



Odisha Livihoods Mission

Department of Mission Shakti, Government of Odisha
SIRD & PR Campus, Unit-VIII, Bhubaneswar-751012, Odisha
Tel: (0674) 2560166/2560126, E-mail: smmu.olm@gmail.com



Notice No. 264

Date: 24.02.2026

TENDER CALL NOTICE

SELECTION OF AGENCY FOR SUPPLY OF LAPTOP, DESKTOP, UPS & PRINTER TO ODISHA LIVELIHOODS MISSION (OLM), DEPARTMENT OF MISSION SHAKTI

Odisha Livihoods Mission (OLM), Mission Shakti Department, Govt. of Odisha invites sealed proposals from eligible bidders for supply of Laptop, Desktop & Printer to State Mission Management Unit (SMMU), OLM, Bhubaneswar. Bidders fulfilling the prescribed eligibility criteria of the tender can access and download the complete bid Document and other details from <https://missionshakti.odisha.gov.in/>

The bid calendars under the end-to-end process are:

Sl.No.	List of Key Events	Critical Dates
1	Date of Issue of tender	26.02.2026
2	Last Date for Submission of Bid	18.03.2026, 3.30 PM
3	Date of Opening of Technical Bid	18.03.2026, 4.00 PM
4	Date of Opening of Financial Bid	18.03.2026, 5.00 PM

The proposal complete in all respects must reach the undersigned by Speed Post/ Registered Post/ Courier only latest by **18.03.2026, 3:30 P.M.** in a sealed envelope clearly mentioning on the top of it " **Selection of agency for supply of Laptop, Desktop, UPS & Printer to Odisha Livihoods Mission, Department of Mission Shakti** ". The tender received beyond the last date and time will be rejected. In case of any Addendum/ Clarification/ Corrigendum/ Extension regarding this tender, the same will be published in the above-mentioned official websites only. The authority reserves the right to reject any/ all proposals without any reason thereof.

Contact Person: Shri Rabi Prasad Mishra, Dy CEO (Admin & Procurement), OLM
Contact No: 9937462008

Monica
24/2/26

**State Mission Director-cum-CEO
Odisha Livihoods Mission**

Memo No: 265

Date: 24.02.2026

Copy to Additional Secretary, Department of Mission Shakti, for kind information of Commissioner cum Secretary, Department of Mission Shakti. Further, it is requested to publish the advertisement in the website of Department of Mission Shakti for wide publicity.

Monica

**State Mission Director-cum-CEO
Odisha Livihoods Mission**

TENDER CALL NOTICE

FOR

SELECTION OF AGENCY FOR SUPPLY OF LAPTOP, DESKTOP, UPS & PRINTER TO ODISHA LIVELIHOODS MISSION (OLM), DEPARTMENT OF MISSION SHAKTI

1	Name of the Client	Odisha Livelihoods Mission (OLM), Mission Shakti Department, Govt. of Odisha
2	Method of Selection	Least Cost System (responsive Bidding)
3	Availability of Tender Documents	From 18.03.2024 10.00 AM to 18.03.2024 5.00 PM
4	Date of opening of Technical Proposal	18.03.2024 10.00 AM
5	Date of opening of Financial Proposal	18.03.2024 2.00 PM
6	Bid Processing Fee (Non-Refundable)	Rs. 1000 + GST-12% = Rs. 1180/- (Rupees One thousand one hundred eighty only) to be drawn in favour of Odisha Livelihoods Mission-NRLM, drawn in favour of Scheduled Commercial Bank, payable at Bhubaneswar.
7	Bid Security	Rs. 1,00,000/- (Rupees One Lakh only) in stage of Demand Draft in favour of Odisha Livelihoods Mission-NRLM, drawn in any scheduled Commercial Bank payable at Bhubaneswar.
8	Contact Person	State Mission Director, Odisha Livelihoods Mission, SIRD & PR Campus, Bhubaneswar, Odisha, Pin Code-751012. E-mail - olm@olm.org.in
9	Address for Submission of Proposal	Conference Hall of OLM, SIRD & PR Campus, Unit-VIII, Bhubaneswar
10	Place of Opening of Proposal	Conference Hall of OLM, SIRD & PR Campus, Unit-VIII, Bhubaneswar
11	Joint Venture/ Consortium	Not Allowed

