



**Government of Odisha**

**Department of Social Security & Empowerment of Persons with Disabilities**

\*\*\*

No. SSEPD-DA5-DA-0001-2025- 9807 /SSEPD Dt. 26.08.2025

**NOTICE INVITING TENDER**

SSEPD Dept. invites tender for selection of agency for supply of readymade Aids/ Appliances under Bhimabhoi Bhinnakhyama Samarthya Abhiyan (BBSA) Scheme as per the following schedule.

Complete set of bidding document is available on e-tender website <http://www.tendersodisha.gov.in> from 25.08.2025 up-to 15.09.2025(05.00 PM). Pre-bid meeting will be held on 04.09.2025 (3:30PM). The last date of submission bid is 15.09.2025(05.00 PM). Interested Agencies/Firms may visit above website for details on the tender process and schedule of requirements.

The SSEPD Department reserves all rights to accept or reject all or any of the bids at any stage without assigning any reasons thereof.

**N.B:-**All subsequent addendums / corrigendum to the tender shall be hosted in the Government of Odisha e-tender portal [www.tendersodisha.gov.in](http://www.tendersodisha.gov.in)

*[Handwritten signature]*  
26/8/25

**DIRECTOR, SSEPD Deptt.**

**Director  
SSEPD Department**



**SOCIAL SECURITY & EMPOWERMENT OF PERSONS WITH  
DISABILITIES DEPARTMENT (SSEPD)**

BIDDING DOCUMENT

FOR

**TENDER FOR SELECTION OF AGENCY FOR SUPPLY OF  
READYMADE AIDS/ APPLIANCES UNDER BHIMA BHOI  
BHINNAKSHYAMA SAMARTHYA ABHIYAN (BBSA) SCHEME**

BID REFERENCE NO.: SSEPD-DA5-DA-0001-2025/9807

DATE: 25.08.2025

WEBSITE: [ssep.odisha.gov.in](http://ssep.odisha.gov.in)

E-MAIL: [ssepodisha@gmail.com](mailto:ssepodisha@gmail.com)/ [ssepdda5@gmail.com](mailto:ssepdda5@gmail.com)

**Contents**

Section	Topics	Page No.
Section I	Notice Inviting Tenders (NIT)	2-4
Section II	Instructions to Bidders	5-6
Section III	Evaluation of Bid	7
Section IV	Scope of the Work	8
Section V	Eligibility Criteria	9
Section VI	Terms and Conditions	10-12
Section VII	Appendices (Appendix A to G)	13-25
Section VIII	Quantities to be supplied and destinations	26-28



**SOCIAL SECURITY & EMPOWERMENT OF PERSONS WITH  
DISABILITIES DEPARTMENT (SSEPD)**

**Ph.No.0674-2390116, FAX-0674-2391976**

**E-mail- [ssepddisha@gmail.com](mailto:ssepddisha@gmail.com)/ [ssepdda5@gmail.com](mailto:ssepdda5@gmail.com)**

**Section-I**

**NOTICE INVITING TENDERS (NIT)**

**Bid Reference No.: SSEPD-DA5-DA-0001-2025/ 9807**

**Date: 25/08/2025**

1. Director, SSEPD invites sealed tenders from the Original Equipment Manufacturer (OEM) / OEM authorized vendors for supply of readymade items of Aids/Appliances under BBBSA schemes to Districts/DDRCs under two bid systems (Technical & Financial) as per the following schedule.
  
2. **This document contains eight sections as follows:**
  - Section I Notice inviting Tender
  - Section II: Instruction to Bidder
  - Section III: Procedure for evaluations of bids
  - Section IV: Job description
  - Section V Eligibility Criteria
  - Section VI: Terms and Conditions
  - Section VII: Appendices (1 to 4 and A to G)
  - Section VIII: Quantities to be supplied and destinations

### 3. Schedule:

Sl.	Description	Schedule (tentative)
1	Date of availability of Bid Document	25.08.2025 to 15.09.2025
2	URL of website for downloading of Bid Document	ssepd.odisha.gov.in <a href="https://tendersodisha.gov.in/">https://tendersodisha.gov.in/</a>
3	Cost of the Bid Document	Rs. 6,000/- through online payment mode.
4	Pre-bid Meeting (Date & Time)	04.09.2025, 3:30 PM  (The queries should be received up to 04.09.2025, 10:00 AM through e-mail.)
5	Venue for Pre-bid Meeting/Opening of Bid	SSEPD Department, Lokseva Bhawan, Bhubaneswar.
6	Closing Date and Time of Receipt of Bid	15.09.2025, 5 PM
7	Time, Date and Venue of Opening of Technical Bid	18.09.2025, 3:00PM;  SSEPD Department, Lokseva Bhawan, Bhubaneswar
8	Time, Date and Venue of demonstration/ presentation & Evaluation of Technical Bid, (only if required)	19.09.2025, 11:00AM  Conference hall of SIDR, Capital, Hospital Campus, Unit-6, Bhubaneswar.
9	Time, Date and Venue of Opening of Financial Bid	22.09.2025, 3:00PM;  SSEPD Department, Lokseva Bhawan, Bhubaneswar.

4. The bid document may be downloaded from the official website: <https://ssepd.odisha.gov.in/> and through e-Procurement portal ([www.tendersodisha.gov.in](http://www.tendersodisha.gov.in)) . The bidder downloading the bid document from the website will be required to deposit Rs. 6,000/- (non-refundable) through online payment mode.
5. All prospective bidders are requested to attend the Pre-bid meeting either in person or through their authorized representative. No representative is allowed to represent more than one prospective bidder. The venue, date and time are indicated in Schedule of Events as in Para 3 above.

