



ODISHA COMPUTER APPLICATION CENTRE  
**REQUEST FOR PROPOSAL**  
Enq.No.-OCAC-SEGP-INFRA-0083-2025-26018

Odisha Computer Application Centre (OCAC) invites Request for Proposal (RFP) for Selection of System Integrator for Supply, Installation, Testing and Commissioning of Active LED Video Wall Display System and Audio System at Lok Bhvan, Bhubaneswar. For details please visit websites [www.ocac.in](http://www.ocac.in) & [www.odisha.gov.in](http://www.odisha.gov.in).

The bid shall be submitted in electronic mode only in the portal <https://enivida.odisha.gov.in> latest by **30.03.2026, 3:00 P.M.** OCAC reserves the right to accept/reject any/ all bids without assigning any reason thereof.

General Manager(Admin), OCAC, Plot No.-N-1/7-D, Acharya Vihar,  
P.O.-RRL, Bhubaneswar-751013, Ph.-2567280/ 2567064/ 2567295

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**Request for Proposal (RFP) for Selection of  
System Integrator for Supply, Installation,  
Testing & Commissioning of Active LED Video  
Wall Display System and Audio System at the  
Lok Bhavan, Bhubaneswar**

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**RFP Enq. No.: OCAC-SEGP-INFRA-0083-26018 Dated  
27-02-2026**



**(RFP RESPONSE TO BE SUBMITTED IN e-TENDER MODE  
ONLY THROUGH e-NIVIDA PORTAL:  
<https://enivida.odisha.gov.in>)**

## **Instruction to Bidders for Online Bid Submission**

e-Nivida is the complete process of eTendering, from publishing of tenders online, inviting online bids , evaluation and award of contract using the system. You may keep a watch of the tenders floated under <https://enivida.odisha.gov.in>

The will invite for online Bids. Bidder Enrolment can be done using "**Bidder Enrollment**".

The instructions given below are meant to assist the bidders in registering on the e-Nivida Portal, and submitting their bid online on the portal as per uploaded bid.

More information useful for submitting online bids on the eNivida Portal may be obtained at: <https://enivida.odisha.gov.in>

### **GUIDELINES FOR REGISTRATION:**

1. Bidders are required to enrol themselves on the eNivida Portal <https://enivida.odisha.gov.in> \_ or click on the link "**Bidder Enrollment**" available on the home page of e-tender Portal by paying the Registration fee of Rs.2,500/- + Applicable GST.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication with the bidders.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (**Only Class III Certificates with signing + encryption key usage**) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
5. Only valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID /password and the password of the DSC / e-Token.
7. The scanned copies of all original documents should be uploaded in pdf format on e-tender portal.

8. After completion of registration payment, bidders need to send their acknowledgement copy on our help desk mail id [odishaenivida@gmail.com](mailto:odishaenivida@gmail.com) , for activation of the account.

### **SEARCHING FOR TENDER DOCUMENTS**

1. There are various search options built in the e-tender Portal, to facilitate bidders to search active tenders by several parameters.
2. Once the bidders have selected the tenders they are interested in, then they can pay the Tender fee and processing fee (NOT REFUNDABLE) by net-banking / Debit / Credit card then you may download the required documents / tender schedules, Bid documents etc. Once you pay both fee tenders will be moved to the respective 'requested' Tab. This would enable the e- tender Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

### **PREPARATION OF BIDS**

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF formats. Bid Original documents may be scanned with 100 dpi with Colour option which helps in reducing size of the scanned document.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, GST, Annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Documents" available to them to upload such documents.
5. These documents may be directly submitted from the "My Documents" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process. Already uploaded documents in this section will be displayed. Click "New" to upload new documents.

## **SUBMISSION OF BIDS**

1. Bidder should log into the website well in advance for the submission of the bid so that it gets uploaded well in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document as a token of acceptance of the terms and conditions laid down by Department.
3. Bidder has to select the payment option as per the tender document to pay the tender fee / Tender Processing fee & EMD as applicable and enter details of the instrument.
4. In case of BG bidder should prepare the BG as per the instructions specified in the tender document. The BG in original should be posted/couriered/given in person to the concerned official before the Online Opening of Financial Bid. In case of non-receipt of BG amount in original by the said time, the uploaded bid will be summarily rejected.
5. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the yellow Coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
6. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
7. The uploaded bid documents become readable only after the tender opening by the authorized bid openers.
8. Upon the successful and timely submission of bid click "Complete" (i.e. after Clicking "Submit" in the portal), the portal will give a successful Tender submission acknowledgement & a bid summary will be displayed with the unique

id and date & time of submission of the bid with all other relevant details.

9. The tender summary has to be printed and kept as an acknowledgement of the submission of the tender. This acknowledgement may be used as an entry pass for any bid opening meetings.

**For any clarification in using eNivida Portal:**

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to e-tender Portal in general may be directed to the Helpdesk Support.

Please feel free to contact eNivida Helpdesk (as given below) for any query related to e-tendering.

**Phone No. 011-49606060**

**Mail id: - [odishaenivida@gmail.com](mailto:odishaenivida@gmail.com)**

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## Fact Sheet

This **Fact Sheet** comprising of important factual data on the tender is for quick reference of the bidder.

Clause Reference	Topic
Section 4.3.1	<p>A pre-bid meeting will be held on <b>07.03.2026 at 4:00 PM</b> through VC mode.</p> <p>The link for the virtual conference (VC) will be shared via email with prospective bidders who have submitted their pre-bid queries within the deadline specified in the RFP document. <b>Queries submitted after the deadline will not be entertained by OCAC.</b></p> <p>Contact Person General Manager (Admin) Email: <a href="mailto:gm_ocac@ocac.in">gm_ocac@ocac.in</a></p> <p>All the queries should be received on or before <b>06.03.2026 at 04:00 PM</b> through email only to <a href="mailto:gm_ocac@ocac.in">gm_ocac@ocac.in</a> (with a copy to <a href="mailto:odisha.ocac@gmail.com">odisha.ocac@gmail.com</a>, <a href="mailto:rajib.dash@odisha.gov.in">rajib.dash@odisha.gov.in</a>).</p>
Section 4.4.2	RFP can be Downloaded from <a href="http://www.odisha.gov.in">www.odisha.gov.in</a> or <a href="http://www.ocac.in">www.ocac.in</a> .
Section 4.5.2	The RFP document can be downloaded from <a href="http://www.ocac.in">www.ocac.in</a> or <a href="http://www.odisha.gov.in">www.odisha.gov.in</a> . The bidder must have submitted the Document fee of ₹10,000/- (Rupees Ten Thousand Only) in the shape of Demand Draft (DD)/Bank Guarantee (BG) from any Nationalized/Scheduled Commercial Bank in favor of Odisha Computer Application Centre (OCAC) payable at Bhubaneswar.
Section 4.5.3	The bidder is required to submit Earnest Money Deposit (EMD) amounting to <b>₹3,00,000/-</b> (Rupees Three Lakh Only) in shape of Demand Draft (DD) / Bank Guarantee (BG) in favour of Odisha Computer Application Centre, Bhubaneswar or Bank Guarantee issued from any of the Scheduled Banks as per the prescribed format in this RFP.
Section 4.4.4	Bidders must submit response eNivida portal ( <a href="https://enivida.odisha.gov.in/">https://enivida.odisha.gov.in/</a> ) Only
Section 4.5.2	The Proposal should be filled in by the Bidder in English language only.
Section 4.5.3	The bidder should quote price in Indian Rupees only. The offered price must be exclusive of taxes and duties. The taxes as appropriate & applicable would be paid at the prevalent rates.
Section 4.5.4	The proposal submission address is:

Clause Reference	Topic
	<p>General Manager (Admin) Odisha Computer Application Centre N-1/7-D, Acharya Vihar Square P.O.- RRL, Bhubaneswar - 751013 <i>Proposals must be submitted on or before <b>30.03.2026 by 3:00 PM through electronic mode only.</b></i></p>
Section 4.6.2	Proposals/ Bids must remain valid 180 days from the date of opening of Commercial Bid.
Section 5	<p><b>Least Cost Selection (LCS) i.e., L1 method</b> shall be used to select the bidder for this tender. The bidder is required to submit the bids General (Pre-qualification), Technical &amp; Financial bid in eNivida portal (<a href="https://enivida.odisha.gov.in/">https://enivida.odisha.gov.in/</a>) . Technical bid of those bidders who qualify in General Bid shall be opened. Financial bid of those bidders who qualify in technical criteria shall be opened. <b>Consortium bid is not allowed.</b></p>
Section 7	This project includes procurement, supply, installation, testing and commissioning of required hardware/software for Procurement, Supply, Installation, Testing & Commissioning of Active LED Video Wall Display System and Audio System at the Lok Bhavan, Bhubaneswar.
Section 7.7.5	Total project period is <b>5 years and 2 months</b> . The System Integrator must setup the Active LED Video Wall Display System with Audio System and complete delivery and installation of equipment within time frame of <b>6 weeks from the date of work order/PO.</b>

## **1 Request for Proposal**

Sealed proposals are invited from eligible, reputed & qualified bidders for Selection of System Integrator (SI) for procurement, supply, installation, testing and commissioning of Active LED Video Wall Display System at the Lok Bhavan, Bhubaneswar, Odisha. This invitation to bid is open to all bidders meeting the minimum eligibility criteria as mentioned in this RFP Document.

## **2 Structure of the RFP**

This RFP document is for Selection of System Integrator for Supply, Installation, Testing & Commissioning of Active LED Video Wall Display System at Lok Bhavan, Bhubaneswar comprises of the following.

- a) Instructions on the Bid process for the purpose of responding to this RFP. This broadly covers:
  - i) General instructions for bidding process
  - ii) Bid evaluation process including the parameters for Pre-qualification, Technical Evaluation and Commercial Evaluation for determining bidder's suitability as the system integrator
  - iii) Commercial bid and other formats
  
- b) Functional and Technical Requirements of the project. The contents of the document broadly cover the following areas:
  - i) About the project and its objectives
  - ii) Scope of work
  - iii) Functional and Technical Requirements
  - iv) Project Schedule
  - v) Service levels for the implementation partner
  - vi) Timeline of Project implementation

The bidders are expected to respond to the requirements as completely and in as much relevant detail as possible, and focus on demonstrating bidder's suitability to become the implementation partner of OCAC for this project.