**Odisha Livelihoods Mission,
SIRD & PR Campus, Unit-VIII, Bhubaneswar-12**

PART-I

BIDDER DATA SHEET

Sl. No	Particular	Details
1.	Name of the Client	Odisha Livelihoods Mission (OLM), Mission Shakti Department, Govt. of Odisha
2.	Method of Selection	Least Cost System (responsive bid and lowest price)
3.	Availability of Tender Document	https://missionshakti.odisha.gov.in/
4.	Date of Issue of Tender	26.02.2026
5.	Last Date for submission of Proposal	18.03.2026, 3.30 PM
6.	Date of opening of Technical Proposal	18.03.2026, 4.00 PM
7.	Date of opening of Financial Proposal	18.03.2026, 5.00 PM
8.	Bid Processing Fee (Non-Refundable)	Rs.1000/- + GST-18% = Rs. 1,180/- (Rupees One Thousand one hundred eighty only) in the form of demand draft drawn in favor of "Odisha Livelihoods Mission-NRLM" drawn in any Scheduled Commercial Bank payable at Bhubaneswar.
9.	Bid Security	Rs. 1,50,000/- (Rupees One Lakh Fifty thousand only) in shape of Demand Draft in favour of "Odisha Livelihoods Mission-NRLM" drawn in any Scheduled Commercial Bank payable at Bhubaneswar
10.	Contact Person	Shri Rabi Prasad Mishra, Dy CEO (Admin & Procurement), OLM, Mobile No. 9937462008
11.	Address for Submission of Proposal	State Mission Director, Odisha Livelihoods Mission, SIRD & PR Campus, Unit-8, Bhubaneswar, Odisha, Pin Code: 751012 E-mail: - procure.olm@gmail.com
12.	Place of Opening of Proposal:	Conference Hall of OLM, SIRD & PR Campus, Unit-8, Bhubaneswar
13.	Joint Venture/ Consortium	Not Allowed

1. Sealed tenders are invited in the prescribed format from registered travel agencies having a valid GST certificate for supply of "Laptop, Desktop, UPS & Printer" to SMMU, OLM, Bhubaneswar as per prescribed format in the Tender. The details of the required items is given below:

Sl. no.	Name of the Items	Unit	Specification	Quantity	Place of delivery
A	B	C	D	E	F
1	Laptop	Numbers	Annexure -I	37	SMMU, OLM
2	Desktop	Numbers	Annexure -II	10	
3	UPS	Numbers	Annexure -III	10	
4	Printer	Numbers	Annexure -IV	10	

2. Bid Price

- The rates/prices, all inclusive, should be quoted in Indian Rupees only both in words and figures.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

3. Eligibility Criteria of the Bidder:

- The agency must be registered under PAN , GST and GeM. Copy of the PAN, GST & GeM registration Certificate must be submitted)
- The agency must have completed at least 3 assignments for supply of laptop, desktop, UPSS & printer to Govt. / Semi-Govt. Organizations / PSUs etc in last 3 financial year. The value of each assignment must not be less than 50 lakhs. Supply of items to single department/organization will be consider as single assignment. (Copy of the purchase order/contract must be enclosed)
- Average annual turnover during the last 3 financial years, i.e. 2022-23, 2023-24 & 2024-25 should be at least Rupees One Crore or more (Audited financial Statement of last three financial year i.e. till 31st March 2025 to be enclosed)
- A sum of Rs. 1180/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of Odisha Livelihoods Mission-NRLM, payable at Bhubaneswar which will be submitted along with the tender as bid processing fee (nonrefundable)
- A sum of Rs. 1,50,000/- shall be deposited by intending bidders in the form of an Account Payee Bank Draft drawn in favour of Odisha Livelihoods Mission NRLM EFMAS, payable at Bhubaneswar. This draft must be submitted along with the tender as a security deposit. After the completion of the tender process, the amount will be refunded to unsuccessful bidders. The security deposit of the successful bidders will be returned without interest upon the successful completion and execution of work order. In case of successful bidder, the bid security/EMD may be forfeited if the bidder fails to accept the Work Order.