Bidders shall ensure that their bids complete in all respects, shall be submitted on before the closing date & time indicated in Para 3 above, failing which the bid will be treated as late bid and will not be considered.

The bidder shall prepare Technical Bid (Part-A) & Financial Bid (Part-B) for each section separately and should be uploaded in e-Procurement portal (<https://tendersodisha.gov.in>).

6. In the event of any of the above-mentioned dates being declared a holiday/closed day for the bid inviting authority, the bids will be received/opened on the next working day at the same time.

7. The bid documents are not transferable.

All subsequent addendums / corrigendum to the tender shall be hosted in the portal <https://ssep.d.odisha.gov.in/>; hosted in the Government of Odisha e-tender portal [www.tendersodisha.gov.in](http://www.tendersodisha.gov.in)

8. All bids must be accompanied by Earnest Money Deposit (EMD) amount of Rs.80,00,000/- (Rupees Eighty Lakhs) only in favour of "Director, SSEPD" payable at Bhubaneswar. Earnest Money Deposit in any other form will not be accepted. Earnest Money Deposit will not earn any interest. Bids without EMD shall be rejected. However, the registered MSME/start-ups bidder agency is exempted from EMD as per FDOM No. 21926 dated 12.08.2015 and Ministry of Finance, Govt. of India OM No. F.20/2/2014-PPD(Pt) dtd. 25.07.2017 and copies of required documents should be submitted for claiming exemption.

**Sd/-**

**Director,**

**SSEPD Department.**

## Section II

### INSTRUCTIONS TO BIDDER

#### 1. General Instructions:

- a. The bidder should prepare and submit its offer as per instructions given in this section.
- b. The bids shall be complete with all documents. Those submitted by fax or by email with attachments shall not be considered.
- c. The bids which are for only a portion of the materials/components shall not be accepted.
- d. The bids (technical and financial) shall be submitted (with a covering letter as per Appendix- B) before the last date of submission. Late bids shall not be considered.
- e. The prices quoted shall be firm and shall include all applicable taxes and duties. This shall be quoted in the format as per attached Appendix 'H' only.

#### 2. Earnest Money Deposit (EMD)

- a. The bid shall be accompanied by Earnest Money Deposit (EMD) Rs.80,00,000/- (Rupees Eighty Lakhs) only in as per the instruction available in the e-Procurement portal ([www.tendersodisha.gov.in](http://www.tendersodisha.gov.in)) at the time of bidding. as specified in the Notice Inviting Tender (NIT).
- b. Registered MSME/start-ups bidder agencies are exempted from EMD as per FDOM No. 21926 dated 12.08.2015 and Ministry of Finance, Govt. of India OM No. F.20/2/2014-PPD(Pt) dtd. 25.07.2017; copies of required documents should be submitted for claiming exemption. However, **they cannot bid to for any product they do not manufacture in Odisha.**
- c. The EMD of unsuccessful bidder will be returned to them without any interest, after conclusion of the resultant contract. The EMD of the successful bidder will be returned without any interest, after completion of the terms of contract.
- d. EMD of a bidder shall be forfeited without prejudice to other rights of the procurer, if the bidder withdraws from the Bid in any respect within the period of validity of its Bid or if it comes to notice that the information/documents furnished in its Bid is incorrect, false, misleading or forged. In addition to the aforesaid grounds.

#### 3. Preparation of Bid

The bidder shall prepare Technical Bid (Part-A) & Financial Bid (Part-B) for each section separately and should be uploaded in e-Procurement portal (<https://tendersodisha.gov.in>).

##### I. The "TECHNICAL BID" which shall include the following:

1. Check List as per Annexure-B
2. Tender document cost in the shape of Demand Draft drawn in favour of "Director, SSEPD" payable at Bhubaneswar.
3. EMD in the shape of Demand Draft drawn in favour of "Director, SSEPD" payable at Bhubaneswar or exemption claim.
4. Original Bid document duly stamped and signed by the authorized personnel in each page confirming the performing the assignment.

5. Particulars of the bidder as per Appendix "C"
  6. Turnover certificate as per Appendix "D" and copy of the Income Tax Returns acknowledgement for last three financial years.
  7. Copy of the certificate of registration, GST with the appropriate authority.
  8. The bidder shall provide copies of work order in public sector in last three years per proforma given in "Appendix E".
  9. A duly notarized declaration from the bidder in the format given in the Appendix "F" to the effect that the firm has neither been declared as defaulter or black-listed by any competent authority of a Government Department under Government of India or Government of any State and list of litigations.
- II. The "**FINANCIAL BID**". Prices shall be inclusive of all taxes & duties and quoted in the proforma enclosed at Appendix "G" as per scope of work to be rendered.

**4. Bid & Contract Validity Period**

The bids shall remain valid for 90 days from the date of submission of bid for the purpose of finalization of bid and the prices quoted shall remain valid for the duration of the contract.

**5. Bid Submission**

The bidder shall prepare Technical Bid (Part-A) & Financial Bid (Part-B) for each section separately and should be uploaded in e-Procurement portal (<https://tendersodisha.gov.in>).

**6. Opening of Bids:**

The technical bid will be opened at the time & date specified in the schedule of events in Section-1. The bidders or their authorized representative may attend the bid opening if they so desire.

## **Section - III**

### **EVALUATION OF BIDS**

#### **1. Scrutiny of Bids**

The bids will be scrutinized by the evaluation committee appointed by the authority to determine whether they are complete and meet the essential and important requirements, conditions and whether the bidder is eligible and qualified as per criteria laid down in the bid document. The bids, which do not meet the aforesaid requirements, are liable to be treated as non-responsive and may be ignored. The decision of the procurer as to whether the bidder is eligible and qualified or not and whether the bid is responsive or not shall be final and binding on the bidders. Financial bids of only those bidders, who qualify on technical bid, will be considered and opened

#### **2. Infirmary/ Non-Conformity**

The Department may waive minor infirmity and/or non-conformity in a bid, provided it does not constitute any material deviation. The decision of the procurer as to whether the deviation is material or not, shall be final and binding on the bidders.