The bidders are expected to examine all instructions, forms, terms, project requirements and other information in the RFP documents. Failure to furnish all information required as mentioned in the RFP documents or submission of a proposal not substantially responsive to the RFP documents in every respect will be at the bidder's risk and may result in rejection of the proposal.

### **3 Background Information**

#### **3.1 Basic Information**

OCAC the Technical Directorate of E&IT Department, Government of Odisha invites responses ("Tenders") to this Request for Proposals ("RFP") from System Integration firms ("Bidders") for Selection of System Integrator for Supply, Installation, testing & Commissioning of Active LED Video Wall Display System and Audio System at Lok Bhavan, Bhubaneswar, Odisha as described in this RFP.

Proposals must be received not later than time, date and venue mentioned in the Fact Sheet. Proposals that are received late will not be considered in this procurement process.

OCAC will award the Contract to the successful bidder whose proposal has been determined as the best value proposal based on Technical and Financial evaluation criteria and accepted by the Tender Accepting Authority.

#### **3.2 Project Background**

##### **3.2.1 About the Department**

The Department of Electronics & Information Technology is the nodal department for Government of Odisha in the matters of IT, ITES and Communication. The department plays a vital role in formulating and implementing policy matters in Information Technology, ITES, Electronics and Telecom; promotion of Odisha as an ultimate ICT destination for investment and facilitating ICT industries; assisting other department for effective e-Governance and capacity building; Promotion of ICT based education in the State.

Odisha Computer Application Centre (OCAC), the Technical Directorate of Electronics & Information Technology Department, Government of Odisha, has evolved through years as a centre of excellence in IT solutions and e-Governance. It has contributed significantly to the steady growth of IT in the state. It helps IT to reach the common citizen so as to narrow down the Digital Divide and widespread applications of IT in establishing a system where the citizens are receiving good governance in addition to ensuring speed of decisions from a transparent Government through an effective e-Governance System.

The tendering process for procurement of hardware equipment/Installation/maintenance services of equipment and its related services will be executed by Odisha Computer Application Centre (OCAC), Technical Directorate of E & I.T. Department, Government of Odisha and monitoring the implementation activities related to Active LED Wall Display System & Accessories.

### 3.2.2 Project Profile

Odisha Computer Application Centre (OCAC) on behalf of Lok Bhavan, Bhubaneswar, inviting proposals on **TURNKEY BASIS** from the reputed bidders towards Procurement, Supply, Installation, Testing, Commissioning and Maintenance of Active LED Video Wall Display System & accessories at Lok Bhavan, Bhubaneswar, Odisha for a period of 5 years.

The purpose of this RFP is to establish the State of Art Active LED Video Wall Display System & Accessories at Lok Bhavan, Bhubaneswar, Odisha. This RFP is issued by OCAC, which is the sole point of contact during the selection process. The officer responsible for entire process is **General Manager (Admin)**. The purpose of this RFP is to provide interested System Integrator (SI) / Bidders with information to enable them to prepare and submit a proposal towards Procurement, Supply, Installation, Testing Commissioning & Maintenance of Active LED Video Wall System at Lok Bhavan, Bhubaneswar, Odisha for a period of 5 years.

## 4 Instructions to the Bidders

### 4.1 General

- a) While every effort has been made to provide comprehensive and accurate background information and requirements and specifications, Bidders must form their own conclusions about the solution needed to meet the requirements. Bidders and recipients of this RFP may consult their own legal advisers with regard to this RFP.
- b) All information supplied by Bidders may be treated as contractually binding on the Bidders, on successful award of the assignment by OCAC on the basis of this RFP.
- c) No commitment of any kind, contractual or otherwise shall exist unless and until a formal written contract has been executed by or on behalf of the OCAC. Any notification of preferred bidder status by OCAC shall not give rise to any enforceable rights by the Bidder. OCAC may cancel this public procurement at any time prior to a formal written contract being executed by or on behalf of the OCAC.
- d) This RFP supersedes and replaces any previous public documentation & communications, and Bidders should place no reliance on such communications.

### 4.2 Compliant Proposals/ Completeness of Response

- a) Bidders are advised to study all instructions, forms, terms, requirements and other information in the RFP documents carefully. Submission of the bid shall be deemed to have been done after careful study and examination of the RFP document with full understanding of its implications.
- b) Failure to comply with the requirements set out in this RFP may render the Proposal noncompliant and the Proposal may be rejected. Bidders must:
  - i) Include all documentation specified in this RFP;
  - ii) Follow the format of this RFP and respond to each element in the order as set out in this RFP

- iii) Comply with all requirements as set out within this RFP.

### **4.3 Code of integrity**

No official of a procuring entity or a bidder shall act in contravention of the codes which includes

- a. prohibition of
  - i. Making offer, solicitation or acceptance of bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process.
  - ii. Any omission, or misrepresentation that may mislead or attempt to mislead so that financial or other benefit may be obtained or an obligation avoided.
  - iii. Any collusion, bid rigging or anticompetitive behaviour that may impair the transparency, fairness and the progress of the procurement process.
  - iv. Improper use of information provided by the procuring entity to the bidder with an intent to gain unfair advantage in the procurement process or for personal gain.
  - v. Any financial or business transactions between the bidder and any official of the procuring entity related to tender or execution process of contract; which can affect the decision of the procuring entity directly or indirectly.
  - vi. Any coercion or any threat to impair or harm, directly or indirectly, any party or its property to influence the procurement process.
  - vii. Obstruction of any investigation or auditing of a procurement process.
  - viii. Making false declaration or providing false information for participation in a tender process or to secure a contract;
- b. Disclosure of conflict of interest.

Disclosure by the bidder of any previous transgressions made in respect of the provisions of sub-clause (a) with any entity in any country during the last three years or of being debarred by any other procuring entity.

In case of any reported violations, the procuring entity, after giving a reasonable opportunity of being heard, comes to the conclusion that a bidder or prospective bidder, as the case may be, has contravened the code of integrity, may take appropriate measures.

### **4.4 Pre-Bid Queries & Clarifications**

#### **4.4.1 Pre-bid Queries**

- a) The Bidders will have to ensure that their queries for Pre-Bid meeting should reach to General Manager (Admin) only by email to [gm\\_ocac@ocac.in](mailto:gm_ocac@ocac.in) with a copy to

[odisha.ocac@gmail.com](mailto:odisha.ocac@gmail.com), [rajib.dash@odisha.gov.in](mailto:rajib.dash@odisha.gov.in) as per the Date & Time mentioned above.

- b) The queries should necessarily be submitted in the following format (Soft copy in MS Word or MS Excel file to be attached):

<i>Name of the Bidder:</i>			
<i>Contact details:</i>			
<i>Sl#</i>	<i>RFP Document Reference(s) (Section &amp; Page Number(s))</i>	<i>Content of RFP requiring Clarification(s)</i>	<i>Points of clarification</i>

- c) OCAC shall not be responsible for ensuring receipt of the bidders' queries. Any requests for clarifications post the indicated date and time may not be entertained by OCAC.

#### **4.4.2 Responses to Pre-Bid Queries and Issue of Corrigendum**

- a) The Nodal Officer notified by the OCAC will endeavour to provide timely response to all queries. However, OCAC neither makes representation or warranty as to the completeness or accuracy of any response made in good faith, nor does OCAC undertake to answer all the queries that have been posed by the bidders.
- b) At any time prior to the last date for receipt of bids, OCAC may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the RFP Document by a corrigendum.
- c) The Corrigendum (if any) & clarifications to the queries from all bidders will be posted on [www.ocac.in](http://www.ocac.in) and [www.odisha.gov.in](http://www.odisha.gov.in).
- d) Any such corrigendum shall be deemed to be incorporated into this RFP.
- e) In order to provide prospective Bidders reasonable time for taking the corrigendum into account, OCAC may, at its discretion, extend the last date for the receipt of Proposals.

### **4.5 Key Requirements of the Bid**

#### **4.5.1 Right to Terminate the Process**

- a) OCAC may terminate the RFP process at any time and without assigning any reason. OCAC makes no commitments, express or implied, that this process will result in a business transaction with anyone.
- b) This RFP does not constitute an offer by OCAC. The bidder's participation in this process may result OCAC selecting the bidder to engage towards execution of the contract.

#### **4.5.2 RFP Document Fees**

The RFP document can be downloaded from [www.ocac.in](http://www.ocac.in) or [www.odisha.gov.in](http://www.odisha.gov.in). a) The bidder must have submitted the Document fee of ₹10,000/- (Rupees Ten Thousand Only) in the shape of Demand Draft (DD)/Bank Guarantee (BG) from any Nationalized/Scheduled Commercial Bank in favor of Odisha Computer Application

Centre (OCAC) payable at Bhubaneswar. Bidders are required to register on the e-Nivida Portal at <https://enivida.odisha.gov.in>, or by clicking the 'Bidder Enrolment' link available on the home page, by paying a non-refundable registration fee of ₹2,500/- plus applicable GST."

#### **4.5.3 Earnest Money Deposit (EMD)**

- a) The bidder must have submitted the EMD of **₹3,00,000/-** (Rupees Three Lakh Only) in the shape of Demand Draft (DD)/Bank Guarantee (BG) from any Nationalized/Scheduled Commercial Bank in favor of Odisha Computer Application Centre (OCAC) payable at Bhubaneswar. The EMD should be valid for a minimum period of 90 days from the last date of submission of the Bid.
- b) Bidder should upload the scan copy of the DD online in General bid and submit the original DD at OCAC office on or before **30/03/2026, by 03.00 PM.**
- c) The bid / proposal submitted without EMD, declaration mentioned above, will be summarily rejected.

#### **4.5.4 Submission of Proposals**

- a) The bidders should submit their responses in e-Nivida on-line portal as per the format given in e-Nivida Portal in the following manner.
  - i) Response to Pre-Qualification and Technical Proposal Documents – In one folder
  - ii) Commercial Proposal: Separate folder
- b) Please Note that Prices should not be indicated in the Pre-Qualification Proposal or Technical Proposal but should only be indicated in the Commercial Proposal.
- c) All the pages of the proposal must be sequentially numbered and must contain the list of contents with page numbers. Any deficiency in the documentation may result in the rejection of the Bid.
- d) The proposal/ bid shall be prepared in indelible ink. It shall contain no interlineations or overwriting, except as necessary to correct errors made by the bidder itself. Any such corrections must be initialled by the person (or persons) who sign(s) the proposals.
- e) All pages of the bid shall be initialled and stamped by the authorized person or persons who sign the bid.
- f) In case of any discrepancy observed by OCAC in the submitted documents with the supporting documents asked in this RFP, the bidder shall be required to provide clarification within the deadline specified by OCAC during the evaluation process.
- g) Bidder must ensure that the scan copies of the documents furnished by them is final and original related to the bid documents asked in the RFP.