- VI. Undertaking that firm is not debarred / blacklisted by Government/ Govt. Agency.
- VII. The agency must submit the valid Dealership certificate / Authorization of the OEM.

If any of the above requirements are not met by the bidders, they will be considered non-responsive, and their financial bid will not be considered. Late or incomplete tenders will not be accepted. The bidder must sign and stamp each page of the tender document. The documents should be arranged in the order listed above, with each page signed and sealed

4. Performance Security:

The Successful bidder requires to submit performance security @ 3% of the contract value within seven days. The Bid Security/EMD of Successful bidders will be kept as performance security, the differential amount if any will be deposited in form of B.D within seven days. The performance security will be refunded without interest within 30 days after satisfactory completion of the contract and after adjustment of dues/penalty if any. If the agency fails to provide the goods/service as per PO/agreement of OLM, the performance security shall be utilized or forfeited as the case may be by OLM .

5. Validity of Bid:

Tender shall remain valid for a period not less than 30 days after the last date of submission as specified in the tender document.

6. Bid Submission:

The bidders must submit their information in two separate envelopes: one for the Technical Bid and one for the Financial Bid. The Technical Bid should include Technical Forms A, B, and C (along with all required supporting documents), Annexure-I, Annexure-II,EMD, and Bid Processing Fee. The Financial Bid should contain only the financial quote of the bidder, as per the specified format. Both envelopes must be sealed and placed inside a third, main envelope, which should be properly labeled as '**Tender for Selection agency for supply of Laptop, Desktop,UPS & Printer to Odisha Livelihoods Mission, Department of Mission Shakti,**' along with the bidder's name, address, and mobile number

7. Opening of the Proposal

A. The **FIRST ENVELOPE** containing TECHNICAL BID will be opened in the initial stage by the Client in presence of the bidder's representatives at the location, date specified in the Bidder Data Sheet. The Procurement Committee of OLM to evaluate the proposals submitted by bidders. Only one representative with proper authorization letter from the participating bidder will be allowed to attend the bid opening meeting.

B. The **SECOND ENVELOPE** containing FINANCIAL BID only of the technically qualified bidders will be opened after completion of technical evaluation stage. If the Financial Bids of the responsive bidders are not opened on the same day, the date for opening the Financial Proposals will be communicated to all technically qualified bidders well in advance.

8. Criteria for Evaluation and award of contract:

Evaluation Criteria:

- A. Bidders who have qualify in minimum eligibility in technical evaluation and found responsive, their financial bid shall be opened.
 - B. A bidder's wise comparative statement will be prepared to compare the quoted price of all the items together.
 - C. The bidder who quotes lowest price and responsive bidder shall be awarded the contract.
 - D. The rates/contract will be valid for a period of one year from the date of Contract. No adjustment of rates will be applicable within the time period.
 - E. If the successful bidder fails to execute the order, their performance security will be forfeited, and they will be debarred from the OLM office for three years. The second-lowest bidder (L2) will be invited to negotiate at the lowest bid price (L1).
 - F. In the event of a tie in bid price, a draw of lots will be conducted.
- 9.** Interested bidders may submit their sealed tender in the prescribed format mentioning **"Tender for Selection agency for supply of Laptop, Desktop, UPS & Printer to Odisha Livelihoods Mission, Department of Mission Shakti"** on cover of the envelop to the "State Mission Director, Odisha Livelihoods Mission, SIRD Campus, Unit-VIII, Bhubaneswar, Odisha, PIN-751012" latest by **18.03.2026 @ 3:30 P.M.**
- 10.** The details terms & conditions and specifications of the items can be downloaded from official website only i.e. **missionshakti.odisha.gov.in**
- 11.** In case of any Addendum/Clarification/Corrigendum/Extension regarding this tender, the same will be published in the above-mentioned official websites only.
- 12.** OLM reserves the right to accept or reject any tenders and to cancel the bidding process and reject all tenders at any time prior to award of contract.

