

**GOVERNMENT OF ODISHA
HIGHER EDUCATION DEPARTMENT**

HE-OE 1-MISC-0122-2025/ 33549 /H.E., Bhubaneswar, Date: 20/06/2026

Corrigendum-I

Tender Notice for award of contract for providing Outsourcing of Services of IT Executive/ Driver/ Peon/ Choukidar (Non-armed)/ Sweeper categories in the office of Higher Education Department for a period of two-years w.e.f. the date of execution of the agreement.

Tender Notice No. 30084/HE, Dated 06.06.2026

The following modifications are hereby made with reference to the Tender Notice No. 30084/HE, Dated 06.06.2026.

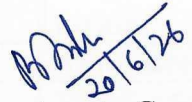
Sl. No.	Tender Notice Page Number	Tender Notice Serial No. or Clause No.	Existing provisions as per Tender Notice No. 30084/HE, dated 06.06.2026	Proposed Modifications
01	2	Instruction to Bidders, Clause-A, Eligibility Criteria, Sl. No. 01 (Registered under appropriate authority)	The bidder/ Agency should be registered under appropriate authority, such as • Registered under the Indian Companies Act 2013 • Registered under the Indian Partnership Act 1932 • Registered under the Indian Trusts Act 1882 • Registered under the Societies Registration Act 1860. • Registered under the Limited Liability Partnership Act 2008.	Registration under Proprietorship Firm is incorporated
02	3	Instruction to Bidders, Clause-A,	IT return filed for the last 3 assessment years (2022-23,2023-24 & 2024-25)	IT return filed for the last 3 financial years (2022-23,2023-24 & 2024-25)

		Eligibility Criteria, Sl. No. 08 (Other Statutory Documents)		
03	5	Instruction to Bidders, Clause-B, (Submission of Bid) Paragraph-01	The proposal complete in all respect as specified must be accompanied with a non-refundable amount of Rs. 11,800/- (Rs.10,000/- + GST @ 18%) towards Bid Processing Fee and EMD of Rs. 5,00,000/- (refundable without interest) in form of Demand Draft in favour of "Joint Secretary to Government, Higher Education Department, Lokaseva Bhawan, Bhubaneswar-751001", as per the prescribed format provided in the tender document at Section - X drawn in any scheduled commercial bank and payable at Bhubaneswar.	The proposal complete in all respect as specified must be accompanied with a non-refundable amount of Rs. 11,800/- (Rs.10,000/- + GST @ 18%) towards Bid Processing Fee and EMD of Rs. 5,00,000/- (refundable without interest) in form of Demand Draft in favour of "Joint Secretary to Government, Higher Education Department, Lokaseva Bhawan, Bhubaneswar-751001" drawn in any scheduled commercial bank and payable at Bhubaneswar.
04	5	Instruction to Bidders, Clause-B, (Submission of Bid) In Paragraph-02	Bids without bid processing fee and EMD shall be out rightly rejected	Bids without bid processing fee and EMD shall be out rightly rejected. The EMD for Micro and Small Enterprises (MSEs) and start-ups is exempted. However, the bidders under Micro and Small Enterprises (MSEs) and start-ups shall submit a Bid Security Declaration in the format as at Annexure-I.
05	5 & 6	Instruction to Bidders,	Selected bidder will have to deposit a Performance	The following is incorporated at the end of the existing