#### **4.5.5 Contents of the technical bid**

The bidder should give details of the project technology architecture, project plan, resource plan, operation & support management plan with team structure in technical bid document.

## 4.6 Preparation and Submission of Proposal

### 4.6.1 Proposal Preparation Costs

The bidder shall be responsible for all costs incurred in connection with participation in the RFP process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/ discussions/ presentations, preparation of proposal, in providing any additional information required by OCAC to facilitate the evaluation process, and in negotiating a definitive contract or all such activities related to the bid process.

OCAC will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

### 4.6.2 Language

The Proposal should be filled by the Bidder in English language only. If any supporting documents submitted are in any language other than English, translation of the same in English language is to be duly attested by the Bidders. For purposes of interpretation of the Proposal, the English translation shall govern.

### 4.6.3 Venue & Deadline for Submission of Proposals

Proposals, in its complete form in all respects as specified in the RFP, must be submitted to OCAC at the address specified below:

Addressed To	General Manager (Admin) Odisha Computer Application Centre, N-1/7-D, Acharya Vihar P.O.- RRL, Bhubaneswar – 751013, Odisha, India
Submission of Bid	<b>30.03.2026 by 3:00 PM (On-Line through e-Nivida Portal)</b>

### 4.6.4 Late Bids

- a) Bids received after the due date and the specified time (including the extended period if any) for any reason whatsoever, shall not be entertained and shall be returned unopened.
- b) The bids submitted by telex/telegram/fax/e-mail etc. shall not be considered. No correspondence will be entertained on this matter.
- c) OCAC shall not be responsible for any postal delay or non-receipt/ non delivery of the documents. No further correspondence on the subject will be entertained. It is the responsibility of the bidder to ensure that its bid/proposal is received by OCAC within the prescribed timeline.
- d) OCAC reserves the right to modify and amend any of the above-stipulated condition / criterion depending upon project priorities vis-à-vis urgent commitments.

## 4.7 Evaluation Process

- a) OCAC will constitute a Proposal Evaluation Committee to evaluate the responses of the bidders
- b) The Proposal Evaluation Committee constituted by OCAC shall evaluate the responses to the RFP and all supporting documents / documentary evidence. Inability to submit requisite supporting documents / documentary evidence, may lead to rejection of the bid.
- c) The decision of the Proposal Evaluation Committee in the evaluation of responses to the RFP shall be final. No correspondence will be entertained outside the process of negotiation/ discussion with the Committee.
- d) The Proposal Evaluation Committee may ask for meetings with the Bidders to seek clarifications on their proposals, if required.
- e) The Proposal Evaluation Committee reserves the right to reject any or all proposals on the basis of any deviations.
- f) Each of the responses shall be evaluated as per the criteria and requirements specified in this RFP.

### 4.7.1 Tender Opening

The Proposals submitted up to **30.03.2026 by 3:00 PM** will be opened on **30.03.2026 at 4:00 PM** by Proposal Evaluation Committee, in presence of those Bidders or their representatives who may be authorized by the bidder to be present at the time of opening. The representatives of the bidders should be advised to carry the identity card or a letter of authority from the tendering firms to be identified as bona-fide for attending the opening of the proposal.

### 4.7.2 Tender Validity

The offer submitted by the bidders should be valid for minimum period of 180 days from the date of submission of Tender. However, validity of the price bid of selected bidder will be for 60 months from the date of agreement.

### 4.7.3 Tender/Proposal Evaluation

- a) Initial Proposal scrutiny will be held to confirm that Proposals do not suffer from the infirmities detailed below. Proposals will be treated as non-responsive, if a Proposal is found to have been:
  - submitted in manner not conforming with the manner specified in the RFP document
  - Submitted without appropriate EMD as prescribed herein
  - received without the Letter of Authorization
  - containing subjective/incomplete information
  - submitted without the documents requested in the checklist
  - non-compliant with any of the clauses stipulated in the RFP

- having lesser than the prescribed validity period.

The EMD of all non-responsive bids shall be returned to the bidders.

- b) All responsive Bids will be considered for further processing as below:

OCAC will prepare a list of responsive bidders, who comply with all the Terms and Conditions of the Tender. All eligible bids will be considered for further evaluation by a committee according to the Evaluation process defined in this RFP document. The decision of the Committee will be final in this regard.

## 5 Criteria for Evaluation

Tenders for this contract will be assessed in accordance with **Least Cost Selection (LCS i.e., L1)** system i.e., the bidder who have quoted lowest total quote (i.e., Lowest quote in Commercial bid including taxes) will be awarded the work. All bids will primarily be evaluated on the basis of Prequalification & Technical Specification asked in this RFP. The Proposal Evaluation Committee will carry out a detailed evaluation of the proposals, only those who qualify all Prequalification criteria, in order to determine whether the technical aspects are in accordance with the requirements set forth in the RFP Documents. In order to reach such a determination, the Tender Evaluation Committee will examine and compare the technical aspect of the proposals on the basis of information provided by the bidder, taking into account the following factors:

- Overall completeness and compliance with the requirement
- Proposed technical solution and specification asked in this RFP documents
- Any other relevant factors, if any, listed in RFP document or the OCAC deems necessary or prudent to take into consideration

In order to facilitate the technical proposal evaluation, the technical criteria laid down along with the assigned weights have been presented in subsequent section. The marking scheme presented here is an indication of the relative importance of the evaluation criteria. Bidders securing a minimum of eligible marks in the technical evaluation will only be considered for further financial bid evaluation. Bids of Tenders which don't secure the minimum specified technical score will be considered technically non-responsive and hence debarred from being considered for financial evaluation.

### 5.1 Prequalification Criteria (General Bid)

Keeping in nature of the work involved, following criteria are prescribed as pre-qualification criteria for the Bidder interested in undertaking the project. Technical Bids of only the successful pre-qualifiers will be opened for evaluation.

Sl. No.	Basic Requirement	Specific Requirement	Documents Required
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Sl. No.	Basic Requirement	Specific Requirement	Documents Required
a)	Legal Entity	The bidder should be a company registered in India under the Companies Act 1956/2013, or a partnership firm registered under the relevant and prevailing law relating to partnership in India, and operating for the last 5 years in business as of 31st March 2024. Must Registered in GST and Income Tax.	- Copy of Certificate of Incorporation - Copy of GST Registration Certificate - Copy of PAN
b)	Sales Turnover in system Integrator	Average Annual Turnover of Minimum of ₹10 Crore generated from IT/ITES and associated maintenance services during any of last three Financial years i.e. : FY 2021-22, FY 2022-23, and FY 2023-24.	- Audited Balance sheet - Certificate from the Statutory Auditor/CA
c)	Net worth	The company must be positive net worth in last three financial years ending at 31st March 2024.	- Certificate from the Statutory Auditor
d)	Certifications	The bidder must have valid ISO 9001 Certificate as on date of submission of this RFP.	- Copy of certificate
e)	Local Presence	The bidder should have an office in Odisha. However, if the presence is not there in the state, the bidder should give an undertaking for establishment of a project office, within one month of award of the project.	Relevant Documents -Supporting office addresses/ Undertaking
f)	Technical Capability-I	Bidder must have successfully undertaken at least the following projects during the last three financial years i.e. FY 2021-22, FY 2022-23 and FY 2023-24.  – One project of similar nature not less than the amount Rs. 1.2 Cr. OR – Two projects of similar nature each of which not less than the amount Rs. 90 Lac; OR – Three projects of similar nature each of which not less than the amount Rs. 60 L  'Similar Nature' is defined as Procurement,	Copy of Work Order + Project completion/ Continuation certificate

Sl. No.	Basic Requirement	Specific Requirement	Documents Required
		Supply, Installation, Testing, Commissioning and Maintenance of Video Wall/Audio Video Solution/LED Walls, for any Government/Public Sector Enterprises in India in last 5 years.	
g)	Technical Capability-II	The Bidder should have minimum 2 Nos of AV Engineers (B. Tech) on its company pay roll.  The Bidder should have executed at least two numbers of Audio Video/Video Wall Projects for any State or Central Government/PSU customers in the last 5 years	
h)	OEM Authorization	The bidder must attach Manufactures Authorization Certificate specific to this RFP & Back-to- back support letter from the OEMs for providing Comprehensive Annual Maintenance Support and services covered under this RFP.  <ul style="list-style-type: none"> <li>- Active LED Panel with Controller</li> <li>- LED Display System (65 &amp; 55 Inch)</li> <li>- Compact Professional Switcher</li> <li>- Wireless Chairman Microphone</li> <li>- Wireless Delegate Microphones</li> <li>- Audio/Video Controller Etc.</li> <li>- Other items as per RFP</li> </ul>	MAF as per Annexure
i)	Blacklisting	The bidder should not be under blacklist by any Government Department / Government Agency / PSU in India as on date of submission of bid	Self-declaration duly signed by authorized bid signatory
j)	Authorized Representative from Bidder	A power of attorney / board resolution in the name of the person signing the bid.	Original Power of attorney on legal paper/ Board resolution copy

## 5.2 Technical Evaluation Criteria

The Evaluation Committee will carry out a detailed technical evaluation of those proposals, who qualify in Pre-Qualification/Eligibility Criteria. Technical evaluation will be based on the technical specification of the equipment asked in Technical Specifications mentioned in this RFP document.

### **5.3 Financial bid Evaluation Criteria**

- a) The bid with lowest Financial **(L1) i.e., "lowest price quoted"** in Grand total as mentioned in the Financial Bid/Commercial Table (as above) will be considered as the Successful bid i.e., Lowest Bid (L1 Bid)
- b) Only fixed price financial bids indicating total price for all the deliverables and services specified in this bid document will be considered.
- c) The bid price will be inclusive of all taxes and levies and shall be in Indian Rupees.
- d) Any conditional bid would be rejected.
- e) Errors & Rectification- Arithmetical errors will be rectified on the following basis:
  - i. If there is a discrepancy between the unit price and the total price of any item that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected accordingly.
  - ii. In case of multiple items, grand total price shall be corrected adding the sub-total costs of each item.
  - iii. If there is a discrepancy between words and figures in respect of unit price, the amount in words will prevail.