#### **3. Bid Clarification**

Wherever necessary, the procurer may at its discretion, seek clarification from the bidders seeking response by a specified date. If no response is received by this date, the procurer shall evaluate the offer as per available information in the bid.

#### **4. Bid Evaluation**

The technical bids shall be evaluated based on the eligibility criteria, documents furnished in the bid in support of that including the requirement/terms & conditions of the bid and clarification received from the bidders. The agency will be required for demonstration and presentation of their product before the evaluation committee. The technical specifications of product shall be verified and examined by the evaluation committee. The technical bids which do not meet the aforesaid eligibility/ requirements of the bid are liable to be treated as non-responsive. Financial bids of only those bidders, who qualify in their technical bid, will be opened and evaluated.

#### **5. Selection Process**

The selection should be done on Least Cost basis in the financial price quote. The bidders shall have to quote the cost in the format of Price Bid -Appendix "G" up to maximum two decimal digits after the decimal point. The technically qualified bidder with the lowest quoted price shall be selected.



## Section-IV

### SCOPE OF THE WORK

The selected agency shall be responsible for supply of readymade items of Aids/Appliances under BBSA schemes to Districts/DDRCs/SIDR/SIEP of Odisha.

**a. List of aids/appliances and quantities:**

The detailed list of **aids/appliances** with their specifications and quantities required are annexed at Annexure-1. It must be noted that the quantities are not binding, and maybe reduced based on the demand from the district units. The Department reserves the right to order less number of items than is listed in Section VIII , or not order at all.

**b. Delivery of goods:**

The selected agency should deliver the goods to DSSOs/authorities at the designated destinations within 10 days of issue of supply order(s) at the locations mentioned in the supply order(s).

**c. Payment Authority:**

The bills will be paid by the Department through a designated DDO after receipt of stock entry report and certification on the quality of goods received from the destinations.

## Section-V

### ELIGIBILITY CRITERIA

1. The Bidder shall be a sole supplier (Company /Society /Trust). Consortium of companies is not allowed. The bidder should be registered in India with relevant act, such as a Company (Companies Act 2013) / Partnership Firm (Indian Partnership Act 1932/Limited Liability Partnership Act 2008), Society (Societies Registration Act 1860) or a Trust (Indian Trust Act 1882) and its amendments thereof.
2. Registered MSME/start-ups bidder agencies are eligible to bid for only those items they manufacture in their units in Odisha; they are exempted from EMD. However, **they cannot bid to for any product they do not manufacture in Odisha**. They must submit the Production Certificate from the Department of Industries in support.
3. **Only MSME/ start-ups based in Odisha are eligible to bid for the item LD5 – Tricycle (manual)**. Other bids will be rejected.
4. Must have a PAN/TAN under Income Tax Act and GST and should furnish the copy of certificates and returns filed before competent authorities.
5. The bidder shall have an average annual turnover of **Rs. Five Crore** or more in any three financial years in the last five years. Information on audited annual turnover shall have to be furnished as per the format "Appendix C" duly supported by audited accounts statements.
6. The bidder is required to furnish the audited balance sheet, turnover certificates of the last three financial years duly signed by a Chartered accountant.
7. The bidder shall have supplied appliances required by PwDs, Medical Equipment & Instruments to Govt. Departments / PSU etc. with an average worth of **Rs. Five Crore** in any three years in the last five years. In support of this, an experience certificate and successful completion of such work orders during last three years should be submitted as per proforma in Appendix 'D'.
8. Bidder Should not have any track record of contract termination of the previous assignments or any adverse report of performance or blacklisted by any state Govt./ Central Govt. Organization. Bidder who has been blacklisted / debarred/banned by any State Government/Central Govt. Organization / State Medical Corporations will not be eligible to participate in the tender during the blacklisting/debarred period. (Declaration mandatory as at Appendix "E ")
9. The bidder shall give an Affidavit/ declaration of all on-going litigations it is involved in with any government agency/state/central department.

## Section-VI

### TERMS AND CONDITIONS

1. **By the mere fact of participating in this tender, and quoting the prices, the bidder is deemed to have agreed to all the terms and conditions of this tender; the bidder cannot subsequently dispute any terms or conditions of this tender, nor on the prices they quoted in any court of law. Any person not agreeing to the terms and conditions in this tender is free to dispute it, and need not participate in this tender. All such bids will be summarily rejected; no bidder can participate under protest.**

2. **Signing of Contract:**

The procurer shall issue the Notice for Award of Contract to the successful bidder within the bid validity period. And the successful bidder will be required to sign and submit the contract unconditionally within 15 days of receipt of such communication.

3. **Modification to Contract:**

The contract when executed by the parties shall constitute the entire contract between the parties in connection with the jobs / services and shall be binding upon the parties. Modification, if any, to the contract shall be in writing and with the consent of the parties.

4. **Income Tax Deduction at Source:**

Income tax deduction at source shall be made at the prescribed rates from the bidder's bills. The deducted amount will be reflected in the requisite Form, which will be issued at the end of the financial year.

5. **Supply and Payment:**

The selected agency shall supply goods within 10 days of receiving orders from the Department; it shall ensure that the goods supplied are entered into the Inventory of the Department. It shall raise its invoice on completion of supply of goods duly accompanied by evidences. The invoice should be checked & countersigned by DSSO of concerned district. The payment will be released by the Department through a designated Drawing & Disbursing Officer within 30 days of submission of invoice through ECS for all invoices raised. The payment will be subject to TDS as per Income Tax Rules and other statutory deductions as per applicable laws.