		Clause-B, (Submission of Bid) In Paragraph-04	Security @ 5 % of the annual contract value within 7 working days of the award of contract in the form of Bank Guarantee from any scheduled Bank situated within Odisha in favour of Joint Secretary, Higher Education Department as per the prescribed format provided in the tender document at Section - IX for a period of two months beyond the contract period (i.e. Performance Bank Guarantee must be valid from the date of effectiveness of the contract to a period of two months beyond the contract period) as its commitment to perform services under the contract. Failure to comply with the requirements shall constitute sufficient grounds for forfeiture of the Performance Bank Guarantee. The Performance Bank Guarantee shall be released immediately after three months of expiry of the contract provided that there is no breach of contract on the part of the qualified bidder. No interest shall be paid on the Performance Bank Guarantee. In case, the	paragraph. “Micro and Small Enterprises (MSEs) and start-ups are allowed concessional payment of performance security @ 25% of performance security prescribed for normal bidders.”
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			contract is further extended beyond the initial contract period, the Bank Guarantee will have to be accordingly renewed by the deployed service provider as per the existing terms and conditions of the bid.	
06	6	Instruction to Bidders, Clause-C, (List of documents for submission), Technical Bid (In original), Sl. No. 08	Copies of Tax clearance (IT, TDS, GST) for the last three (03) assessment years (2022-23, 2023-24 & 2024-25)	Copies of Tax clearance (IT, TDS, GST) for the last three (03) financial years (2022-23, 2023-24 & 2024-25)
07	13	Bid Evaluation, Financial bid proposal, Sl. No.-9	The Bidder has to quote for a minimum of two units in this financial Bid	The Bidder has to quote for all units in this financial Bid. Otherwise, the bid shall be outrightly rejected.
08	14	Bid Evaluation, Financial bid proposal, Sl. No.- 14(g)	The Bidder has to quote for @ minimum of two units	The Bidder has to quote for all units in this financial Bid. Otherwise, the bid shall be outrightly rejected.
09	47	Section-X, Model Bank Guarantee Format for furnishing EMD	Model Bank Guarantee Format for furnishing EMD	Model Bank Guarantee Format for furnishing EMD is not required

Other clauses/ contents of the Tender Notice No. 30084/HE, dated 06.06.2026 remain unaltered.


 Joint Secretary to Government

Memo No. 33550 /HE, Date: 20/06/2026

Copy forwarded to the Branch Officer, IT & ET Section, Higher Education Department for information & necessary action with reference to this Department Memo No. 30085/HE, dated 06.06.2026. They are requested to publish this **Corrigendum-I** and **Annexure-I** on the website of Higher Education Department.


Joint Secretary to Government

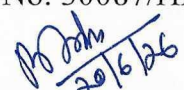
Memo No. 33551 /HE, Date: 20/06/2026

Copy forwarded to the Joint Director (Advertisement), Information & Public Relation Department for information and necessary action. He is requested to take necessary steps for publication of the aforesaid **Corrigendum-I** in two largely circulated newspapers (One English Daily and One Odia Daily) for one day on 21.06.2026 with reference to this Department Memo No. 30086/HE, dated 06.06.2026 for information of all concerned and send the copy of the publication to the undersigned for reference. The content to be published is attached herewith as **Annexure-A**.


Joint Secretary to Government

Memo No. 33552 /HE, Date: 20/06/2026

Copy forwarded to OSD to Commissioner-cum-Secretary to Government, Higher Education Department for kind information of Commissioner-cum-Secretary with reference to this Department Memo No. 30087/HE, dated 06.06.2026.


Joint Secretary to Government

Memo No. 33553 /HE, Date: 20/06/2026

Copy forwarded to All Departments of Government with a request to display this Notice on their Notice Board for wide publicity with reference to this Department Memo No. 30088/HE, dated 06.06.2026.

E & IT Department is requested to upload the **Corrigendum-I** and **Annexure-I** on the website (<https://tendersodisha.gov.in/nicgep/app>).


Joint Secretary to Government

FORMAT OF BID SECURITY DECLARATION FROM BIDDERS

(On Bidders Letter head)

Bid Security Declaration Form

Tender No. _____ Date: _____

To

The Joint Secretary to Government
Higher Education Department,
Lokaseva Bhawan, Bhubaneswar-751001

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Security Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in breach of any obligation under the bid conditions, because I/We

- a. have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b. having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Security Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown)

in the capacity of (insert legal capacity of person signing the Bid Security Declaration) Name: (insert complete name of person signing the Bid Security Declaration)

Duly authorized to sign the bid for and on behalf of (insert complete name of Bidder) Dated on _____ day of _____ (insert date of signing)

Seal