## **6 Appointment of System Integrator or Service Provider**

### **6.1 Award Criteria**

OCAC will award the Contract to the successful bidder whose proposal has been determined to be substantially responsive and has been determined as the most responsive bids as per the process outlined above.

### **6.2 Right to Accept Any Proposal & Reject Any / All Proposal(s)**

OCAC reserves the right to accept or reject any proposal, and to annul the tendering process / Public procurement process and reject all proposals at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for such action.

### **6.3 Purchaser's Procurement Rights**

Without incurring any liability, whatsoever to the affected bidder or bidders, the Purchaser reserves the right to:

- a) Amend, modify, or cancel this tender and to reject any or all proposals without assigning any reason.
- b) Change any of the scheduled dates stated in this tender.
- c) Reject proposals that fail to meet the tender requirements.

- d) Exclude any of the module(s)
- e) Remove any of the items at the time of placement of order.
- f) Increase or decrease quantity of materials
- g) Increase or decrease no. of resources supplied under this project.
- h) Should the Purchaser be unsuccessful in negotiating a contract with the selected bidder, the Purchaser will begin contract negotiations with the next best value bidder in order to serve the best interest.
- i) Make typographical correction or correct computational errors to proposals
- j) Request bidders to clarify their proposal.

#### **6.4 Notification of Award**

Prior to the expiry of the validity period, OCAC will notify the successful bidder in writing or by fax or email (in shape of issuing Letter of Intent), that its proposal has been accepted. In case the tendering process / public procurement process has not been completed within the stipulated period, OCAC may like to request the bidders to extend the validity period of the bid.

The notification of award will constitute formation of the contract upon successful furnishing the Performance Bank Guarantee i.e., 10% of the contract value.

#### **6.5 Contract Finalization and Award**

OCAC shall reserve the right to negotiate with the bidder(s) whose proposal has been ranked best value bid on the basis of Technical and Commercial Evaluation to the proposed Project. On this basis the contract agreement would be finalized for award & signing.

#### **6.6 Purchase Order**

After OCAC notifies the successful bidder that its proposal has been accepted, OCAC shall issue purchase order and with all the terms & conditions taking into account the relevant clauses of RFP, pre-bid clarifications, Corrigenda, the proposal of the bidder in addition to other agreed clauses.

#### **6.7 Performance Guarantee**

On receipt of a letter of intent from OCAC, the successful Bidder will furnish a bank guarantee, by way of performance security, equivalent to **10% (Ten Percent)** of the total contract value excluding tax, on or before the signing of the subsequent contract, typically within 30 days from notification of award, unless specified to the contrary (Performance Guarantee). In case the successful Bidder fails to submit Performance Guarantee within the time stipulated, the Purchaser may at its sole discretion cancel the letter of intent without giving any notice and encash the EMD furnished by the Bidder, in addition to any other right available to it under this RFP.

The Performance Guarantee furnished by the successful Bidder shall be in the manner prescribed at point no. **8.8**. The successful Bidder shall ensure, the Performance Guarantee is valid for 64 months i.e., at all times during the Term of the subsequent contract (including any renewal) and for a period of 60 days beyond all contractual obligations, including warranty terms.

The Purchaser may invoke the Performance Guarantee in the event of a material breach by the successful Bidder leading to termination for material breach.

## **6.8 Failure to Agree with the Terms and Conditions of the RFP**

Failure of the successful bidder to agree with the Terms & Conditions of the RFP and the Proposal submitted by the successful bidder, despite the deviations submitted by the Bidder are adequately considered and mutually agreed, shall constitute sufficient grounds for the annulment of the award, in which event OCAC may award the contract to the next best value bidder or call for new proposals from the interested bidders. In such a case, the OCAC shall invoke the PBG or the EMD as the case may be, of the most responsive bidder.

## **7 Scope of Work**

### **7.1 Brief Background**

The scope of work primarily focuses on supply, installation, Testing, commissioning and maintenance of LED Wall Solution for a period of 5 years at Lok Bhavan Bhubaneswar. The solution comprises a dual-display configuration i.e., a large-format Full HD Active LED screen for wide visibility during conferences, paired with a secondary display unit of 65" & 55" for detailed visual presentations. The setup supports ultra-clear content delivery, even in larger room environments.

The Wireless Microphones(Chairman & Delegate) to be paired with the existing Audio System of Lok Bhavan for seam less functionality.

#### **The detailed scope of work is mentioned below: -**

- i) Supply, Installation, Testing & Commissioning of Active LED Video Wall System and its related accessories/controller/equipment/software/cables etc. with the existing Audio System of Lok Bhavan and support for a period of 5 years.
- ii) Properly routing of cables (data & power) and terminate the same as per requirement at site.
- iii) All necessary cables including electrical, data and any other accessories required for the project should be provisioned as per the industry standard
- iv) Necessary colour brightness & alignment and calibration to be done across the complete LED wall.
- v) Installation, commission and integration of controller with LED system.

- vi) The solution will be interoperable and should integrate the output as per the requirement of the end user. For connecting non-HDMI base machine having VGA/DVI/DP interface with the video controller, required necessary converters should be supplied by the bidder.
- vii) All the data cables should be properly laid down as described from the connectivity area and terminated properly.
- viii) Supply of any other items (like screws, clamps, fasteners, ties, anchors, supports, grounding strips, wires, termination kits etc.) required for the installation are to be provided by the bidder.
- ix) Preparation of Standard Operating Procedure (SOP) documents for final acceptance of the systems by the bidder. The document will contain the layout diagram with equipment details with make, model, serial no.
- x) Onsite user level training for operating the system.
- xi) The Bidder shall ensure the safe delivery of the equipment up to the designated place of installation. Any transit insurance, labor, road permits etc., if required for the same, shall be arranged by the Bidder at no extra cost to OCAC.
- xii) Testing & programming of the equipment commissioned and ensuring proper functioning at all levels.
- xiii) The proposed solution should have latest technology features and standards.
- xiv) The proposed video wall system should have local support & service centre at Bhubaneswar.

## 7.2 Timeline

The necessary site preparation work if any at proposed three locations, followed by installation & commissioning of all the equipment for Active LED Video System should be completed within the time duration of **6 weeks** from the date of issue of Purchase Order.

## 7.3 Warranty

All the equipment supplied under this RFP must have **5 years on-site** comprehensive warranty with spare and labour

### 7.3.1 Service Level Change Controls

- a) General
  - i) It is acknowledged that this Service levels may change as Purchaser's business needs evolve over the course of the contract period. As such, this document also defines the following management procedures:
  - ii) A process for negotiating changes to the Service Levels
  - iii) An issue management process for documenting and resolving particularly difficult issues.

- b) Purchaser and Bidder management escalation process to be used in the event that an issue is not being resolved in a timely manner by the lowest possible level of management.
- c) Any changes to the levels of service provided during the term of this Agreement will be requested, documented and negotiated in good faith by both parties. Either party can request a change.
- d) Service Level Change Process: The parties may amend Service Level by mutual agreement in accordance. Changes can be proposed by either party. Unresolved issues will also be addressed. The bidder's representative will maintain and distribute current copies of the Service Level document as directed by Purchaser. Additional copies of the current Service Levels will be available at all times to authorized parties.
- e) Version Control: All negotiated changes will require changing the version control number. As appropriate, minor changes may be accumulated for periodic release or for release when a critical threshold of change has occurred.

#### 7.4 Payment Terms

Sl. No.	Project Milestone	Payment (%)	Documents Required
1	Delivery, Installation, Configuration & Integration of Equipment.	90% of the contract value	1. Original Delivery Challan 2. Original Invoice (In triplicate) 3. Installation Certificate.
2	Training & UAT	10 % of the contract value	1.Training & Demonstration of Equipment 2.Warranty Certificate for THREE (5) Years from the date of User Acceptance Test (UAT)
<p><b>Additional considerations:</b></p> <ol style="list-style-type: none"> <li>1. All payments will be made in INR only.</li> <li>2. No advance will be paid, or no letter of credit will be issued.</li> <li>3. Any upward/downward revision of taxes (GST) shall be applicable at the time of invoicing. However, to arrive at the bid value of the respective bidder, bidder has to quote the charges inclusive of all taxes mentioning the prevailing tax rates.</li> <li>4. The Successful Bidder will have full and exclusive liability for payment of all Duties, Taxes and other statutory payments payable under any or all of the Statutes/Laws/Acts etc. now or hereafter imposed.</li> <li>5. The invoice may only be raised by the bidder with necessary supporting documents against payment terms mentioned in this RFP.</li> </ol>			

#### Service Levels and Penalty Terms:

Sl. No.	Description	Service Level	Applicable Penalty
1.	Supply and complete acceptance testing for 100% of the ordered quantity at all locations of device(s) within 60 days of issuance of Work Order by the Department	60 days	No Penalty
		60 to 90 days	0.5 % (the value of undelivered and / or not accepted quantity) per week or part thereof, for every subsequent week subject to a max of 8 weeks.
		> 90 days	The Contract shall be terminated and the PBG shall be forfeited.

***Note - Public Holidays as declared by Government of Odisha will be excluded for the above downtime calculation.***

#### **7.5 Other General Clauses of payment to be noted**

- No advance payment shall be made to the bidder under any circumstances
- All payments will be made subject to TDS (Tax deduction at Source) as per the income- Tax Act, 1961 and other taxes if any as per Government of India rules.
- All tax will be calculated and paid as per prevailing rates.
- In case the bidder fails to execute the contract, OCAC shall be at a liberty to get it done through any other agency with full cost recoverable from the bidder in addition to damages and penalty.

#### **7.6 Exit Management**

- a) The bidder shall submit a systematic Exit Management Plan, Six (6) months prior to the end of the contract period.
- b) The Exit Management Plan should be discussed with OCAC & Department and finalized prior to its execution.
- c) In case of termination, the Exit Management Plan will be executed within the minimum period to transfer the knowledge till the next successor has been selected to operate the Contact Centre without affecting its services.
- d) The bidder needs to submit the following deliverables as part of the Exit Management Process.
  - ✓ Exit Management Plan
  - ✓ Updated Status of the Project with entire equipment details & User Manuals, if any
  - ✓ Knowledge transfer and handover/takeover of documents and other relevant materials between the outgoing and the new bidder.