PART-II

OTHER TERMS AND CONDITIONS

- a) The items shall be delivered to office of State Mission Management Unit, SIRD & PR Campus, Unit-VIII, Bhubaneswar within 07 days from the date of Purchase Order. No octroi, freight, insurance, etc. shall be paid.
- b) If the firm/supplier fails to deliver the store/items or any consignment thereof, within the period prescribed for delivery, OLM shall be entitled to recover an amount of (a) 5 % of purchase value in case of delivery between 8 to 15 days from the date of purchase/supply order (b) 10% of purchase value in case of delivery between 16 to 25 days (c) 25% of purchase value in case of delivery between 26 to 30 days (d) 50% of purchase value in case of delivery after 30 days
- c) Commissioning/ Installation shall be made by the firm within 01 day from the date of delivery, failing which the penalty at above mentioned rate will be imposed.
- d) The bidder shall provide comprehensive onsite warranty of Laptops as per OEM warranty. The period of comprehensive onsite warranty will start from the date of installation of items
- e) Quantity of items given in the tender is approximate, which may likely vary.
- f) The tender document is not transferable
- g) Purchase Order will be placed to the supplier from time to time within one year as per the requirement of State Mission Management Units, OLM.
- h) Invoice, in triplicate, giving details of GST Registration Nos. etc. may be submitted to this office for settlement
- i) Payment would be processed after satisfaction of this office that supply of Items match the specification ordered for.
- j) No advance payment will be made in any case. No interest charges will be paid in case of delay in payment under any circumstances.
- k) In case of bidder requires any clarification regarding the tender documents, they may contract to the authorized persons as mentioned in the Tender.
- l) Any legal disputes arising out of this are subject to jurisdiction of Bhubaneswar only

Technical Bid - Form B
GENERAL INFORMATION OF BIDDER

Technical Bid - Form A

DECLARATION FOR ELIGIBILITY

From:

To:

The State Mission Director,
Odisha Livelihoods Mission,
SIRD & PR Campus

Sir,

I/We have read and understood the contents of the Tender no _____ dated _____ and agree to abide by the terms and conditions of this Tender Document.

I/We hereby declare that neither firm nor any of the Proprietor/ Partner/ Director of the firm have ever been black listed/suspended for business by any Department of Government of India/ Public Undertaking.

Place:

Date:

Yours faithfully,

Signature of the Authorized Dealer with office seal

Technical Bid – Form B
GENERAL INFORMATION OF BIDDER

1.	Name of Bidder. (In Capital letters)	
2.	Details of name of the firm and address (Telephone Bill/ Electricity Bill/ Rent agreement be enclosed)	Office: - Residence: - Mobile: - e-Mail I.D.:
3.	Details of amount towards paper cost.	Rs. 1180/-D.D. / B.C. No Date: Drawn on Bank.....
4.	Details of amount of Security Deposit	Rs. 1,50,000/-D.D. / B.C. No Date: Drawn on Bank.....
5.	Registration Certificate of the Firm (Photo copy must be attached)	
6.	GST Registration No. (Photo copy must be attached)	
7.	PAN No. (Photo copy must be attached)	
8.	GeM Registration Number (Photo copy must be attached)	
9.	Annual Average Turn Over for Last 3 Years (Audited financial Statement from Fy 2022 to 2025)	
10.	valid Dealership certificate / Authorization of the OEM	
11.	Technical Form C along with documents in support of Experience for last 3 years	
12.	Undertaking that firm is not debarred / blacklisted by Government/ Govt. Agency.	