6. **Warranty:**

The bidder shall give a warranty of one year for all the Aids & Appliances supplied under the Contract, except item HI1, Digital Hearing Aid, from the date of last delivery of the complete goods. The warranty terms for the Digital Hearing Aid are mentioned in the specifications under Section VII. During the warranty period, if any mistakes or shortfall noticed by the DSSO at delivery point shall be reported the Director, SSEPD Deptt. and the same shall be corrected / replaced by the vendor without any extra cost. The Vendor has to strictly abide with the declarations / clauses within this warranty period.

7. **Termination of Contract:**

- a. The Director, SSEPD Deptt. may terminate the contract, if the successful vendor withdraws its bid after its acceptance or fails to fulfil any other contractual obligations. In that event, the procurer will have the right to procure the goods from next eligible bidder and the extra expenditure on this account shall be recoverable from the defaulter. The earnest money deposited by the defaulter shall also be recovered to pay the balance amount of extra expenditure incurred by the procurer.
- b. Prior to the termination, the agency will be served notice of termination explaining the reasons and will be given an opportunity to rectify the services within 15 days failing which the contract will be terminated.

**8. Arbitration:**

- a. If dispute or difference of any kind shall arise between the Director, SSEPD Deptt. and the agency in connection with or relating to the contract, the parties shall make every effort to resolve the same amicably by mutual consultations.
- b. If the parties fail to resolve their dispute or difference by such mutual consultations within thirty days of commencement of consultations, then either Director, SSEPD Deptt. or the agency may give notice to the other party of its intention to commence arbitration, as hereinafter provided. The applicable arbitration procedure will be as per the Arbitration and Conciliation Act, 1996 of India. In that event, the dispute or difference shall be referred to the sole arbitration of an officer to be appointed by both the parties as the arbitrator. If the arbitrator to whom the matter is initially referred is transferred or vacates his office or is unable to act for any reason, he/she shall be replaced by another person appointed by both the parties to act as Arbitrator Such person shall be entitled to proceed with the matter from the stage at which it was left by his predecessor The award of the provision that the Arbitrator shall give reasoned award in case the amount of claim in reference **exceeds Rupees One Lakh (Rs.1,00,000/-)**.
- c. Work under the contract shall, notwithstanding the existence of any such dispute or difference, continue during arbitration proceedings and no payment due or payable by the Director, SSEPD Deptt. or the agency shall be withheld on account of such proceedings unless such payments are the direct subject of the arbitration.
- d. In the case of such failure, the dispute shall be referred to a sole Arbitrator who would be the Commissioner-cum-Secretary, SSEPD Deptt.
- e. It will be the Parties' and the Arbitrator/s endeavour to finalize proceedings within 60 days.
- f. Reference to arbitration shall be a condition precedent to any other action at law.
- g. Venue of Arbitration: The venue of arbitration shall be Bhubaneswar.
- h. The proceedings of Arbitration shall be in English language.
- i. The Arbitrator's award shall be substantiated in writing. The court of Arbitration shall also decide on the costs of the Arbitration procedure.
- j. The Parties hereto shall submit to the Arbitrator's award and the award shall be enforceable in any competent court of law.
- k. The Department may terminate this Contract, by giving a written notice of Termination of minimum 30 days, to the Vendor if the Vendor fails to comply with any decision reached consequent upon arbitration proceedings.

xx. The contract shall be interpreted in accordance with the Indian law/Contract Act.

**9. Applicable Law and Jurisdiction of Court:**

The contract shall be governed by and interpreted in accordance with the laws of India for the time being in force. The Civil Court located at Bhubaneswar and High Court of Orissa located at Bhubaneswar shall have jurisdiction to decide any dispute. It is specifically agreed that no other Court shall have jurisdiction in the matter.

**10. Other Terms & Conditions:**

- a. The agency will be obliged with the provisions of a Contract Agreement and terms and conditions therein. It could be cancelled at any time after providing an opportunity of hearing by the Authority, in case the Empanel agency does not follow the rules, regulations and terms and condition of the contract.
- b. The agency shall abide by all the guidelines issued by the Authority and statutory bodies. In case of violation the contract could be terminated after providing an opportunity of hearing to the service provider, at one month's notice.
- c. Sub-Contracting of Supply of goods will not be permissible in any form. If awarded a contract pursuant to this Notice Inviting Tender (NIT), the selected Bidder shall be responsible for completion of project. Sub-contracting of the Contract will lead to termination of contract and forfeiture of Performance Guarantee.
- d. The Authority shall receive Bids pursuant to this tender document in accordance with the terms set forth herein as modified, altered, amended and clarified from time to time by the Authority and all Bids shall be prepared and submitted in accordance with such terms on or before the date specified in the tender for submission of Bids.
- e. This tender does not entail any commitment on the part of SSEPD Deptt, Govt. of Odisha or district authorities either financial or otherwise. It reserves the right to accept or reject any or all bids without incurring any obligation to inform the affected applicant/s of the grounds. The bids will be evaluated based on the information provided.