**7.7 Bill of Quantity (BOQ)**

<b>SR.NO.</b>	<b>ITEM DESCRIPTION</b>	<b>QTY</b>	<b>UNIT</b>
1.	Wireless Digital Boundary Transmitter	20	NOS
2.	Wall/ Ceiling mount Receiver for Wireless Microphone System	3	NOS
3.	Four-Bay Charging Station	5	NOS
4.	Digital Processor Mixer	2	NOS
5.	65-Inch TV	3	NOS
6.	55-Inch TV	2	NOS
7.	Active LED Video Wall	1	NO
8.	Professional LED video wall controller / processor	1	NO
9.	Wireless presentation receiver for meeting room displays.	1	NOS
10.	SITC Of 'Spares and components with mounting kit /structure.	1	LS
11.	All-in-one media station for multi- source video capture, switching, recording, and streaming.	1	NO
12.	HDMI signal extender set (Transmitter + Receiver) over single CAT5e/6 cable.	3	NOS
13.	4x4 HDMI Matrix Switcher for routing multiple video sources to multiple displays.	1	NO
14.	PCAP Multi Touch Monitor, Display Size: 21-inch diagonal.	1	NO
15.	ALL Type of cable & accessories	1	LS
16.	16-Port Gigabit Ethernet (10/100/1000 Mbps) PoE network switch suitable for AV, IT, and surveillance network applications.	1	NO
17.	5 kVA / 5 kW True Online Double Conversion UPS system	1	Set
18.	Battery Bank: 10 Nos. 12V, 26Ah SMF/VRLA maintenance-free batteries connected in series (120V DC nominal), Backup Time: Minimum 30 minutes at 50% load (approx.) with specified battery bank	10	Nos.
19.	10 kVA / 10 kW True Online Double Conversion UPS system complete with all accessories	1	Set
20.	Battery Bank: 20 Nos. 12V, 26Ah SMF/VRLA maintenance-free batteries connected in series (120V DC nominal), Backup Time: Minimum 30 minutes at 50% load (approx.) with specified battery bank	20	Nos.
21.	Battery accessories with connecting cables, battery stand	3	Sets
<b>INSTALLATION EQUIPMENT</b>			
1.	<b>AV Rack/ Console</b> with space for Amplifier and AV Receiver power distribution unit, Shelf trays (if required), ventilation provision, complete with Front access door. <b>APPROVED MAKE : CUSTOM/ APPROVED EQUIVALENT</b>	1	NO
2.	<b>Microphone Cable</b> - 2 core Shielded 20/22AWG microphone cable (as per actuals) <b>APPROVED MAKE : CUSTOM/ APPROVED EQUIVALENT</b>	50	Mtrs.
3.	<b>S/FTP Cable</b> - Shielded/ Foiled twisted pair CATx Cable (as per actuals) <b>APPROVED MAKE : BELDEN/ KRYSTALS/ PROEL/ CANARE</b>	100	Mtrs.
4.	SITC Of Various connectors & accessories complete with standard accessories <b>APPROVED MAKE : NEUTRIK/ AMPHENOL/ PROEL/ PROEL</b>	1	LOT

## 7.8 Minimum Technical Specifications

### Note: -

- Installation, Commissioning and Maintenance of all the above-mentioned IT equipment for a period of 5 years. All devices should have 5 Years onsite OEM warranty from the date of Go-Live.
- Equipment Configurations are to be followed as per latest Industry Standards.
- All electrical work should be carried out in accordance with the Indian Electricity rules, Fire, Insurance Regulation.
- **The bidder has to specify Make/Model of each item mentioned thereof.**

SR.NO.	ITEM DESCRIPTION	Complied (Y/N)	Deviations (If any)
1.	<p><b>Wireless Digital Boundary Transmitter</b> Boundary microphone with cardioid pickup pattern and low-profile table-top design suitable for conference use.</p> <p>Audio performance: 20 Hz – 18 kHz frequency response, 24-bit / 48 kHz digital audio resolution, low latency transmission.</p> <p>RF output power switchable to optimize coverage: 250 mW / 100 mW / 30 mW / 10 mW or equivalent selectable levels. Secure transmission with AES-256 encryption and automatic secure pairing between transmitter and receiver. System shall support automatic DECT-based frequency management and high-density operation up to 96 channels (HD mode) or better. Receiver/base unit with RJ-45 network connectivity for remote configuration, monitoring, and control software integration. Per-channel controls at receiver/software: adjustable gain, volume, and high-pass filter settings. Each transmitter supplied with rechargeable Li-ion battery providing minimum 13 hours continuous operation with status indication.</p> <p><b>APPROVED MAKE :AUDIO TECHNICA/SENNHEISER/REVOLAB/OSL</b></p>		
2.	<p><b>Wall/ Ceiling mount Receiver for Wireless Microphone System</b> SITC / Supply of digital wireless microphone receiver system with minimum 4-channel receiver, scalable to 8 channels or more, and supporting high-density operation up to 96–100 simultaneous channels. Operating RF band shall be 1.9 GHz or higher (DECT or equivalent) with automatic frequency management and interference avoidance. System operating range shall be up to 100 meters (328 ft.)</p> <p>or better, with receiver RF sensitivity better than –90 dBm. Receiver shall support single network cable operation for audio, control, and power, with PoE (IEEE 802.3af/at) compliance. Audio networking shall include minimum dual Dante ports, Cat5e/Cat6 connectivity, multi-channel Dante output, and analog mix output. Wireless link security shall be AES-256 encryption or better, with secure pairing and protected transmission. System latency shall be 25 ms or less end-to-end. Features shall include automatic gain control, per-channel high-pass filtering, and adjustable audio parameters.</p> <p><b>APPROVED MAKE :AUDIO TECHNICA/SENNHEISER/REVOLAB/OSL</b></p>		

SR.NO.	ITEM DESCRIPTION	Complied (Y/N)	Deviations (If any)
3.	<b>Four-Bay Charging Station</b> for Desk stand and Boundary Wireless Microphones <b>APPROVED MAKE :AUDIO TECHNICA/SENNHEISER/REVOLAB/OSL</b>		
4.	<b>Digital Processor Mixer</b> 10 Input 12 Output Digital Smart Mixer with DANTE, Inputs : 10 or more Mic/Line Inputs, 1 stereo line input,AEC Channel : 10 ,Outputs : 8 Balanced Line Outputs , 2 unbalanced stereo output, Onboard Noise Cancelling, Dynamic range / S/N ratio 110 dB or higher (A-weighted/ST) / 90 dB or higher (A- weighted/ST), Maximum input level MIC: -20 dBu, LINE: +24 dBu, ST: +20 dBV, Maximum output level Output 1-8 (Balanced): +24 dBu / +20dBV / +10 dBV, Output ST (Unbalanced): +20 dBV / +10 dBV / -13 dBV, Maximum gain 64 dB USB audio I/O : 1 stereo input + 1 stereo output, Network Port: RJ-45 x 2 (DANTE Primary/ Secondary) <b>APPROVED MAKE : AUDIO TECHNICA/SENNHEISER /REVOLAB/OSL/BRITISH ACOUSTICS</b>		
5.	<b>65-Inch TV</b> , Screen Size: 65-inch diagonal, Display Technology: LED / QLED / OLED (as applicable),Resolution: 4K Ultra HD (3840 × 2160) minimum, Aspect Ratio: 16:9 widescreen, Refresh Rate: 60–120 Hz. HDR Support: HDR10 / HLG / Dolby Vision (model dependent),Audio Output: Built-in stereo speakers with digital audio support, Connectivity: HDMI, USB, Wi-Fi, Bluetooth, Ethernet, Smart Features: Built-in smart OS with streaming app support, Mounting: VESA wall-mount compatible with table stand included. <b>APPROVED MAKE : PANASONIC/SAMSUNG/SONY/LG</b>		
6.	<b>55-Inch TV</b> , Screen Size: 55-inch diagonal, Display Technology: LED / QLED / OLED, Resolution: Minimum 4K Ultra HD (3840 × 2160),Aspect Ratio: 16:9 widescreen format, Refresh Rate: 60 Hz or higher, HDR Support: HDR10 / HLG / Dolby Vision (model dependent), Audio: Built-in speakers with digital sound support, Connectivity: HDMI, USB, Wi-Fi, Bluetooth, Ethernet, Smart Features: Integrated smart TV platform with app support, Mounting: VESA wall- mount compatible with table stand included <b>APPROVED MAKE : PANASONIC/SAMSUNG/SONY/LG</b>		
7.	<b>Type: Active LED Video Wall (Indoor use)</b> , Display Size: 23.09 ft (W) × 12.6 ft (H),Diagonal Size: Approx. 316 inches, Native Resolution: 2816 × 1536 pixels, Pixel Pitch: 2.5 mm, Cabinet Material: Aluminum die-cast cabinets, LED Lifetime: 100,000 lamp hours (typical),Application: Indoor auditorium / control room / conference display, Brightness & Contrast: Suitable for high-clarity indoor viewing, Mounting: Modular cabinet-based wall mounting system. <b>APPROVED MAKE : AET/BARCO/CHRISTIE</b>		
8.	<b>Device Type: Professional LED video wall controller / processor</b> , Input Interfaces: HDMI 1.3, 3G-SDI input & loop through, Output Interfaces: Multiple Gigabit Ethernet ports for sending to LED receiving cards (typically 10 ports),Maximum Supported Pixels: Support for up to ~6.5 million pixels (e.g., 10240 × 8192),Optical Ports: Dual fiber outputs (OPT1 & OPT2) for network redundancy/back-up, Audio Support: Audio input with HDMI plus independent 3.5 mm audio IO,		