DECLARATION

- I Son / Daughter / Wife of
Shri..... Proprietor / Partner / Director / authorized signatory of
the Service Provider mentioned above that I am competent to sign this declaration and execute
these tender documents.
- I have carefully read and understood all the terms and conditions of the tender and undertake to
abide by them.
- The information / documents furnished along with the above application are true & authentic and
to the best of my knowledge and belief. I / we do hereby undertake that furnishing of any false
information / fabricated document would lead to rejection of my tender at any stage besides
accruing of liabilities towards prosecution under appropriate law.

Place:

Signature of Authorized person

Date:

Full Name:

Seal:

Technical Bid – Form C

The agency must have completed at least 3 assignments for supply of laptop, desktop, UPS & printer to Govt. / Semi-Govt. Organizations / PSUs etc in last 3 financial year. The value of each assignment must not be less than 50 lakhs. Supply of items to single department/organization will be consider as single assignment. (Copy of the purchase order/contract must be enclosed)

Sl. No.	Name of the Department / Organization (with Address & Telephone No.)	Date Awarded Contract	of Contract Value/Order Value of 50 Lakhs or More	Page No
1				
2				
3				
4				
5				

(Self-attested copies of Work Orders received from Government / Semi-Government/ PSUs / Banks during last 3 F.Y are to be furnished).

(Signature & Seal of the Authorized Signatory)

Place:
Date:

PART-IV

FINANCIAL BID

(To be enclosed in separate sealed envelope.)

ITEM No.	ITEMS	SPECIFICATI ON	UNIT	QUANTITY REQUIRED	Quoted Unit Rate (Including of all taxes)	Total amount in Rs. (Including of all taxes)
01	02	03	04	05	06	07
1	Laptop	Annexure-I	Nos.	37		
2	Desktop	Annexure-II	Nos.	10		
3	UPS	Annexure-III	Nos.	10		
4	Printer	Annexure-IV	Nos.	10		
Total bid price for all items (excluding all taxes) in Rs. _____ (in numbers)						
_____ (in words)						

NOTE: The Order may increase or decrease during placing of the purchase order.

In case of discrepancy between unit price and total price, unit price shall be prevailed.

We agree to supply the above goods in accordance with the technical specifications for total contract price of Rs. _____ (amount in figures) (Rupees _____ amount in words) within a given period from the receipt of purchase order.

We agree to other terms and conditions of the tender and also confirm we will provide the materials as per the standard specified in the document.

The OLM will not be bound to accept the lowest tender. The decision of the OLM shall be final in this regard.

Place:

Date:

(Signature & Seal of the Authorized Signatory)

ANNEXURE-I**(to be submitted with technical proposal)****Annexure-I****Technical Specification of Laptop**

Items	Specifications
Form Factor	Clamshell Laptop
Chassis	ABS Plastic with metallic hinges, Silver Colour
Chipset	Integrated SOC chipset
Processor Family	13 th Gen Intel Core i5(Ultra) processor
Processor	Intel Core i5(Ultra)-1335H or Higher, Boost up to 4.6 GHz or higher
Memory	16GB DDR4-3200 MHz RAM (1 x 8GB), Expandability up to 32 GB with 2 DIMM Slots or higher
Storage	512 GB PCIe NVMe M.2 Value Solid-State Drive
Graphics	Intel UHD Graphics or Higher
Display	15.6" HD anti-glare WLED, 300 nits or higher
Audio	Dual stereo speakers, integrated digital microphone
Operating System	Windows 11 Professional
Wi-Fi-BT	Intel Wi-Fi 6 AX201 (2x2) and Bluetooth 5.2 or higher
Ports	(2) SuperSpeed USB 3.2, 5 Gbps signalling rate (1) 1 USB Type-C 10Gbps signalling rate (USB Power Delivery, DisplayPort) (1) AC power input port (1) HDMI v1.4b port (1) Headphone/microphone combo jack
Camera	720p HD Webcam with digital microphone
Keyboard	Island-style keyboard
Pointing Device	Touchpad with multi-touch gesture support
Battery	3-Cell, 41 Wh Li-ion polymer Long-life Battery with 1000 charge Battery backup up to 8 Hours in ideal test conditions
Power Supply	Smart 65 W EM External AC power adapter with 88% average efficiency or better Adapter
Security	Firmware TPM is version 2.0, Security lock slot
Manageability	Integrated utility to enables hardware level testing outside the operating system & Drivers should be available on OEM Website for download
Certifications	Microsoft Windows 11, FCC, CE, RoHS, UL, EPEAT, Energy Star ISO 9001,14001,20001,27001 for OEM
Warranty	3-year standard parts, labour and on-site limited warranty, 1-year limited warranty on primary battery.
Weight	1.40 Kg including battery (Maximum weight)