**SECTION VII**

**(Appendix, Check List of Technical Bid Envelop & Contract Form)**

## APPENDIX-A

### LIST OF AIDS/APPLIANCES WITH TECHNICAL SPECIFICATIONS, ESTIMATED QUANTITIES

SL No	Item Code	Products	Quantity
1	ID1	ADL KIT FOR 3-6 YEARS	626
2	ID2	Teaching Learning Kit – 3-6 yrs.	646
3	ID3	Teaching Learning Kit – 7-11 yrs.	935
4	ID4	Teaching Learning Kit – 12yrs. above	905
5	ID5	Sensory Integration Kit- 0-3 yrs.	458
6	ID6	Sensory Integration Kit- 0-6 yrs.	462
7	ID7	Sensory Integration Kit- 12 yrs. & above	590
8	ID8	MR KIT	1011
9	VI1	SMART CANE	1,735
10	VI2	DIGITAL VOICE RECORDER	1,015
11	VI3	Low Vision Kit	1,027
12	LD1	CP CHAIR	898
13	LD2	Pair of Auxiliary Crutches (PAC-39)	1,354
14	LD3	Pair of Auxiliary Crutches (PAC-40)	1,298
15	LD4	ROLLATOR	484
16	LD5	TRICYCLE MANUAL	2,790
17	LD6	Walker (Adult Size)	1,752
18	LD7	Wheel Chair (Adult)	1,107
19	LD8	Wheel Chair with Commode (Adult)	1,027
20	LD9	Wheel Chair (Child)	893
21	LD10	COMMODE CHAIR	732
22	HI1	BTE HEARING AID (DIGITAL) - MILD TO PROFOUND	4,870

## 1. TECHNICAL SPECIFICATION

A . Aids/ Appliances for Intellectual disability & Autism			
Sl. No.	Item Code	ITEM	SPECIFICATIONS
1	ID1	ADL KIT FOR 3-6 YEARS	Universal cuff, Nail cutting, Soap holder, Button hook, Zipper pull, Writing aid, Adapted pen with positioning splint, Rubber Gloves, Insulated scissors, Insulated tumbler, Adapted Glass holder, Wider brim plate, Long handled lever tap.
2	ID2	Teaching Learning Kit – 3-6 yrs.	<p>1. <b>Teaching Aids:</b> Visual aids, charts, posters, and flashcards to reinforce concepts and engage students.</p> <p>2. <b>Manipulatives:</b> Hands-on materials, such as counting blocks, shapes, and puzzles, to promote interactive learning in mathematics and other subjects.</p> <p>3. <b>Educational Games:</b> Board games, card games, and interactive activities that make learning enjoyable and foster critical thinking.</p> <p>4. <b>Learning Resources:</b> Textbooks, workbooks, reference materials, and worksheets that align with the curriculum and learning objectives.</p> <p>4. <b>Multimedia Tools:</b> Educational videos, digital resources, and interactive software that enhance understanding and retention.</p> <p>5. <b>Writing Materials:</b> Stationery, writing boards, and notebooks for students to practice writing and note-taking.</p> <p>7. <b>Science Kits:</b> Laboratory equipment and materials for conducting hands-on experiments and scientific investigations.</p> <p>8. <b>Language Resources:</b> Books, audio materials, and language learning aids to develop language skills.</p> <p>9. <b>Assessment Tools:</b> Evaluation materials, quizzes, and tests to assess student progress and understanding.</p> <p>10. <b>Teacher's Guide:</b> A guidebook with lesson plans, teaching strategies, and tips to effectively use the kit resources in the classroom. The Teaching Learning Kit aims to promote active learning, critical thinking, and creativity among students while supporting teachers in delivering effective lessons.</p>
3	ID3	Teaching Learning Kit – 7-11 yrs.	Studies of science, technology, engineering and mathematic (S.T.E.M.) at a young age. It can also be a fantastic way to guide children toward a S.T.E.M. career. Engages them with hands-on activities to learn about Earth Science concepts.
4	ID4	Teaching Learning Kit –	Most Comprehensive Science Kit, Stem-Based Kid, Gift of a Lifetime, Child Bonding, Highest Standard in Toys

		12yrs. above	
5	ID5	Sensory Integration Kit- 0-3 yrs.	Sensory Wooden Toy: This toy contains wooden tongs, spoons, wooden scoops, and a wooden cup. Kids can do scooping, pouring, filling, dumping, kneading, filling, measuring using their own imagination. Sensory bin tool toys are additions.
6	ID6	Sensory Integration Kit- 0-6 yrs.	1KG Rainbow Rice (6 colours), 500gms Kinetic Sand, 250gms Slime Sand, 1 Bug-catching Scissor, 1 pair Jumbo Tongs, 1 Wooden Bowl, 2 Wooden Scoopers, 10 Pompoms and 10 Beads.
7	ID7	Sensory Integration Kit- 12 yrs. & above	V-Pen, Uni-Tip, Pointed-Tip, Talk-Tip, Hickey Bite Oro-Tube, TT-LR, TT-UD And Tongue-Steer
8	ID8	MR KIT	Multi-Sensory Inclusive Educational (MSIED) Kit has designed for educational purpose for Mentally Retarded children. Depending upon severity of ID, various tools are designed to develop the ADL practice in the ID children.



<b>B. - Aids/ Appliances for Visual disability</b>			
<b>Sl. No.</b>	<b>Item Code</b>	<b>ITEMS</b>	<b>SPECIFICATION</b>
1	VI1	SMART CANE	Smart Walking Cane with LED Lights, Automatic Alarm System, FM Radio, USB Charging, Adjustable Walking Stick for Seniors, Men, Women
2	VI2	DIGITAL VOICE RECORDER	Thin, light and easy to carry voice recorder Direct USB built-in for easy connection to PC Up to 4GB of built-in storage, expandable via micro SD (SDHC/SDXC) cards Record in MP3/LPCM with a high sensitivity S- Microphone Record in optimized audio capture settings for music frequencies. Reduces the impact of by wrong microphone sensitivity settings Wider, brighter LED to make it easy to recognize when you're recording Supplied AAA battery will last for up to 55 hours.
3	VI3	Low Vision Kit	High Power Magnification.