SR.NO.	ITEM DESCRIPTION	Complied (Y/N)	Deviations (If any)
	adjustable output volume, Topology & Layout: Free topology support — flexible screen configuration without rectangular restriction, Low Latency: Low-latency operation with bypass mode to reduce processing delay, Synchronization: Output sync via internal source or external Genlock, Monitoring: On-board HDMI monitoring display for setup and signal checking.  <b>APPROVED MAKE : AET/BARCO/CHRISTIE/NOVASTAR</b>		
9.	<b>Device Type: Wireless presentation receiver for meeting room displays.</b> Connectivity: Dual-band Wi-Fi (2.4 GHz & 5 GHz) for network screen sharing. Wired Network: Gigabit Ethernet support with PoE+ capability. Video Output: HDMI output supporting up to 4K UHD resolution. Supported Resolutions: Up to 3840 × 2160 @ 60 Hz or equivalent. Security: Enterprise-grade network security support (802.1X, TLS/SSL).Control & Management: Remote management and configuration via network. Power Supply: External 24 V DC power adapter with universal input. Installation: Compact design for rack, wall, or shelf mounting. Use Case: For wireless and wired presentation in conference/meeting rooms.  <b>APPROVED MAKE : CRESTRON/LUMENS/EXTRON</b>		
10.	<b>SITC Of 'Spares and components with mounting kit /structure.</b> <b>APPROVED MAKE : AET/BARCO/CHRISTIE</b>		
11.	<b>Device Type: All-in-one media station for multi- source video capture, switching, recording, and streaming.</b> Video Inputs: 4 × HDMI plus 1 × RJ45 network input supporting IP stream sources. Audio Inputs: 4 × 3.5 mm stereo inputs + HDMI audio + balanced line-in support. Capture Capability: Up to 4 synchronized Full HD (1080p60) video source capture. Live Streaming: Supports dual live streaming to platforms via RTMP/RTMPS/RTSP. Recording: Local recording with mixed output plus individual original sources. Storage: Built-in hard drive (commonly 2 TB SATA 2.5") for local content storage. Control & Switcher: Integrated online director for layout control, overlays, backgrounds, and scene switching. Outputs: HDMI preview and HDMI display for monitoring; line out for audio. Connectivity & Management: Web, USB, mobile browser, and API control; remote management and backup support.  <b>APPROVED MAKE : AREC/LUMENS/LIBERTY/4THEWALL</b>		
12.	<b>Device Type: HDMI signal extender set (Transmitter + Receiver) over single CAT5e/6 cable.</b> Video Resolution: Supports up to 4K2K @ 30 Hz (YUV 4:4:4) over 40 m CAT cable. Extended Range: Up to approx. 40 meters transmission for 4K signals; longer for 1080p. HDMI Compliance: HDMI 1.4 / DVI compatible; HDCP 1.4 compliant. Input/ Output Ports: TX – 1× HDMI IN, CAT out & IR; RX – 1× HDMI OUT & IR. Control Support: One-way IR signal pass-through from transmitter to receiver. Power: Requires 12 V DC power supply (TX and/or RX as		

SR.NO.	ITEM DESCRIPTION	Complied (Y/N)	Deviations (If any)
	applicable). Installation: Point-to-point connection over Cat5e/6/CAT cable; compact desktop units. Operating Conditions: Typical AV environmental range ~0–40 °C, 20–90 % RH. Use Case: Ideal for AV systems, meeting rooms, conference halls, digital signage, and lecture halls requiring long-distance HDMI extension. <b>APPROVED MAKE : AREC/LUMENS/LIBERTY/4THEWALL</b>		
13.	<b>Device Type: 4x4 HDMI Matrix Switcher for routing multiple video sources to multiple displays.</b> Inputs: Four HDMI 2.0 Type-A inputs supporting up to 4K @ 60 Hz. Outputs: Four HDMI 2.0 Type-A outputs with individual signal routing.Video Bandwidth: Up to 18 Gbps to support high-definition 4K signals. HDCP Support: Compatible with HDCP 2.2 and 1.x protected content. Resolution Support: Up to 4K UHD (3840 × 2160) @ 60 Hz with chroma up to 4:4:4.Audio Management: De-embedded audio outputs via analog and coaxial ports. Control Options: Front-panel buttons, IR remote, RS-232, TCP/IP/Web GUI control. EDID Management: Advanced EDID control for optimal source/output compatibility. Power & Build: 12 V DC power supply, compact metal enclosure for AV rack/desktop use <b>APPROVED MAKE : CRESTRON/LIBERTY/4THEWALL</b>		
14.	<b>Display Size: 21-inch diagonal.</b> Touch Technology: Projected capacitive (PCAP) multi-touch. Resolution: Full HD (1920 × 1080). Aspect Ratio: 16:9 widescreen. Brightness: Typical 250–350 cd/m <sup>2</sup> . Response Time: ≤ 8 ms. Viewing Angle: Wide viewing angles (≥ 170°horizontal/vertical),Input Interfaces: HDMI and VGA (plus USB for touch interface). Touch Interface: USB connectivity for touch data (Windows/ Android/Linux).Mounting: VESA mount compatible (e.g., 75 × 75 mm) with slim bezel design. <b>APPROVED MAKE : CUSTOM</b>		
15.	<b>SITC Of ALL Type of cable &amp; accessories</b> <b>APPROVED MAKE : NETGEAR/ LINKSYS/ HPE</b>		
16.	<b>16-Port Gigabit Ethernet (10/100/1000 Mbps) PoE network switch suitable for AV, IT, and surveillance network applications.</b> Shall provide minimum 16 × 1G RJ-45 ports supporting IEEE 802.3af/802.3at PoE (PoE/PoE+) with automatic device detection. Total PoE power budget shall be minimum 200 W or higher, with intelligent per-port power management. Switching capacity shall be minimum 32 Gbps with non-blocking architecture and wire-speed forwarding. Shall support Auto-Negotiation and Auto MDI/MDIX on all copper ports. Network features shall include VLAN, QoS, IGMP snooping, port mirroring, and storm control (for managed or smart-managed models).Shall support Jumbo frames (≥9K bytes) and MAC address table of minimum 8K entries. Management (where applicable) via web GUI and/or CLI, with SNMP and network monitoring support. Hardware shall be rack-mountable (19") or desktop with rack kit, with internal or external certified power supply. Switch shall be supplied complete with power cord, rack mounting accessories, and standard OEM documentation and warranty. <b>APPROVED MAKE : NETGEAR/ LINKSYS/ HPE</b>		

<b>Specification of On-Line UPS</b>			
<b>SR.NO.</b>	<b>ITEM DESCRIPTION</b>	<b>Complied (Y/N)</b>	<b>Deviations (If any)</b>
1.	Supply, Installation, Testing & Commissioning of <b>5 kVA / 5 kW</b> True Online Double Conversion UPS system. Input: 230V AC, Single Phase, 50/60 Hz, wide input voltage range 110–300V AC, Output: 230V AC $\pm$ 1%, Pure Sine Wave, 50/60 Hz synchronized operation. Power Factor: Unity (1.0) output power factor; crest factor 3:1 or better, Efficiency: $\geq$ 94% in online mode and $\geq$ 97% in ECO mode, Overload Capacity: 110% for 1 minute and 125% for 10 seconds minimum, Battery: External SMF/VRLA battery bank, nominal DC bus 192V or higher, fast recharge within 4 hours (90%), Protection: Short circuit, overload, deep discharge, surge protection, automatic & manual bypass, Communication: USB, RS-232, SNMP slot, LCD display with audible alarms, EPO support. Enclosure: Rack/Tower convertible design, IP20 protection, operating temperature 0–40°C.		
2.	Battery Bank: 10 Nos. 12V, 26Ah SMF/VRLA maintenance-free batteries connected in series (120V DC nominal), Backup Time: Minimum 30 minutes at 50% load (approx.) with specified battery bank		
3.	Supply, Installation, Testing & Commissioning of <b>10 kVA / 10 kW</b> True Online Double Conversion UPS system complete with all accessories, Input: 230V AC, Single Phase, 50Hz, wide input voltage range 110–300V AC minimum, Output: 230V AC $\pm$ 1%, Pure Sine Wave, 50Hz synchronized, Unity (1.0) output power factor, Efficiency: Minimum 94% in Online Mode and $\geq$ 97% in ECO Mode. Overload Capacity: 110% for 60 seconds and 125% for 10 seconds minimum. Battery Bank: External SMF/VRLA batteries of suitable rating to provide minimum 30 minutes backup at 50% load (battery rack & interconnections included) Charging System: Inbuilt automatic charger with temperature compensation; recharge to 90% within 4–6 hours. Protection: Overload, short circuit, deep discharge, surge protection, automatic & manual bypass with EPO facility. Communication: LCD display, USB & RS-232 ports, SNMP slot for network management. Enclosure: Rack/Tower type, IP20 protection, suitable for operating temperature 0–40°C, complete in all respects.		
4.	Battery Bank: 20 Nos. 12V, 26Ah SMF/VRLA maintenance-free batteries connected in series (120V DC nominal), Backup Time: Minimum 30 minutes at 50% load (approx.) with specified battery bank		
5.	Battery accessories with connecting cables, battery stand		

**8 Formats for Submission of Proposal****8.1 Bidder's Organisation (General Details)**

(To be submitted on the Letterhead of the Bidder)

SL#	Information	Details
1.	Name of Bidder	
2.	Registered Address of Bidder	
3.	Address for Communication	
4.	Name, Designation and Address of the contact person to whom all references shall be made regarding this Tender	
5.	Telephone no. of contact person:	
6.	Mobile no. of contact person:	
7.	Fax no. of contact person:	
8.	E-mail address of contact person:	
9.	GST Number of the Firm	
10.	PAN No. of the firm	
11.	EPF Registration No	
12.	ESIC Registration No.	
13.	Address of local office in Odisha, if any	
14.	Name and contact details of the contact person in Odisha, if any	
15.	Turnover FY 2021-22 FY 2022-23 FY 2023-24	
16.	Net Worth	

Authorized Signatory with Date and Seal:

## 8.2 Self-Declaration: Not Blacklisted

To (Company letter head)

The General Manager (Admin)  
Odisha Computer Application Centre  
(Technical Directorate of I.T. Dep't, Govt. of Odisha)  
N-1/7-D, Acharya Vihar P.O. - RRL, Bhubaneswar - 751013

**Sub: Selection of System Integrator for Supply, Installation, Testing & Commissioning of Active LED Video Wall Display System, Audio System and Accessories at Lok Bhavan, Bhubaneswar – *Self Declaration for not Blacklisted.***