Place:

Date:

(Signature & Seal of the Authorized Signatory)

Annexure-II**Technical Specification of Computer (Desktop)**

SNo	Item	Specifications
1.	Form Factor	All in one
2.	Chassis	PC & monitor integrated in one Chassis
3.	Chipset	Commercial Class Intel Chipset Q670 or higher
4.	Processor	Intel Core i5(Ultra)-13500 (up to 4.8 GHz with Intel Turbo Boost Technology, 24 MB L3 cache, 14 cores, 20 threads)
5.	Memory	16GB DDR4-3200 Memory or more Expandability up to 32 GB or more with 2 DIMM Slots
6.	Storage	512 GB PCIe NVMe M.2 SSD
7.	Graphics	Intel UHD Graphics 770
8.	Audio	Integrated audio controller with internal stereo speaker of at least 2X2 Watt
9.	Operating System	Microsoft Windows 11 Professional
10.	Networking	Integrated Intel Ethernet I225-T1 Gigabit ethernet Intel Wi-Fi 6E AX211 802.11ax 2x2 with Bluetooth 5.2 or higher
11.	Ports	Video: 1 Display Port ,1 HDMI USB:2 USB 3.2 Gen 1, 2 USB 3.2 Gen 2, 1 USB Type C 3.2 Gen 2
12.	Slots	2 M.2 PCIe for WLAN & Storage 1 SATA port
13.	Bays	1 Internal Bay
14.	Storage Expandibility	CPU should have the expandibility upto 2 TB HDD and 2 TB PCIe® NVMe M.2 SSD
15.	Keyboard	USB Wired Keyboard,
16.	Mouse	USB Optical Wired Mouse
17.	Power Supply	120-230 W with 88% average efficiency or better
18.	Volume	As per OEM
19.	Security	Hardware based endpoint security controller TPM 2.0 Integrated Intrusion Sensor for cable lock devices Drive lock option for HDD to secure Data Integrated protection from malware that lurks on malicious websites Integrated real-time detection and prevention of zero-day threats and advanced persistent threat (APT) attacks for Windows applications
20.	Weight	Base should not be above 8 KG
21.	Webcam	Integrated 5 MP RGB webcam with IR sensor & Dual microphone or Better

19.	Manageability	Out of band management independent of the power state and operating system state of PC Integrated utility to enables hardware level testing outside the operating system & Drivers should be available on OEM Website for download
20.	Certifications	Microsoft Windows 11 FCC, CE, RoHS, UL, EPEAT, Energy Star, TCO, MIL STD 810H TUV Low Blue Light to protect eyes and preserve vision ISO 9001,14001,20001,27001 for OEM
21.	Display	23.8" IPS, antiglare with Minimum resolution of 1920x1080, 16:9 aspect ratio,1000:1 Contrast ration, 250 nits brightness, viewing angle of 178/178, Integrated 5 MP RGB webcam with IR sensor & Dual microphone; should support Microsoft Hello
22.	Warranty	3 Years onsite
23	Antivirus	Quick heal total shield 1 user 3 year

Place:

Date:

(Signature & Seal of the Authorized Signatory)