### C. Aids/Appliances for Locomotor disability

SL. No.	Item Code	ITEMS	SPECIFICATION
1	LD1	CP CHAIR	CP Chair cum Standing Frame has a wide secure base for stability with activity table to facilitate learning or play. CP Chair cum Standing Frame has a wide secure base for stability with activity table to facilitate learning or play.
2	LD2	Pair of Auxiliary Crutches (PAC-39)	High strength with special aluminium alloy frame provides high load bearing & stability. Anatomical & Ergonomic hand grip and contoured underarm piece with very comfortable, highly resilient, elastomeric cushioning pad. Wing nuts for quick, easy, accurate height adjustments. It must Anti slip and grip . Easy to adjust height, easy to clean, light weight, aesthetic design, long functional life and durable.
3	LD3	Pair of Auxiliary Crutches (PAC-40)	High strength with special aluminium alloy frame provides high load bearing & stability. Anatomical & ergonomic hand grip and contoured underarm piece with very comfortable, highly resilient, elastomeric cushioning pad. Wing nuts for quick, easy, accurate height adjustments. It must Anti slip and grip . Easy to adjust height, easy to clean, light weight, aesthetic design, long functional life and durable.
4	LD4	ROLLATOR	Lightweight aluminium frame with unique features - such as a PU padded seat, a comfortable foam backrest, removable basket and is easily foldable, Dual height adjustment wherein the ground to seat as well as the height of the handles can be adjusted to accommodate all its users comfortably. Can be used both in indoor and outdoor areas. Comfortable and durable PU seat with removable storage container.
5	LD5	TRICYCLE (MANUAL)*  <b>*Reserved exclusively for Odisha based MSME / Start ups.</b>	<b>Integrated front wheel drive and steering</b> , single transmission, single chain; accessible height; Frame: 25.4 mm OD and 38 mm OD of 1.8 mm, ERW quality M.S. pipe. User weight up to 120 kg; brakes on both rear wheels (a model is kept in the Department; <b>all tricycles with two separate transmissions for the rear wheels shall be rejected</b> ).
6	LD6	Walker (Adult Size)	High load bearing capacity minimum of 100 KG. With Seat and wheels. Foldable, easy to

			carry, fold and transport. Anti-slip and enhanced grip increase confidence of the user. Easy to adjust height, easy to clean, light weight, Aesthetic design, long functional life and durable.
7	LD7	Wheel Chair Adult	High load bearing capacity minimum of 100 KG. Seats- Nylon & Fire retardant with anti – allergic properties, Rims– Aluminium rims, Wheels– Studded wheels and Polyurethane tyres, Frames– Steel frames and power coated with glossy finish, Plastic components– Engineering plastics (Nylon grades), Brakes– Heavy duty brakes, Other steel parts –The other steel parts in the wheel chair may coated with superior quality of zinc/ nickel.
8	LD8	Wheel Chair with Commode Adult	Anatomical Shaped back, Reclinable and removable middle part of the seat, removable soft PU rear wheels, Directional front wheels, Smooth operated brakes.
9	LD9	Wheel Chair Child	Compact n Robust, User max weight- 60 to 80kg, Weight- 15-20kg.
10	LD10	COMMODE CHAIR	Users wheight-120kg, Seat Width-46cm, Chair Weight-8kg max, Adjustable Height.

**D. Aids/ Appliances for Speech & Hearing disability**

S. No.	Item Code	ITEMS	SPECIFICATION
<b>1</b>	HI1	<b>Digital Behind The Ear (BTE) HEARING AID</b>	<p>Hearing loss fitting range – 70 to 120 dB or higher</p> <p>Channels- 12 or more,</p> <p>HF Average OSPL-90 -119-125 dB or higher,</p> <p>HF Average Full-on Gain (50/60 dB input)- more than 70 dB</p> <p>Gain – more than 86 dB,</p> <p>Frequency Range- 300 Hz- 6000 Hz,</p> <p>Max. OSPL 90- above 140 dB,</p> <p>HFA OSPL 90, Total Harmonic Distortion, etc: as per IEC 60118/7 (2005 &amp; above) standards</p> <p>Feedback cancellation</p> <p>Programmable: Yes, 3 or more.</p> <p>Noah Integration- Yes</p> <p>Accessories: BTE Eartip (3 Eartips), 1 Cleaning tool, 3 strips of Battery (Zinc Air), Dehumidifier kit,</p> <p>Remote Fine Tuning Software: Yes</p> <p>Warranty – <b>2 Years from the date of issue to the beneficiary</b> (not from the date of supply)</p> <p>Immediate onsite Service support at the extension centres, in case of repair.</p> <p>Service for the supplied hearing aid and the necessary accessories should be available in the market for a minimum period of 5 years from the date of supply.</p>

## APPENDIX-B

### CHECK LIST

(To be submitted in Technical Bid Envelop)

The documents have to be arranged serially as per the order mentioned in checklist for ease of scrutiny.

SL No	Item	Whether Included Yes/No	Page No.
1	Format (Check List)		
2	Bid Document Cost of Rs.6,000/-as DD		
3	The Earnest Money Deposit(s) of Rs. 80 Lakhs as DD		
4	Appendix-C (Particulars of the Bidder)		
5	Copy of the Registration Certificate of the Firm		
6	Copy of PAN		
7	Copy of the GST registration certificate & returns		
8	Copy of ISO certification if any		
9	Appendix-C (Turnover certificate)		
10	Copies of the annual audited statement for FY 2022-23,2023-24 and 2024-25		
11	Copies of the Income Tax Return for past five financial years		
12	Appendix-D (Assignments of successfully completed contracts during the last three years)		
13	Copies of the Contract / Work Order in support of the information provided in Appendix-D		
14	Appendix-E (Declaration Affidavit on Stamp Paper)		

Signature of the bidder.....

## APPENDIX-C

### PARTICULARS OF THE BIDDER

(To be submitted in Technical Bid Envelop)

1. Name:
2. Registered Address
3. Communication Address
4. Phone (Land Line / Mobile)
5. email id
6. Type of Organization Partnership/Company/Trust/Not for Profit Organization
7. Registration:
  - a. Registration no. of the firm
  - b. GST
  - c. PAN No.

(pl. furnish the photocopies of the above certificates in the technical bid envelop)

8. Copy of Income Tax Return for past three financial years
9. Bank Details of the Bidder

The bidder shall have to furnish the Bank Details as mentioned Payment for services if any (if selected)	<ol style="list-style-type: none"><li>a. Name of the Bank :</li><li>b. Name of the Account &amp; Full address of the Branch</li><li>c. Account no. of the bidder:</li><li>d. IFS Code of the Bank:</li></ol>
--	--

Signature of Authorized Signatory

Name & Designation:

Date:

Place:

Seal

## APPENDIX-D

### **Audited Annual Turnover Statement**

(In the letterhead of the Chartered Accountant)

The audited Annual Turnover for the last 5 (five) financial years of M/s \_\_\_\_\_ are given below and certified that the statement is true and correct.

SL No	Financial Year	Turnover in Crores (Rs.) both in figures & words
1	2020-2021	
2	2021-2022	
3	2022-2023	
4	2023-2024	
5	2024-2025	

Date:

Signature of Auditor/Chartered Accountant

Place:

(Name in Capital)

Seal

Membership No.:

NB: The annual turnover statement should also be supported by copies of audited annual statement of the last three financial years / Annual Report and the turnover figures mentioned above should be highlighted there.

## APPENDIX-E

### ASSIGNMENT OF SUCCESSFULLY

### COMPLETED CONTRACT DURING LAST THREE YEARS

(To be submitted in Technical Bid Envelop)

Details of No. of Service in Own/PPP mode Undertaken during the last five years

Sl.	Assignment Contract No. & date	Name of the Organization	Description of works provided	Contract Price of assignment (Rs.)	Date of completion of contract

\*Attach Photocopies of the contract/work order of the assignments mentioned above

Attach the users' certificates regarding satisfactory completion of assignments as mentioned on operation & management.

Signature of Authorized Signatory

Name & Designation:

Date:

Place:

Seal



## APPENDIX-F

### Declaration by Bidder.

(To be submitted in Technical Bid Envelop)

1. I / We ..... agree that we shall keep our price valid for a period of two years from the date of approval. I/We will abide by all the terms & conditions set forth in the Bid documents No...../
2. I/We do hereby declare I/We have not been de-recognized/black listed by any State Govt./Union Territory/Govt. of India/Govt. Organisation/Govt. Health Institutions.
3. I/We do hereby declare I/We have been involved in following litigations with any government agency/state/central department:

Sl. No.	Court	Case No.	O.P. No. 1	Subject of the dispute	Present status

Signature of the Bidder:

Date:

Name & Address of the Firm:

Affidavit before Executive Magistrate / Notary Public in Rs.100.00 stamp paper.

## APPENDIX-G

### FINANCIAL BID

(To be submitted in Financial Bid Envelop)

1. Name of the Bidder:  
.....
2. Quote for Cost per unit (items should confirm the specifications provided at Appendix-1. If any items found not conforming with the specification than the financial bid/contract as the case may be cancelled at any time).
3. The quoted cost should be including GST, forwarding, packing, transport, service and any other charges.
4. Any item for which price is not quoted shall be marked “**No Bid**”; it should not be left blank.

### PRICE BID

Sl No.	Item Code	Item	Unit	Quoted cost in Rs.  (including GST, forwarding, packing, transport, service and any other charges)	
				(In Words)	(In figures)
1					
2					
3					

## Section VIII

### (Quantities and Destinations)

The quantities of aids and appliances mentioned in this tender are indicative and subject to variation as per actual requirements. The successful bidder shall be responsible for the supply and delivery of the specified items to multiple destinations across various districts of the state of Odisha. The exact district-wise quantity and delivery locations will be communicated at the time of issuance of the supply order. It is expected that the bidder has the logistical capacity to deliver the items directly to each designated district within the stipulated time frame.

Sl No	District	ID1	ID2	ID3	ID4	ID5	ID6	ID7	ID8
		ADL KIT FOR 3-6 YEARS	Teaching Learning Kit – 3-6 yrs	Teaching Learning Kit – 7-11 yrs.	Teaching Learning Kit – 12yrs.Above	Sensory Integration n Kit- 0-3 yrs	Sensory Integration n Kit- 0-6 yrs	Sensory Integration Kit- 12 yrs & ABOVE	MR KIT
1	ANGUL	0	0	0	0	0	2	0	2
2	BALASORE	66	49	153	110	54	66	81	154
3	BARGARH	37	39	45	42	18	14	28	39
4	BHADRAK	5	0	0	5	0	0	5	0
5	BOLANGIR	10	10	8	15	0	0	5	60
6	BOUDH	0	0	0	0	0	0	0	0
7	CUTTACK	7	10	42	76	0	7	44	99
8	DEOGARH	0	0	0	0	0	0	0	0
9	DHENKANAL	0	0	0	0	0	0	0	0
10	GAJAPATI	0	0	0	0	0	0	0	0
11	GANJAM	26	27	36	38	29	24	40	37
12	JAGATSINGHAPUR	70	70	50	25	50	50	25	25
13	JAJPUR	0	0	0	0	0	0	0	0
14	JHARSUGUDA	0	0	0	0	0	0	0	0
15	KALAHANDI	15	12	12	5	5	7	10	16
16	KANDHAMAL	40	43	53	37	28	33	39	87
17	KENDRAPARA	10	10	10	15	15	8	15	10
18	KENDUJHAR	0	0	0	0	0	0	0	0
19	KHORDHA	50	55	60	40	45	40	35	44
20	KORAPUT	3	5	5	5	4	5	3	5
21	MALKANGIRI	27	28	33	36	23	22	25	41
22	MAYURBHANJ	35	65	55	35	45	40	37	55
23	NABARANGAPUR	42	53	124	73	35	32	72	101
24	NAYAGARH	12	13	22	15	22	25	13	20
25	NUAPADA	17	20	18	30	15	18	16	33
26	PURI	8	12	20	27	8	8	13	20
27	RAYAGADA	9	9	9	11	7	7	9	13
28	SAMBALPUR	45	23	75	120	5	4	25	0
29	SONEPUR	50	50	60	100	20	20	20	100
30	SUNDARGARH	42	43	45	45	30	30	30	50
TOTAL		626	646	935	905	458	462	590	1011

Sl No	District	VI1	VI2	VI3	LD1	LD2	LD3	LD4
		SMART CANE	DIGITAL VOICE RECORDER	Low Vision Kit	CP CHAIR	Pair of Auxillary Crutches (PAC-39)	Pair of Auxillary Crutches (PAC-40)	ROLL ATOR
1	ANGUL	46	15	23	32	23	7	17
2	BALASORE	173	208	192	130	76	60	46
3	BARGARH	39	33	48	36	25	35	21
4	BHADRAK	42	17	13	15	41	27	5
5	BOLANGIR	50	0	20	20	0	20	0
6	BOUDH	0	20	0	20	0	20	20
7	CUTTACK	19	28	9	5	2	60	37
8	DEOGARH	0	0	0	5	12	5	0
9	DHENKANAL	30	0	0	27	46	34	19
10	GAJAPATI	0	0	3	8	32	13	0
11	GANJAM	150	120	50	58	166	176	10
12	JAGATSINGHAPUR	120	0	80	20	0	0	0
13	JAJPUR	40	15	0	12	0	0	0
14	JHARSUGUDA	0	0	0	0	0	0	0
15	KALAHANDI	35	25	15	15	10	0	0
16	KANDHAMAL	124	70	86	89	98	87	84
17	KENDRAPARA	50	0	0	25	15	8	18
18	KENDUJHAR	0	0	0	0	15	70	0
19	KHORDHA	20	10	10	80	110	173	20
20	KORAPUT	31	20	14	37	34	33	11
21	MALKANGIRI	36	30	31	23	46	46	38
22	MAYURBHANJ	421	90	85	60	350	230	75
23	NABARANGAPUR	66	73	118	87	43	30	6
24	NAYAGARH	20	10	27	5	2	2	3
25	NUAPADA	94	55	59	41	66	68	15
26	PURI	9	2	5	15	6	5	9
27	RAYAGADA	20	14	21	13	40	16	5
28	SAMBALPUR	15	30	30	0	0	0	0
29	SONEPUR	25	30	40	20	10	10	5
30	SUNDARGARH	60	100	48	0	86	63	20
TOTAL		1735	1015	1027	898	1354	1298	484

Sl No	District	LD5	LD6	LD7	LD8	LD9	LD10	HI1
		TRICYCLE MANNUAL	Walker (Adult Size)	Wheel Chair Adult	Wheel Chair with Commode Adult	Wheel Chair Child	COMMODE CHAIR	BTE HEARING AID (DIGITAL) - MILD TO PROFOUND
1	ANGUL	69	56	0	12	21	8	0
2	BALASORE	157	79	183	170	119	155	249
3	BARGARH	95	61	60	92	42	84	266
4	BHADRAK	45	45	25	13	10	0	55
5	BOLANGIR	25	10	50	0	0	0	0
6	BOUDH	70	20	0	20	25	0	35
7	CUTTACK	380	2	20	5	3	3	125
8	DEOGARH	0	58	0	0	0	0	0
9	DHENKANAL	85	55	70	40	11	31	40
10	GAJAPATI	53	10	25	0	10	0	186
11	GANJAM	315	52	0	20	0	20	0
12	JAGATSINGHAPUR	94	150	0	10	10	20	700
13	JAJPUR	0	15	0	0	0	0	0
14	JHARSUGUDA	0	30	0	5	0	0	0
15	KALAHANDI	37	30	42	9	40	10	10
16	KANDHAMAL	102	118	137	108	97	87	189
17	KENDRAPARA	122	95	7	15	52	30	375
18	KENDUJHAR	10	0	0	0	0	0	240
19	KHORDHA	100	70	0	60	50	20	520
20	KORAPUT	35	95	64	26	41	18	209
21	MALKANGIRI	51	24	15	42	43	36	75
22	MAYURBHANJ	410	335	125	70	80	50	600
23	NABARANGAPUR	70	71	23	30	51	19	0
24	NAYAGARH	120	8	5	28	17	28	130
25	NUAPADA	118	111	97	56	92	45	97
26	PURI	40	13	44	11	8	9	52
27	RAYAGADA	19	19	15	5	11	4	17
28	SAMBALPUR	50	0	50	150	10	35	0
29	SONEPUR	20	20	0	10	20	10	100
30	SUNDARGARH	98	100	50	20	30	10	600
TOTAL		2790	1752	1107	1027	893	732	4870

Authorized Signatory