Sir

In response to the RFP Enq. No.: **OCAC-SEGP-INFRA-XXXX-XXXX-XXXXX** for RFP titled "Selection of System Integrator for Supply, Installation, Testing & Commissioning of Active LED Video Wall Display System, Audio System & Accessories at Lok Bhavan, Bhubaneswar", as an owner/ partner/ Director of (organisation name)\_\_\_\_\_ I/ We hereby declare that presently our Company/ firm is not under declaration of ineligible for corrupt & fraudulent practices, blacklisted either indefinitely or for a particular period of time, or had work withdrawn, by any State/ Central government/ PSU.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Thanking you,

Signature  
(Authorised Signatory)

Seal:

Date:

Place:

Name of the Bidder:

### 8.3 Bidder's Authorisation Certificate

To (Company letter head)

The General Manager (Admin)  
Odisha Computer Application Centre  
(Technical Directorate of I.T. Dep't, Govt. of Odisha)  
N-1/7-D, Acharya Vihar P.O. - RRL, Bhubaneswar - 751013

**Sub: Selection of System Integrator for Supply, Installation, Tetsing & Commissioning of Active LED Video Wall Display System, Audio System and Accessories at Lok Bhavan, Bhubaneswar. – Bidder's Authorization Certificate.**

Sir,

With reference to the RFP Enq. No.: **OCAC-SEGP-INFRA-XXXX-XXXX-XXXXX**, Ms./Mr. <Name>, <Designation> is hereby authorized to attend meetings & submit pre-qualification, technical & commercial information as may be required by you in the course of processing the above said Bid. S/he is also authorized to attend meetings & submit technical & commercial information as may be required by you in the course of processing above said application. Her/his contact mobile number is \_\_\_\_\_ and Email id is \_\_\_\_\_. For the purpose of validation, his/ her verified signatures are as under.

Thanking you,

Signature  
(Authorised Signatory)

Verified Signature by  
Director/CEO

Seal:

Date:

Place:

Name of the Bidder:

#### 8.4 Acceptance of Terms & Conditions

To (Company letter head)

The General Manager (Admin)  
Odisha Computer Application Centre  
(Technical Directorate of I.T. Dep't, Govt. of Odisha)  
N-1/7-D, Acharya Vihar P.O. - RRL, Bhubaneswar - 751013

**Sub: Selection of System Integrator for Supply, Installation, Testing & Commissioning of Active LED Video Wall Display System, Audio System and Accessories at Lok Bhavan, Bhubaneswar.– Acceptance of Terms & Conditions.**

Sir,

I have carefully and thoroughly gone through the Terms & Conditions along with scope of work contained in the RFP Enq. No.: **OCAC-SEGP-INFRA-XXXX-XXXX-XXXXX**. regarding "Selection of System Integrator for Establishment Active LED Video Wall Display System, Audio System & Accessories at Lok Bhavan, Bhubaneswar Odisha".

I declare that all the provisions/clauses including scope of work of this RFP/Tender Document are acceptable to my company. I further certify that I am an authorized signatory of my company and am, therefore, competent to make this declaration.

Thanking you,

Signature  
(Authorised Signatory)

Seal:

Date:

Place:

Name of the Bidder:

## 8.5 Technical Bid Cover Letter

To (Company letter head)

The General Manager (Admin)  
Odisha Computer Application Centre  
(Technical Directorate of I.T. Dep't, Govt. of Odisha)  
N-1/7-D, Acharya Vihar P.O. - RRL, Bhubaneswar - 751013

**Sub: Selection of System Integrator for Supply, Installation, Testing & Commissioning of Active LED Video Wall Display System, Audio System and Accessories at Lok Bhavan, Bhubaneswar.– Technical Bid Submission.**

Sir,

We, the undersigned, offer to provide solution to OCAC, for Selection of Selection of System Integrator for supply Active LED Video Wall Display System, Audio System & Accessories at Lok Bhavan, Bhubaneswar in response to the RFP Enq. No.: **OCAC-SEGP-INFRA-XXXX-XXXX-XXXXX**. We are hereby submitting our Proposal, which includes the Pre-Qualification Bid, Technical bid and the Commercial Bid sealed in a separate envelope.

We hereby declare that all the information and statements made in this Technical bid are true and accept that any misinterpretation contained in it may lead to our disqualification.

We undertake, if our Proposal is accepted, to initiate the implementation services related to the assignment not later than the date indicated in the RFP Document.

We agree to abide by all the terms and conditions of the RFP document. We would hold the terms of our bid valid for 180 days as stipulated in the RFP document.

We understand you are not bound to accept any Proposal you receive.

Thanking you,

Signature  
(Authorised Signatory)

Seal:

Date:

Place:

Name of the Bidder:

**8.5.1 Project Citation Format**

<b>Relevant IT / e-Gov Project Experience</b>	
<i>General Information</i>	
Name of the project	
Client for which the project was executed	
Name and contact details of the client	
Date of award and date of completion	
<i>Project Details</i>	
Description of the project	
Scope of services	
Service levels being offered/ Quality of service (QOS)	
Technologies used	
Outcomes of the project	
<i>Other Details</i>	
Total cost of the project	
Total cost of the services provided by the respondent	
Duration of the project (no. of months, start date, completion date, current status)	
<i>Other relevant Information</i>	
Copy of Work Order	

### 8.5.2 Proposed Solution

Technical approach, methodology and work plan are key components of the Technical Proposal. It is suggested to present Approach and Methodology divided into the following sections:

- a) Solution Proposed
- b) Understanding of the project (how the solution proposed is relevant to the understanding)
- c) Technical Approach and Methodology

Thanking you,

Signature  
(Authorised Signatory)

Seal:

Date:

Place:

Name of the Bidder:

## 8.6 Undertaking on Pricing of Items of Technical Response

To (Company letter head)

The General Manager (Admin)  
Odisha Computer Application Centre  
(Technical Directorate of I.T. Dep't, Govt. of Odisha)  
N-1/7-D, Acharya Vihar P.O. - RRL, Bhubaneswar - 751013

**Sub: Selection of System Integrator for Supply, Installation, Testing & Commissioning of Active LED Video Wall Display System, Audio System and Accessories at Lok Bhavan, Bhubaneswar – Undertaking on Pricing of Items of Technical Response.**

Sir,

I/We do hereby undertake that Commercial Proposal submitted by us (against RFP Enq. No.: **OCAC-SEGP-INFRA-XXXX-XXXX-XXXXX**) is inclusive of all the items in the technical proposal and is inclusive of all the clarifications provided/may be provided by us on the technical proposal during the evaluation of the technical offer. We understand and agree that our Commercial Proposal is firm and final and that any clarifications sought by you and provided by us would not have any impact on the Commercial Proposal submitted by us.

Thanking you,

Signature  
(Authorised Signatory)

Seal:

Date:

Place:

Name of the Bidder:

## 8.7 Manufacturers' Authorization Form (MAF)

(To be submitted in OEM letter head)

To

The General Manager (Admin)  
Odisha Computer Application Centre  
(Technical Directorate of I.T. Dep't, Govt. of Odisha)  
N-1/7-D, Acharya Vihar P.O. - RRL, Bhubaneswar - 751013

**Sub: Selection of System Integrator for Supply, Installation, Testing & Commissioning of Active LED Video Wall Display System, Audio System and Accessories at Lok Bhavan, Bhubaneswar - OEM Authorization Form RFP Enq. No.: OCAC-SEGP-INFRA-XXXX-XXXX-XXXXX)**

We who are established and reputable manufacturers / producers of \_\_\_\_\_ having factories / development facilities at (address of factory / facility) do hereby authorize M/s \_\_\_\_\_ (Name and address of bidder) to submit a Bid, and sign the contract with you against the above Bid Invitation.

We hereby extend our full guarantee and warranty for the Solution, Products and services offered by the above firm against this Bid Invitation.

We also undertake to provide any or all of the following materials, notifications, and information pertaining to the Products manufactured or distributed by the Supplier:

- a. Such Products as the Purchaser may opt to purchase from the Supplier, provided, that this option shall not relieve the Supplier of any warranty obligations under the Contract; and
- b. in the event of termination of production of such Products:
  - i. advance notification to the Purchaser of the pending termination, in sufficient time to permit the Bank to procure needed requirements; and
  - ii. Following such termination, furnishing at no cost to the Purchaser, the blueprints, design documents, operations manuals, standards, source codes and specifications of the Products, if requested.

We duly authorize the said firm to act on our behalf in fulfilling all installations, Technical support and maintenance obligations required by the contract.

Yours faithfully,

(Name)

(Name of Producers/Manufacturer)

Note: This letter of authority should be on the letterhead of the manufacturer and should be signed by a person competent and having the power of attorney to bind the manufacturer. The Bidder in its Bid should include it.

## 8.8 Format for Bank Guarantee for Earnest Money Deposit

To

The General Manager (Admin)  
Odisha Computer Application Centre  
(Technical Directorate of I.T. Dep't, Govt. of Odisha)  
N-1/7-D, Acharya Vihar P.O. - RRL, Bhubaneswar - 751013

**Sub: Selection of System Integrator for Supply, Installation, Testing & Commissioning of Active LED Video Wall Display System, Audio System and Accessories at Lok Bhavan, Bhubaneswar - RFP Enq. No.: OCAC-SEGP-INFRA-XXXX-XXXX-XXXX**

Whereas <<Name of the bidder>> (hereinafter called 'the Bidder') has submitted the bid for Submission of RFP Enq. No.: **OCAC-SEGP-INFRA-XXXX-XXXX-XXXX**, for Selection of System Integrator for Supply, Installation, Testing & Commissioning of Active LED Video Wall Display System, Audio System & Accessories at Lok Bhavan, Bhubaneswar (hereinafter called "the Bid") to OCAC

Know all Men by these presents that we <<Name of the Bidder>> having our office at <<Address>> (hereinafter called "the Bank") are bound unto the <<Nodal Agency>> (hereinafter called "the Purchaser") in the sum of Rs. <<Amount in figures>> (Rupees <<Amount in words>> only) for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this <<Date>>

The conditions of this obligation are:

1. If the Bidder having its bid withdrawn during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of validity of bid
  - a. Withdraws his participation from the bid during the period of validity of bid document; or
  - b. Fails or refuses to participate in the subsequent Tender process after having been short listed;

We undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to <<insert date>> and including <<extra time over and above mandated in the RFP>> from the last date of submission and any demand in respect thereof should reach the Bank not later than the above date.