Annexure-III**Technical Specification of CPU**

GENERIC	
Rating (in KVA)	0.6
Technology	MOSFET-PWM
Inverter Efficiency (%)	70% or better
Minimum Guaranteed Battery Backup time (Minutes) on Full Load	15
Warranty for Line Interactive UPS	2 Years
Battery/Backup Bank	
Type of battery	SMF-VRLA confirming to JISC-8702 Pt 1,2 &3
Location of Battery	Inside the Enclosure of UPS
Battery capacity (Ah)	7Ah
Minimum Guaranteed VAH provided to meet or exceed minimum guaranteed Back up time	84
Battery Model Number	12V,7AH, CSB
Number of Batteries	1
Weight of the Battery (kg)	2.4
Warranty for the battery from the date of delivery	1 Years
CONSTRUCTIONAL	
Enclosure	ABS
Degree of protection	IP 20
Gross Weight (UPS+Battery) (kg)	4.7
FEATURES	
Rated Output (Volt) with Total Harmonic Distortion (%)	Single Phase Quasi Sinewave 230 V AC 50 Hz with Total Harmonic Distortion as <=40%
Input (Volt)	Single Phase AC (160-280V)
Battery Saver button should be in front panel of UPS	Yes
UPS certification	RoHS, CE/ UL Registered, ISO 9001:2013 , ISO 50001/45001, ISO 14001 or higher
OEM present in India	10 year

Place:

Date:

(Signature & Seal of the Authorized Signatory)

Annexure-IV**Technical Specification of Printer**

Type of Machine	Multifunction Machine
Print Technology	Laser
Type of Printing	Mono
Cartridge Technology	Composite Cartridge
Developer Unit	No
Platen/Flatbed Size	A4
Paper Size (Original/Image)	Legal/Legal
RAM size (MB)	64
Minimum Speed per Minute as per ISO/IEC 24734 in A4 Size-Mono	28
Scanning Feature Availability	Yes
Duplexing Feature Availability	Yes
Networking Feature Availability	Yes
If yes, Type of Network Interface	Ethernet 10/100
Wi-Fi Availability	Yes
If yes,Wi-Fi Type	Wi fi 802.11 b/g/n & Wi Fi Direct
Original Document Feeder Type	Platen
Feeder Capacity (Number)	1
Number of Main Paper Tray	1
Each Main Paper Tray Capacity (Number)	150
Duty Cycle (No of Prints/month)	20000
BIS Registration under CRS of Meity	Yes
BIS Registration Number	R-41001821
Other Certifications Available	UL,CE,RoHS
Dimension (mm x mm x mm)	368x298.6x 241.8
On Site OEM Warranty (Year)	1

Place:

Date:

(Signature & Seal of the Authorized Signatory)

Annexure-V

BID SUBMISSION CHECK LIST

S/no	Description	Submitted (Yes/No)	Page No.
TECHNICAL BID			
(PART – III)(ORIGINAL)			
1	Filled in Bid Submission Check List (ANNEXURE-II)		
2	Technical Bid Form-A		
3	Copy of Certificate of Incorporation / Registration of the Bidder		
4	Copy of PAN		
5	Copy of Goods and Services Tax Identification Number (GSTIN)		
6	GeM Registration Certificate		
7	Dealership Certificate/OEM authorization		
8	Bid Processing Cost		
9	Bid Security		
10	Technical form-B		
11	Average annual turnover during the last 3 financial years, i.e. 2022-23 ,2023-24 & 2024-25 (Audited financial Statement of last three financial year i.e. till 31st March 2025 to be enclosed)		
12	List of completed assignments (Past Experience Details) (Technical form-C) along with the copies of work orders for the respective assignments		
13	Undertaking that firm is not debarred / blacklisted by Government/ Govt. Agency.		
14	Annexure-I		
15	Annexure-II		
16	Annexure-III		
17	Annexure-IV		
FINANCIAL BID (Part-IV in a separate inner envelope)			