

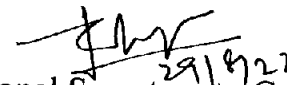
Leave Travel Concession in respect of Government College Teachers belonging to Odisha Education Service (College Branch) cadre and Odisha Education Service (State's Scale of Pay) cadre shall be sanctioned by the authority competent to sanction the associated leave depending on the nature and duration of leave as given in the table above. For example, if a teacher avails 6 days CL or EL to avail LTC facility, Principal of the said college, being the competent authority to sanction 6 days CL or EL, shall sanction the LTC claim. Government College Teachers and non-teaching staff, being State Government employees, can avail LTC facility as per the State Government LTC Rules. Currently, State Government employees can avail LTC facility once in 10 (ten) years subject to maximum 3 (three) times during the entire service period.



Principal Secretary to Government


Memo No. 36212 /HE, Dated: 29.8.22

Copy forwarded to the Finance Department, Odisha/S & ME Department, Odisha/A.G. (A&E), Odisha, Bhubaneswar for kind information and necessary action.


29/8/22
Additional Secretary to Government


Memo No. 36213 /HE, Dated: 29.8.22

Copy forwarded to the Director, Higher Education/ SSB, Odisha/ Director, Higher Secondary Education, Odisha / RDE, Balasore/ Berhampur / Bhubaneswar/ Jeypore / Sambalpur / Principals of all Government Degree Colleges/ Government Higher Secondary Schools /Teacher Education Colleges for information and necessary action.


29/8/22
Additional Secretary to Government

Memo No. 36214 /HE, Dated: 29.8.22

Copy forwarded to GCET-A Section/GCNE Section/TE Section/FE Section/IT Section/GCET-B Section (Guard file-3 Spares) for information and necessary action.


Additional Secretary to Government