NOTWITHSTANDING ANYTHING CONTAINED HEREIN:

- i) Our liability under this Bank Guarantee shall not exceed Rs. <<Amount in figures>> (Rupees <<Amount in words>> only)
- ii) This Bank Guarantee shall be valid upto <<insert date>>)
- iii) It is condition of our liability for payment of the guaranteed amount or any part thereof arising under this Bank Guarantee that we receive a valid written claim or demand for payment under this Bank Guarantee on or before <<insert date>>) failing which our liability under the guarantee will automatically cease.

(Authorized Signatory of the Bank)

Seal:

Date:

## 8.9 Financial Bid Letter

To (Company letter head)  
The General Manager (Admin)  
Odisha Computer Application Centre  
(Technical Directorate of I.T. Dep't, Govt. of Odisha)  
N-1/7-D, Acharya Vihar P.O. - RRL, Bhubaneswar - 751013

**Sub: Selection of System Integrator for Supply, Installation, Testing & Commissioning of Active LED Video Wall Display System, Audio System and Accessories at Lok Bhavan, Bhubaneswar – Financial Bid Submission.**

Sir,

We, the undersigned, offer to provide the service for Selection of Selection of System Integrator for Supply, Installation, Testing & Commissioning of Active LED Video Wall Display System, Audio System & Accessories at Lok Bhavan, Bhubaneswar as per **OCAC-SEGP-INFRA-XXXX-XXXX-XXXXX** and our Proposal (Technical and Financial Proposals). Our attached Financial Proposal is for the sum of <<Amount in words and figures>> exclusive of taxes and duties.

### 1) PRICE AND VALIDITY

All the prices mentioned in our Tender are in accordance with the terms as specified in the RFP documents. All the prices and other terms and conditions of this Bid are valid for a period of 3 years from the date of opening of the Bid.

We hereby confirm that our prices do not include any taxes and duties.

We understand that the actual payment would be made as per the existing tax rates during the time of payment.

### 2) UNIT RATES

We have indicated in the relevant forms enclosed, the unit rates for the purpose of on account of payment as well as for price adjustment in case of any increase to / decrease from the scope of work under the contract.

### 3) TENDER PRICING

We further confirm that the prices stated in our bid are in accordance with your clauses in RFP/Tender document.

### 4) QUALIFYING DATA

We confirm having submitted the information as required by you in your RFP. In case you require any other further information/ documentary proof in this regard before/during evaluation of our Tender, we agree to furnish the same in time to your satisfaction.

### 5) BID PRICE

We declare that our Bid Price is for the entire scope of the work as specified in the <Refer Section No.>. These prices are indicated Commercial Bid attached with our Tender as part of the Tender. In case there is substantial difference between the component wise price

approved by OCAC and the price quoted by the bidder, OCAC will have the rights to ask the bidder to realign their cost without impacting the total bid price. We hereby agree to submit our offer accordingly.

6) PERFORMANCE BANK GUARANTEE

We hereby declare that in case the contract is awarded to us, we shall submit the Performance Bank Guarantee as specified in the clause 6.7 of this RFP document.

Our Financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Proposal, i.e., [Date].

We understand you are not bound to accept any Proposal you receive.

We hereby declare that our Tender is made in good faith, without collusion or fraud and the information contained in the Tender is true and correct to the best of our knowledge and belief.

We understand that our Tender is binding on us and that you are not bound to accept a Tender you receive.

Thanking you,

Signature  
(Authorised Signatory)

Seal:

Date:

Place:

Name of the Bidder:

### 8.9.1 Commercial Bid

SR.NO.	ITEM DESCRIPTION	QTY	UNIT	Unit Cost in ₹	GST in ₹	Total Cost in ₹
		A		B	C	D=[A*(B+C)]
1.	Wireless Digital Boundary Transmitter	20	NOS.			
2.	Wall/ Ceiling mount Receiver for Wireless Microphone System	3	NOS.			
3.	Four-Bay Charging Station	5	NOS.			
4.	Digital Processor Mixer	2	NOS.			
5.	65-Inch TV	3	NOS.			
6.	55-Inch TV	2	NOS.			
7.	Active LED Video Wall	1	NO			
8.	Professional LED video wall controller / processor	1	NO			
9.	Wireless presentation receiver for meeting room displays.	1	NO.			
10.	SITC Of 'Spares and components with mounting kit /structure.	1	LS			
11.	All-in-one media station for multi-source video capture, switching, recording, and streaming.	1	NO.			
12.	HDMI signal extender set (Transmitter + Receiver) over single CAT5e/6 cable.	3	Sets			
13.	4x4 HDMI Matrix Switcher for routing multiple video sources to multiple displays.	1	NO.			
14.	PCAP Multi Touch Monitor, Display Size: 21-inch diagonal.	1	NO.			
15.	ALL Type of cable & accessories	1	Lot			
16.	16-Port Gigabit Ethernet (10/100/1000 Mbps) PoE network switch suitable for AV, IT, and surveillance network applications.	1	NO.			
17.	5 kVA / 5 kW True Online Double Conversion UPS system	1	Set			
18.	Battery Bank: 10 Nos. 12V, 26Ah SMF/VRLA maintenance-free batteries connected in series (120V DC nominal), Backup Time: Minimum 30 minutes at 50% load (approx.) with specified battery bank	10	Nos.			

SR.NO.	ITEM DESCRIPTION	QTY	UNIT	Unit Cost in ₹	GST in ₹	Total Cost in ₹
		A		B	C	D=[A*(B+C)]
19.	10 kVA / 10 kW True Online Double Conversion UPS system complete with all accessories	1	Set			
20.	Battery Bank: 20 Nos. 12V, 26Ah SMF/VRLA maintenance-free batteries connected in series (120V DC nominal), Backup Time: Minimum 30 minutes at 50% load (approx.) with specified battery bank	20	Nos.			
21.	Battery accessories with connecting cables, battery stand	3	Sets			
<b>INSTALLATION EQUIPMENT</b>						
1.	<b>AV Rack/ Console</b> with space for Amplifier and AV Receiver power distribution unit, Shelf trays (if required), ventilation provision, complete with Front access door.	1	NO.			
2.	<b>Microphone Cable</b> - 2 core Shielded 20/22AWG microphone cable (as per actuals)	50	Mtrs.			
3.	<b>S/FTP Cable</b> - Shielded/ Foiled twisted pair CATx Cable (as per actuals)	100	Mtrs.			
4.	<b>SITC Of Various connectors &amp; accessories</b> complete with standard accessories	1	LOT			

**Note: -**

- All the above price would be in INR only.
- The above price would include Compressive OEM Warranty Support for a period of FIVE (05) years from the date of UAT.
- The bidder has to compulsorily quote for all items mentioned in the Commercial-bid Tables. In case bidder fails to quote for any of this stage, the bid would be summarily rejected.
- No Component of Financial bid should have "ZERO" value.
- Above is indicative, however the quantity may increase or decrease at the time of placing the purchase order as per actual.
- The Tax rates will be mentioned as per standards.

## 8.10 Performance Security

To

The General Manager (Admin)  
Odisha Computer Application Centre  
(Technical Directorate of I.T. Dep't, Govt. of Odisha)  
N-1/7-D, Acharya Vihar P.O. - RRL, Bhubaneswar - 751013

**Sub: Selection of System Integrator for Supply, Installation, Testing & Commissioning of Active LED Video Wall Display System, Audio System and Accessories at Lok Bhavan, Bhubaneswar - *Active LED Video Wall System.***

Whereas, <<name of the supplier and address>> (hereinafter called "the bidder") has undertaken, in pursuance of contract no. <Insert Contract No.> dated. <Date> to provide services for Selection of System Integrator for Supply, Installation, Testing & Commissioning of Active LED Video Wall Display System, Audio System & Accessories at Lok Bhavan, Bhubaneswar (hereinafter called "the beneficiary")

And whereas it has been stipulated by in the agreement that the bidder shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with its obligations in accordance with the agreement;

And whereas we, <Name of Bank> a banking company incorporated and having its head /registered office at <Address of Registered Office> and having one of its office at <Address of Local Office> have agreed to give the supplier such a bank guarantee.

Now, therefore, we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of <<Cost of Service>> in (words) and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the agreement and without cavil or argument, any sum or sums within the limits of <<Cost of Service>> (in Words) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the bidder before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the agreement to be performed there under or of any of the agreement documents which may be made between you and the Bidder shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification. This Guarantee shall be valid until <<insert date>>

Notwithstanding anything contrary contained in any law for the time being in force or banking practice, this guarantee shall not be assignable or transferable by the beneficiary

i.e OCAC. Notice or invocation by any person such as assignee, transferee or agent of beneficiary shall not be entertained by the Bank.

NOTWITHSTANDING ANYTHING CONTAINED HEREIN:

- i) Our liability under this bank guarantee shall not exceed <<amount>> (Amt. in words).
- ii) This bank guarantee shall be valid up to <<insert date>>.
- iii) It is condition of our liability for payment of the guaranteed amount or any part thereof arising under this bank guarantee that we receive a valid written claim or demand for payment under this bank guarantee on or before <<insert date>> failing which our liability under the guarantee will automatically cease.

(Authorized Signatory of the Bank)

Seal:

Date:

## 5.2 Bid Security Declaration

To,  
The General Manager (Admn)  
Odisha Computer Application Centre  
Plot No. - N-1/7-D, Acharya Vihar  
P.O.- RRL, Bhubaneswar - 751013  
EPBX: 0674-2567280/2567064/2567295  
Fax: +91-0674-2567842

Whereas << name of the bidder >> (hereinafter called the Bidder) has submitted the bid for Submission of RFP # << RFP Number >> dated << insert date >> for << name of the assignment >>(hereinafter called "the Bid") to Odisha Computer Application Centre.

Know all Men by these presents that we <<>> having our office at << Address >> (hereinafter called "the Bank") are hereby submitting the Bid Security Declaration letter to the << Nodal Agency >> (hereinafter called "the Purchaser") which binds our organization, its successors and assigns by these presents under the following obligations.

The conditions of this obligation are:

1. Fails to submit PBG.
2. Withdraws his participation from the bid during the period of validity of bid document; or
3. Modify the bid during period of bid validity.

We undertake to accept the suspension for a specific period as decided by the Purchaser due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

(Authorized Signatory of the Bidder)

Seal:

Date: